

STUDENT SUCCESS COMMITTEE MEETING

Thursday, September 24, 2015

3:30-4:30 p.m.

Room 2314

MINUTES

1. CALL TO ORDER: Teresa called the meeting to order at 3:35 p.m. in room 2314.

2. ROLL CALL:

Present: Dan Bryant, James Crooks, Cheryl Cruse, Teresa Doyle, Lorelei Hartzler, James Crandall, Tim Johnston, Jason Kelly, Jennifer McCandless, Kevin O'Rorke, Susan Sawyer

Absent: Kate Mahar, Lyndia McBroome and Shelly Presnell.

3. DISCUSSION/ACTION ITEMS:

a) Review and Approval of Minutes

The minutes from the last two meetings were reviewed, as there wasn't a quorum at the last meeting. Lorelei moved to approve the February 26, 2015 meeting minutes. Cheryl seconded, and all approved (Tim abstained, as he wasn't at the meeting). Dan moved to approve the March 26, 2015 meeting minutes. Tim seconded, and all approved.

It was noted that we have some vacant positions on the committee. Tim suggested that Irma Leal-Cervantes would be an excellent choice for the counseling vacancy. Everyone agreed. Jason will speak with folks in the PEAT area to see if there is anyone available to fill that vacancy.

b) Basic Skills/ESL Action Plan Draft

Teresa presented the Basic Skills/ESL Action Plan Draft, which is due to the Chancellor's Office on 10/1/15. She noted that there was new methodology used, as a new staff member was assigned to the project. The plan showed that remediation rates are going down, due in part to strategies that Tim is enacting (i.e., embedded counseling), as well as some other very successful new programs. The new methodology provides snapshots of success rates in various subjects, which remains steady. Teresa pointed out that although some of the data may not *seem* positive, the direction we are heading *is* positive! Kevin asked about the time delay – how long before the data will reflect changes in programs. Teresa replied that some programs, such as SI, show significant increases within one semester, while others require patience to reflect improvement during the implementation phase. After some additional discussion, Jennifer made a motion to approve the Basic Skills/ESL Action Plan. Susan seconded, and all approved.

c) Professional Development

Teresa pointed out that there are many opportunities, both on and off campus, for professional development. Theresa Markword has sent out emails regarding upcoming trainings/courses.

d) New Faculty Institute

Teresa reminded the group that the New Faculty Institute was actually created by this committee. There are 35 new Full Time Tenure-Track faculty this year, and the first meeting will be October 2.

e) SSSP Credit Plan / SSSP Noncredit Plan

Tim shared that the plan, which is due October 30, has been approved by College Council. The SSSP Credit Plan is very similar to the plan that the committee worked on last year. The SSSP Noncredit Plan had a brand new template, with two new charges:

- **Noncredit Advisory Committee**
We are required to form a Noncredit Advisory Committee. It was suggested that instead of creating another committee, we could use this committee to fulfill the requirement. After some discussion, Kevin moved that the Student Success Committee take on the role of the advisory committee for the SSSP Noncredit Plan. Jennifer seconded, all approved, and the motion passed.
- **Noncredit Information Plan**
This is not based on all non-credit programs, just on the allowable programs. Our ESL and GED courses are the only courses that comply with the requirements. Tim pointed out that the funding formula is based on headcount; therefore, the SSSP Noncredit Plan will yield \$13,733.00, while the SSSP/Credit Plan yields approximately 1.2 million. It requires considerable time and effort to comply and accept funding. This raises the question of cost effectiveness for the Noncredit Plan, and is something that will be reviewed in the future.

The SSSP Credit Plan has created more resources for both part time and full time counselors. They have used a proactive counseling approach, which includes imbedded counseling (First Year Survival, etc.). There is also a technology component, as well as an evaluative piece.

Sharon will send copies of the plans to the committee members to review. It will be placed on the Board Agenda for the October Board Meeting.

f) Early Alert

Kevin would like the Student Success Committee to consider taking over the Early Alert program. He feels this would be a more appropriate venue for the program than the Enrollment Management Committee. There are several areas that need to be addressed, and improvements that can be made. The importance of students being able to access their grades was discussed as well, and James mentioned that we currently have a program called Ellucian Gradebook, which hasn't been implemented. He offered to demonstrate it to the group if desired. After further discussion, it was agreed by all that the Student Success Committee would oversee the Early Alert program. Kevin and Teresa will coordinate the details.

6. NEXT MEETING: The next regular SSC meeting will be on **October 22, 2015**

7. ADJOURNMENT: Kevin adjourned the meeting at 4:30 p.m.

Respectfully Submitted,

Sharon Strazzo
Recorder