



## STUDENT SENATE MEETING

Friday, August 24, 2018

11:00am-12:00pm

Student Center Stage

# MINUTES

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*Teleconference Number: 669-900-6833*

*Pass code: 507-738-8565*

*LET IT BE KNOWN that all meetings of the Shasta College Student Senate are open to the public. We, the Governing Board and Representatives of the Student Senate, encourage all students to feel free to attend this meeting and to voice their opinions on matters of the agenda or matters that they feel are issues that affect the student body of Shasta College. Any students wishing to be formally recognized on the agenda are encouraged to contact Isabella Elizarraras, Shasta College Student Senate President, ([scss@shastacollege.edu](mailto:scss@shastacollege.edu)) or Allie Hancock, Shasta College Student Senate Advisor, ([ahancock@shastacollege.edu](mailto:ahancock@shastacollege.edu)) no later than 12:00 pm on the Tuesday before the meeting at which they wish to be recognized. Thank you.*

1. CALL TO ORDER (11:03 am)
2. PLEDGE OF ALLEGIANCE (Lead the Pledge of Allegiance by saying "Salute, pledge...")
3. ROLL CALL/ICE BREAKER (Sign-in to be passed around) (*Attended: Charles McCulley, Kyle Ellis, Laura Cannon, Idalia Delgado, Becca Sarmanto, Pranav Patel, Nate Stidum, Ariella Trent, Joshua Yi, Bella Elizarraras, Milli Isreal, Mar Conner, Kendall Sawyer*)
4. APPROVAL OF THE AGENDA (*Motion to approve: Mar. Second: Kendall*)
5. APPROVAL OF MINUTES (*Motion to change date to 08/16/18: Nate. Second: Mar*)
  - a. 5/11/18 (attached)
  - b. 8/16/18 (attached)
6. SWEARING IN OF OFFICERS / SENATORS
  - a. Kyle Ellis (Senator) (*Sworn in*)
  - b. Nate Stidum (Senator) (*Sworn in*)
  - c. Pranav Patel (Senator) (*Sworn in*)
  - d. Charles McCulley (Senator) (*Sworn in*)
  - e. Idalia Delgado (Senator) (*Sworn in*)
  - f. Daniel Penn (Senator) (*Absent*)
  - g. Rebecca Sarmanto (Senator) (*Sworn in*)
  - h. Laura Cannon (Senator) (*Sworn in*)
7. PUBLIC COMMENT (*Nate opened up a discussion of the lending library*)

*This segment of the meeting is reserved for persons desiring to address the SCSS on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and fifteen (15) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The SCSS may briefly respond to statements made or questions posed. For further information, please contact the SCSS President for the item of discussion to be placed on a future agenda. (Brown Act §54954.2)*
8. OLD BUSINESS
9. NEW BUSINESS
  - a. **Purchase Requisition** – Student Senate will discuss and possibly approve a blanket purchase order (BPO) in the amount of \$4,000 to North Valley Business Systems for ID card supplies throughout the 2017/2018 fiscal year (439900). (Elizarraras, 2 minutes) (*Motion to open: Milli. Second: Mar. Motion to Amend 17/18 fiscal year to 18/19: Kendall. Second: Casey. Motion to Approve: Nate. Second: Mar*)

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- b. **Purchase Requisition** – Student Senate will discuss and possibly approve a blanket purchase order (BPO) in the amount of \$250.00 to Shasta College Food Services for food items throughout the 2017/2018 fiscal year (439900). (Elizarraras, 2 minutes) (*Motion to open: Milli. Second: Casey. Motion to Amend 17/18 fiscal year to 18/19: Kendall. Second: Casey. Motion to Approve: Kendall. Second: Mar*)
- c. **Purchase Requisition** – Student Senate will discuss and possibly approve a blanket purchase order (BPO) in the amount of \$500 to Shasta Welding Supply for tank rental/maintenance and potential helium refills (439900 / 573000). (Elizarraras, 2 minutes) (*Motion to Open: Milli. Second: Mar. Motion to Approve: Kendall. Second: Milli*)
- d. **Purchase Requisition** – Student Senate will discuss and possibly approve a blanket purchase order (BPO) in the amount of \$2,000 to the Shasta College Scholarship Fund (vendor 970836) for annual Student Senate scholarships (751100). (Elizarraras, 2 minutes) (*Motion to Open: Milli. Second: Mar. Motion to Approve: Kendall. Second: Milli*)
- e. **Purchase Requisition** - Student Senate will discuss and possibly approve the purchase of meal vouchers in the amount of \$600 (100 \$6 cards) from Shasta College Food Services toward their Assistance Program and have open discussion on whether to continue with this effort. (Elizarraras, 2 minutes) (*Motion to Open: Milli. Second: Mar. Motion to Approve: Nate. Second: Mar.*)
- f. **Purchase Requisition** – Student Senate will discuss and possibly approve a blanket purchase order (BPO) in the amount of \$420 to the Shasta College General Fund (Print Shop) for printing throughout the 2016/2017 fiscal year (590500). (Elizarraras, 2 minutes)
- g. **Purchase Requisition** – Student Senate will discuss and possibly approve purchasing an ID card machine and software for the Tehama Campus (not to exceed \$2,000) (439900/640000) (Elizarraras, 10 minutes) (*Motion to Open: Nate. Second: Milli. Motion to Table: Milli. Second: Kendall*)
- h. **Welcome Day** - Senate will discuss and secure volunteers for their Welcome Day booth being held on August 29, 2018 (Elizarraras, 2 minutes) (*Motion to Open: Milli. Second: Kendall.*)
- i. **Project Proposals** – Senate will discuss and possibly approve focusing their efforts on a few major projects to be completed by the 2018/2019 fiscal year. Efforts may be focused on pending projects (below) or new ideas discussed: (*Motion to Open: Milli. Second: Mar. Motion to make committees for items i.i.-i.iv.: Kendall. Second Milli*)
  - i. Student Senate Office updates (computers & furniture)
  - ii. 2300 building mural
  - iii. Club room updates
  - iv. Senate Stormy Sebring Garden permanent signage
- j. **Fall Event Participation** – Student Senate will discuss all upcoming events (both sponsored by Senate and participation in larger college events). College-wide events calendar attached and Senate sponsored events below: (*Motion to Open: Milli. Second: Mar*)
  - i. Constitution Day (September 17<sup>th</sup>) *Required for Title V Funding*
  - ii. Costume Club Kick-Off (October 31<sup>st</sup>)
  - iii. Giving Tree (November – December)
- k. **Director positions available** – The President will inform the Student Senate about what Director responsibilities are and what Director positions are available for the academic year. (Elizarraras, 2 minutes) (*Motion to Open: Milli. Second: Mar.*)

### 10. STANDING OR SPECIAL COMMITTEE REPORTS



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*The following written reports are provided for informational and accountability purposes. These reports will be considered officially accepted by the Student Senate Executive Board upon adoption of their agenda.*

- a. President's Report (Isabella Elizarraras, 3 minutes) *(President has been attending board meetings)*
- b. Vice President's Report (Joshua Yi, 3 minutes) *(VP addressed senators to meet with him in the office)*
- c. Treasurer's Report (Mary Conner, 3 minutes) *(Treasurer addressed we has \$1,500 left in the budget after BPO's)*
- d. Shared Governance Report (Celeste Draisner, 3 minutes) *(not present)*
- e. Public Relations Officer (Ariella Trent, 3 minutes) *(Public Relations Officer addressed a need to update the discount list that are available for students with valid I.D. card ands addressed that Ariella and Nate are the ones to talk to if there needs clarification and input regarding the lending library excel spreadsheet)*
- f. Events & Activities Report (Leslie Heino, 3 minutes) *(not present)*
- g. Regional Affair Officer (Casey Love, 3 minutes) *(no comment, since there has been no meetings)*
- h. Participatory Committee Representative Reports (Senators) *(no comment, since senators have not been assigned to committees)*

### 11. ANNOUNCEMENTS

- a. **Hiring Committee:** Student Senate will discuss and appoint two volunteers to the hiring committee for the position of Assistant Director of Campus Safety.

### 12. COMMUNICATION FROM THE FLOOR *(Becca opened a discussion about the possibility to lend out calculators)*

*This time is reserved for any member of the senate to make announcements on items not on the agenda or bring forward information for general discussion. A time limit of one (1) minute per speaker shall be observed. No action will be taken and the total time limit for this item shall not be extended.*

### 13. PUBLIC COMMENT *(no public comment)*

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### 14. NEXT MEETING

- a. Weekly meeting will continue on Fridays at 11:00am.

### 15. ADJOURNMENT *(11:59 am)*