

Academic Senate  
Open Meeting  
Monday, Dec. 11, 2006  
3:00-4:45 p.m.  
[Room 1108](#)

**Agenda:**

1. Call to Order
2. Approval of Minutes – 11/9/06 (1 attachment)
3. Reports
  - a. Report from Instructional Council (Susan Meacham; no attachment)
  - b. Report on the fall Plenary Session (Ron Marley; no attachment)
  - c. Other?
4. Discussion/Action Items
  - a. Human Resources position + Cabinet composition (1 attachment): *Gary Lewis will be recommending to the Board of Trustees at the December 13th meeting that the Director of Human Resources positions be re-titled and reclassified. He will also want to make some changes in regards to the make-up of the President's Cabinet. He would like to discuss these changes with Senate and will be presenting his rationale (attached).*
  - b. Late registration policy (1 attachment): *Kevin O'Rourke has asked for input on our current practices regarding late registration. At the last meeting he presented a new form/procedure. We need to indicate our approval of this.*
  - c. Wait list procedure for students (1 attachment): *Tom Orr will sunshine the new draft wait list procedure for students. You may wish to review the Oct. 9 minutes for our previous discussion of this issue. The document is a draft of what will be given to students. A different version of this will go to the faculty once it is developed. Tom's looking for input.*
  - d. Proposed revised timeline for Dance/Humanities Program Review (1 attachment): *At our August 28 meeting we approved extending the timeline for the Dance and Humanities program reviews. Since then, Dennis DeRoss has become interim Dean of ACE, and because the administrative change has interrupted the timeline we had previously approved, he is requesting approval for a further extension.*

e. Faculty Development Committee (Candace Byrne; 1 attachment.): *The ad hoc committee on Faculty Development has come up with some recommendations (attached). We discussed this at the last meeting. Are we ready to vote on it?*

f. Automotive Engine Performance/Smog Technician Certificate Removal (2 attachments): *SINR would like us to remove this procedure. According to the Procedure for Program Assessment (<http://www3.shastacollege.edu/senate/ProgramAssessmentProcedure.pdf>) we need to make a recommendation on this. See the flowchart on page 6 of the .pdf file and see the box marked “voluntary discontinuance.” Curriculum approved removal of this program on Dec. 4*

g. Virtual Assistant Certificate (2 attachments): *Curriculum approved this new certificate on Dec. 4. We need to weigh in on it as well.*

h. Update on Senate activities (No attachments): *Frank Nigro will review some activities that he and Senate have been working on this year, including the computer competency requirement, preparations for the Math/English requirement, and SLOs.*

5. Other?

6. Adjournment

7. Next meeting: **Monday, January 22, 2007, in Room 1108.**