



Student Success Committee

Thursday, August 28, 2014

Room 2314 -- 3:30-4:30PM

MINUTES

CALL TO ORDER

Co-chair-Kevin O'Rorke called the meeting to order at 3:30 p.m.

ROLL CALL

Committee Members Present					
	Dan Bryant		IT –Rep? (James Crandall)	x	Kevin O'Rorke
x	James Crooks	x	Tim Johnston		Student Rep.
x	Cheryl Cruse	x	Jason Kelly	x	Susan Sawyer
x	Teresa Doyle	x	Michele Knudson		Vacant
x	Lorelei Hartzler		Lydia McBroome		Vacant
Guests					

APPROVAL OF COUNCIL MINUTES – None

DISCUSSION/ACTION

Adjustment to Bylaws/Membership- Kevin O'Rorke

The committee was asked to review the bylaws- membership section. Several replacements and additions from various departments/divisions will take place this semester. *16 voting members. Quorum is 9 with a simple majority vote

Current Membership Draft

- 1) BAITS- 1 faculty member—Dan Bryant (replacing Ray Nicholas)
- 2) HSUC- 1 faculty member—Lydia McBroome
- 3) LIB (Library Services and Ed Lab) - 1 faculty member—Cheryl Cruse
- 4) SLAM- 1 faculty member—Teresa Doyle
- 5) SLAM- 1 faculty member—Susan Sawyer (Basic Skills)
- 6) SLAM- 1 faculty member—James Crooks (English)
- 7) SLAM- 1 faculty member—Vacant (replacement needed for Chelle Sugimoto)
- 8) SLAM- 1 faculty member—Vacant (replacement needed for Shelly Presnell)
- 9) Student Services—Lorelei Hartzler
- 10) Student Services— 1- Administrator member—Tim Johnston
- 11) Student Services— 1- Administrator member—Kevin O'Rorke
- 12) Student Services- 1 faculty member—Michele Knudson
- 13) Student Services- 1 faculty member—Jason Kelly
- 14) Student Services- 1 faculty member—Vacant/Daniel Valdivia (possible replacement needed)
- 15) Student Rep- 1 student member—Vacant
- 16) Technology—1 Administrator member—James Crandall? (Kevin to check w/James reg. rep.)

****Proposed addition to the committee:**

SLAM- 1 Administrator member/Ex officio/non-voting (Associate Dean- Foundational Skills) Kate Mahar

Faculty appointments will need to go to the Academic Senate president, Robb Lightfoot. Sue recommended adding a classified LRC representative. All agreed. **Sue Sawyer made a motion to amended bylaws to include Ex Officio position and add a non-faculty position from the LRC- James Crooks 2nd. No other discussion noted. Motion carried unanimously.**

SSSP- Tim Johnston

Tim gave an update on the SSSP. The latest version is being shared today, and he is looking for feedback. This committee will need to approve this plan before it can be submitted. Tim presented the plan to the Student Senate on Friday (8/22) for their review and input, and he will present to College Council next week. After the plan has gone through the vetting process, it will need a recommendation from the College Council to move forward to the President and the Board. The focus is the Big 3+1 (Orientation/Assessment/Student Educational Plans & Follow-up). The match is 2-1, which is great news! Funding for the 20104-15 SSSP will be based on FTES, and following all the reporting requirements. This plan should connect to all other college plans. There is a lot more dollars available this year. Tim asked that all feedback be sent to him in a timely manner since the plan is due Oct. 17, 2014.

Kevin and Tim will be attending a mandatory SSSP training in Sacramento in September.

Basic Skills Action Plan- Teresa Doyle

Teresa discussed the following with the group:

- 1) Pro Active counseling- A lot of research on connecting counselors w/faculty members. Counselor goes to classes and gives an expanded orientation. Lisa Riggs will be helping to run the pilot project. This could be a 30 minutes lesson on how to develop an Ed Plan or how to find a major. (CC mandated)
- 2) Supplemental Instruction- This is the gold standard for tutoring. This is an extension of the classroom and includes training on how to develop study skills and content. Trainings are available from Kansas City and can train up to 20 faculty members and all tutors. (CC mandated)
- 3) Summer pilot project- Math Camp was very successful. Placement tests were taken the first day, and then students were retested and 64% jumped up one level on the assessment test. Several students were able to move up a class and they will be tracked through the basic skills sequence.
- 4) Math area- Tom Glass, math instructor is putting together a Path2Stats, an alternative math route, consisting of pre-stats class possibly getting a student through transfer classes in one year.
- 5) Student Athletic Success Program- Mike Mari, Dean of Athletics is tying athletics into the fabric and culture of student success.
- 6) Teresa will be surveying students and finding out what their educational goals are, then individual student plans can be developed.

Teresa also shared the following information:

- Faculty Professional Development requirement. Last year the PDC (Professional Development Committee) worked on menu items. She asked that the Student Success Committee look for any changes that might be needed, such as gaps, student services issues or something that could be solved by additional training, and possibly develop a newsletter. Give any ideas to Teresa and she will run it by the Faculty Excellence Committee for a preapproval.
- Flex Days we have done two in a three part series; 1) General Ed Topic 2) CTE and 3) Foundational skills and student success. She informed the group that they may need to jump in and help out in January on part 3.
- Work Group-Foundational Skill PLOs-
Phase 1- Collect data
Phase 2- Review data. The group will need to form a subcommittee/team to come up with ideas that can reach students through faculty in the classroom.
- Ideas on how to get more faculty on board with student initiatives--The full time tenured faculty are busy and it can be harder for them to carve out time. Teresa suggested the new faculty hires (18) possibly form their own professional learning community and this group could immerse them in the student success culture, and will help the new faculty fulfill their flex hours. This might be offered as professional development for new hires and also benefit our students.

Sue Sawyer made a motion for the Student Success Committee to support professional learning for faculty, Jason Kelly 2nd. Discussion- Jim suggested this not be targeted at just full time faculty or new faculty. Jason suggested grouping faculty by hire date. All agreed to both suggestions and the hope is that it will lead to others wanting to get involved. Teresa said she will take this information to

members of the Faculty Excellence Committee quickly because the deadline for faculty to submit their flex hours is Sept. 15. No other discussion noted. Motioned carried unanimously.

Other- Next agenda item: Tim will present the 2nd reading of the SSSP.

ADJOURNMENT- 4:17 p.m.

Notes taken by:
Sherry Nicholas
Student Services Division

Next Meeting: Sept. 25, 2014
TIME: 3:30-4:30 p.m.
Room 2314