



STUDENT SENATE MEETING

Friday, August 19, 2016

11:00am-12:00pm

Student Center Stage

MINUTES

Teleconference Number: 888-886-3951

Pass code: 449771

LET IT BE KNOWN that all meetings of the Shasta College Student Senate are open to the public. We, the Governing Board and Representatives of the Student Senate, encourage all students to feel free to attend this meeting and to voice their opinions on matters of the agenda or matters that they feel are issues that affect the student body of Shasta College. Any students wishing to be formally recognized on the agenda are encouraged to contact Emily Groth, Shasta College Student Senate President, (scss@shastacollege.edu) or Allie Hancock, Shasta College Student Senate Advisor, (ahancock@shastacollege.edu) or David Pearl, Political Science Instructor, (dpearl@shastacollege.edu) no later than 12:00 pm on the Tuesday before the meeting at which they wish to be recognized. Thank you.

1. CALL TO ORDER – Emily Groth called the meeting to order at 10:59 a.m.
2. PLEDGE OF ALLEGIANCE (Lead the Pledge of Allegiance by saying “Salute, pledge...”) – Raquel Good led the Senate in the pledge of allegiance.
3. ROLL CALL/ICE BREAKER (Sign-in to be passed around) – See attached.
4. APPROVAL OF THE AGENDA – Motioned by Raquel Good, seconded by Mike Stolts, and the motion was approved unanimously.
5. APPROVAL OF MINUTES
 - a. 5/13/16 (attached) – Motioned by Heaven Wood, seconded by Raquel Good, and the motion was approved unanimously.
6. SWEARING IN OF OFFICERS / SENATORS – All officers/senators below sworn in by Tina Duenas.
 - a. Emily Groth (President/Student Trustee)
 - b. Nathan Ancelet (Vice President)
 - c. Alyssa Buendia (Events and Activities Officer)
 - d. Jiulong Li (Regional Affairs)
 - e. Heaven Wood (Senator)
 - f. Michael Stults (Senator)
 - g. Victoria Ortiz (Senator)
 - h. Raquel Good (Senator)
7. PUBLIC COMMENT – David Pearl mentioned a volunteer opportunity as a poll worker.

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8. OLD BUSINESS – None.
9. NEW BUSINESS
 - a. **Purchase Requisition** – Student Senate will discuss and possibly approve a blanket purchase order (BPO) in the amount of \$4,000 to North Valley Business Systems for ID card supplies throughout the 2016/2017 fiscal year (439900). Motioned by Heaven Wood, seconded by Raquel Good, and the motion was approved unanimously.



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- b. **Purchase Requisition** – Student Senate will discuss and possibly approve a blanket purchase order (BPO) in the amount of \$250.00 to Shasta College Food Services for food items throughout the 2016/2017 fiscal year (439900). Motioned by Raquel Good, seconded by Mike Stolts, and debate by Raquel Good asking what this money was for. Motion was approved unanimously.
- c. **Purchase Requisition** – Student Senate will discuss and possibly approve a blanket purchase order (BPO) in the amount of \$500 to Shasta Welding Supply for tank rental/maintenance and potential helium refills (439900 / 573000). Motioned by Mike Stolts, seconded by Raquel Good, and motion was approved unanimously.
- d. **Purchase Requisition** – Student Senate will discuss and possibly approve a blanket purchase order (BPO) in the amount of \$2,000 to the Shasta College Scholarship Fund (vendor 970836) for annual Student Senate scholarships (751100). Motioned by Raquel Good and seconded by Victoria Ortiz. Debate on what the scholarships were included in this. Motion was approved unanimously.
- e. **Purchase Requisition** - Student Senate will discuss and possibly approve the purchase of meal cards in the amount of \$500 (100 \$5 cards) from Shasta College Food Services toward their Assistance Program and have open discussion on whether to continue with this effort. Motioned by Heaven Wood and seconded by Victoria Ortiz. Debate on whether or not meal cards should be worth \$6 (rather than \$5) and if only certain foods should be purchased from them (to avoid students using the money for energy drinks, etc.). New motion to table this topic until next meeting by Raquel Good, seconded by Mike Stolts, and motion approved unanimously.
- f. **Purchase Requisition** – Student Senate will discuss and possibly approve a blanket purchase order (BPO) in the amount of \$420 to the Shasta College General Fund (Print Shop) for printing throughout the 2016/2017 fiscal year (590500). Motioned by Raquel Good, seconded by Mike Stolts, and motion was approved unanimously.
- g. **Club Renewal** – Senate will discuss and possibly approve the renewal of the Technology Club. Motioned by Raquel Good, seconded by Victoria Ortiz, and motion was approved unanimously.
- h. **Blood Drive**- Senate will discuss the promotional efforts for the Blood Drive on August 31st and September 1st. Motioned by Mike Stolts and seconded by Victoria Ortiz. Debate on where it will be held and Dutch Bros' presence there.
- i. **Discount Program** – All current Senate members will solicit local businesses to take part in the ID card discount program. Emily Groth instructed members to each ask three businesses about giving a discount to students with an ID.
- j. **Welcome Day**- Senate will discuss and secure volunteers for their Welcome Day booth being held on August 24th (Alyssa to discuss). Alyssa Buendia discussed the theme of Senate's welcome day booth and passed around a sign-up sheet for working the booth. Sign-up sheet will be in the SCSS office.
- k. **Standing Committees** – Student Senate will discuss who will serve on each standing committee (current list attached). Emily Groth instructed members to pick the top 2-3 committees they would like to represent and then inform her.
- l. **Project Proposals** – Senate will discuss and possibly approve focusing their efforts on a few major projects to be completed by the 2016/2017 fiscal year. Efforts may be focused on pending projects (below) or new ideas discussed: Motioned by Raquel Good to table this topic, but there was no second. Motioned by Mike Stolts to discuss project proposal, seconded by Heaven Wood. Debate on what each of these projects entail, their costs, etc.. Motion to create

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committees for each project by Raquel Good, seconded by Mike Stolts, and motion was approved unanimously.

- i. 2300 building mural
 - ii. Shasta College mascot
 - iii. Club room updates
 - iv. Senate Garden permanent signage
- m. **Fall Event Participation** – Student Senate will discuss all upcoming events (both sponsored by Senate and participation in larger college events). College-wide events calendar attached and Senate sponsored events below: Emily Groth discussed what each of these events entail. Tina expanded on Emily's explanation.
- i. Constitution Day (September 15th) *Required for Title V Funding*
 - ii. Costume Club Kick-Off (October 27th)
 - iii. Giving Tree (November – December)

Motion to extend the meeting an extra 10 minutes by Raquel Good, seconded by Heaven Wood, and motion was approved unanimously.

10. STANDING OR SPECIAL COMMITTEE REPORTS

The following written reports are provided for informational and accountability purposes. These reports will be considered officially accepted by the Student Senate Executive Board upon adoption of their agenda.

- a. President's Report (Emily Groth) Emily Groth informed us on what she has been up to as President (including summer conference, office hours, etc.).
- b. Vice President's Report (Vice President) No report.
- c. Treasurer's Report (Masato Yoshimi) Masato Yoshimi reported that we have \$23,500 available to SCSS this school year.
- d. Events & Activities Report (Alyssa Buendia) Alyssa Buendia informed us of her efforts for the Welcome Day Table—it will be Knight-themed and will include a giveaway to attract potential members of Senate.
- e. Public Relations Officer (Vacant) No report.
- f. Regional Affairs Officer (Jiulong Li) Jiulong Li mentioned that he would like to know which meetings he should attend as Regional Affairs Officer. Tina Duenas affirmed Jiulong that he only needs to attend regional meetings and *not* all meetings in California.
- g. Participatory Committee Representative Reports (Senators) No reports.

11. ANNOUNCEMENTS

- a. Due to other obligations, Oscar Camarillo and Emily Dierksen have stepped down from their respective positions. Emily Groth informed Senate members that the two will not be involved in SCSS this year.

12. COMMUNICATION FROM THE FLOOR

This time is reserved for any member of the senate to make announcements on items not on the agenda or bring forward information for general discussion. A time limit of one (1) minute per speaker shall be observed. No action will be taken and the total time limit for this item shall not be extended. Alyssa Buendia requested that \$25 for SCSS's Welcome Day booth decorations/supplies. Emily Groth told Alyssa that a request for refund can be made and brought up at the next meeting.

13. PUBLIC COMMENT



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14. NEXT MEETING

- a. Weekly meeting will continue of Fridays at 11:00am. Emily Groth announced the next SCSS meeting.

15. ADJOURNMENT Motion to adjourn by Raquel Good, seconded by Mike Stolts, and motion approved unanimously.