



Student Success Committee

Agenda

August 31, 2017

3:30 – 5:00pm

Board Room

CALL TO ORDER- Jim called the meeting to order at 3:34pm

ROLL CALL

X	Dan Bryant		Jason Kelly	X	Susan Sawyer
X	Jim Crooks		Lyndia McBroome		
X	Cheryl Cruse		Camelia Mihele		
X	Lorelei Hartzler	X	Shelly Presnell		
X	IT-Rep-James Crandall		Sonia Randhawa		
X	Tim Johnston		Student Rep		

Guests		
Sharon Brisolara	Ed Stewart	

Jim proposed that the committee use the authority set out in Article V of the bylaws to suspend the current definition of quorum and go by the proposed definition of quorum for this meeting. Susan motioned to approve. Cheryl seconded. The motion passed unanimously.

APPROVAL OF MINUTES - Cheryl moved to approve the minutes from February, March & April. Shelly seconded. The motion passed unanimously.

DISCUSSION/ACTION

- **Welcome to the Student Success Committee 2017-2018 / Introductions**
 - The theme of the year for the committee will probably be the approval of the integrated plan and its implementation. Another place the committee may be involved this year is the implementation of Starfish and speaking into retention goals on campus in order to meet the Chancellor's vision of success.
- **Bylaws update**
 - Jim presented the attached revisions to the bylaws.

- Lorelei proposed changing “Enrollment Services Representative” to “Student Services Representative.”
- Dan moved to approve the bylaws as presented by Jim in addition to Lorelei’s proposed change. Shelly seconded. The motion passed unanimously.
- **Integrated Plan**
 - The goal is to simplify reporting for SSS, Access and Equity and BSI by creating a template for the mandated items. Ideally, the committee will approve the draft presented by Time at our next meeting. This committee will provide the initial approval of the integrated plan. Multiple councils will review the plan and then it will be sent on to Academic Senate, College Counsel then the Board.
 - Question number three asks for a two-year plan which includes five goals we would like to work on in the next five years. We are working with research to ensure that these goals are measurable as we will have to report on our success in those 5. Tim would like input on these goals before the committee’s next meeting.
 - These goals will be connected to the Chancellor’s Office’s new vision of success.
 - If you have any comments, please forward them to Tim, and he will send out
 - a track-changes document with the suggestions have been made.
- **Hobsons / Starfish “early alert” update, branding**
 - Since the last time we met, a lot of time has been spent on the implementation of Starfish. This afternoon we would like to focus faculty participation in a test group and continue the conversation about branding.
 - Soft roll out projected for February of next year.
 - We would like to get a select group of faculty that are willing to test Starfish in their classes. Trena Kimler-Richards has expressed interest as well as Sue Loring on the counseling side.
 - James suggested reaching out to the group of faculty that are already using our early alert system.
 - James mentioned that it is shocking how few instructors are using the current early alert system, primarily due to how clunky it is. He believes this system is built much better
 - Jim mentioned that he would be interested in being in the test group.
 - Starfish will remain a voluntary program. It will involve a 4-5 hour training for all faculty wishing to be involved.
 - The branding ad hoc committee stated that they were told that branding had already been decided which is why they had not continued the decision making process.
 - Cheryl asked if we as a committee are responsible for making the final decision.
 - Marketing is willing to weigh in on the branding with consideration of this committee’s efforts.
- **Portfolio**

- Tim included Portfolium on the the agenda to honor what we began last year and to test the waters to see if there is still excitement around the action.
- Shelly remembered last year's student rep being very excited about the idea.
- Dan demonstrated that there is now an option to add Portfolium to Canvas.
- After discussion, it was decided that the committee is interested in pursuing this further. Tim will approach Will and Joann to see what the next steps are.
- **Non-Credit SSSP**
 - This committee traditionally oversaw non-credit SSSP but is now is overseeing integrated plan.
 - Noncredit students will be supported by SSSP.

ADJOURNMENT - Jim adjourned the meeting at 4:29pm

Respectfully Submitted,

Taylor Mobley
Recorder