

**Academic Senate  
Executive Committee Meeting  
December 8, 2008; 3:00-4:45 p.m.  
Room 1108**

Minutes:

Executive Committee members present					
X	Cathy Anderson		Terry Bailey	X	Candace Byrne
	Craig Thompson		Frank Nigro		
X	Leo Fong	X	Ramón Tello	X	Karen Henderson
	Alan Spivey	X	Jason Kelly	X	Lemoine Waite
X	Shelly Presnell	X	Iraja Sivadas	X	Susan Meacham
X	Doug Milhous	X	Andrea Williams	X	Ray Nicholas
	Jennifer McCandless	X	Terrie Snow		Heather Wylie
x	Brad Peters	X	Maureen Stephens (N/V)		Lenore Frigo (N/V)
	Dave Wright (N/V)		Ron Marley (N/V)	X	Lois Cushnie (N/V)
	William Cochran (N/V)				
Other faculty present					
X	Tom Glass	X	Sue Loring		
Guests					
X	Kevin O'Rorke	X	Dr. Lucha Ortega	X	Ralph Perrin

1. Call to Order  
Cathy Anderson called the meeting to order at 3 pm.
2. Approval of Minutes – 11/24/08 (1 attachment)  
Lemoine Waite moved approval of the minutes; Andrea Williams seconded. The minutes were approved as distributed.
3. Opportunity for public comment
  - a. This portion of the meeting is reserved for persons desiring to address the Executive Committee on any matter not on the agenda. No action will be taken. Speakers are limited to three minutes.  
No members of the public were present requesting to speak.
4. Reports
  - a. Report from the Senate President (Cathy Anderson)

No report.

- b. Report from Instructional Council (Susan Meacham)  
Susan Meacham reported that Instructional Council has not met since our last meeting.
- c. Report from SLO Committee (Lenore Frigo and Jennifer McCandless)  
The SLO Committee has been focused on authentic assessment and is looking forward to working on that with the entire faculty.
- d. Report from College Council (Maureen Stephens)  
Maureen Stephens reported two items from College Council: one came from Scott Thompson, who wanted to form an advisory committee on sustainability as part of the Foundation. Thompson reported that his feedback from the community suggests that he can acquire foundation partners if we have our focus on sustainability. Therefore, he suggested the Foundation task force. College Council noted that the strategic plan will have elements of sustainability in it and therefore discouraged formation of a Foundation task force until such time as the strategic plan is finalized so that actions on sustainability occur in concert.  
The second item was continued work on the strategic plan. The Council expects its work on the strategic plan to be completed next week.
- e. Report from Curriculum Council (as needed) (Ron Marley)
- f. Report from Matriculation Committee (as needed) (Lois Cushnie)  
Lois Cushnie gave a reminder to faculty to get grades in on time. The deadline is December 29 for online submission and January 2, when campus is open after the winter break, for hard copies to be delivered.
- g. Report from the Scholastic Standards Committee (as needed) (Dave Wright)
- h. Other Reports (as needed)  
Ramón Tello reported that he has completed the work to put the Academic Senate website into the new format. Kudos came from all quarters to Ramón for this work.

#### 5. Discussion/Action Items

- a. SLO Subcommittee Bylaws: This is the **second reading**. There have been minor changes made as suggested in the first reading. (Jennifer McCandless/Lenore Frigo) Maureen Stephens moved approval of these by-laws; Candace Byrne seconded. The motion passed.
- b. Credit By Examination: This is the **second reading**. The Matriculation Committee recommends we remove the 6-unit requirement in the current policy. There were no changes recommended in the first reading so use the same document. (Kevin O'Rorke)  
Brad Banghart has removed this item from the agenda while he investigates whether credit by exam is necessary for articulated credit from high schools.
- c. Course Repetition Due to a Significant Lapse of Time: This is the **first reading**. The Scholastic Standards Committee recommends we define "significant lapse of time" to be seven years. (Dave Wright)  
This item was also pulled while Title V regulations with respect to Pass/No pass grades are reviewed. Discussion ensued on both how to delimit time elapsed and whether the new grade earned can apply to GPA. The question also arose whether Scholastic Standards needs to be involved or whether we rather simply need to define time elapsed. Cathy Anderson will reword the policy and distribute to Executive Committee members to discuss with division members.

- d. Computer Literacy Task Force: The task force is recommending that they become a standing subcommittee of the Academic Senate and report to the General Education Committee. (Sue Loring)  
Discussion on this item was postponed.
  - e. SIMNet: Information only. The Computer Literacy Task has picked SIMNet as the exam for students to demonstrate computer literacy. (Sue Loring)
6. Adjournment.  
The meeting was adjourned at 4:30. Next meeting: **Monday, January 26, 2008.**