



Student Services Council Meeting
 May 2, 2018 • 9:00 AM
 Room 2314

MINUTES

Committee Members Present					
X	Stacey Bartlett		Andy Fields		Becky McCall
X	Sharon Brisolaro	X	Sandra Hamilton Slane		Kevin O'Rorke
X	Tina Duenas	X	Sue Huizinga	X	Sara Phillips - Guest
X	Nadia Elwood	X	Tim Johnston		

CALL TO ORDER

The meeting was called to order by Tim at 9:00 am

1. Approval of Minutes

It was moved by Sandra Hamilton Slane and seconded by Tina Duenas to approve the Student Services Council April 18, 2017 minutes. All in favor to approve the minutes. Nadia Elwood and Stacey Bartlett abstained.

2. Information Items

- a) Technology priority list
- b) Instructional Council Update – Handout
 - Program Review Committee (PRC) Discontinuance – put forth first time without faculty
 - University Studies Geography – reason for that is there is an AST
 1. Indications that the program wasn't very robust
 2. Philosophy of the committee – start from the premise would you rather be kind or nice
 - TRC (Tenure Review Committees) – addressing challenges of creating tenure committees if you have limited number of tenure faculty and an increase in the number of new tenure track faculty.
 - Hospitality AD-T
 1. Question regarding how do we find out about changes?
 2. Recommendation to get on catalog/course/degree/certificate update list from Iva in Instruction
 - Process Mapping and Retention – review of internal processes.
- c) Integrated Plan
 - Themes and Crosswalks - Handouts
 1. Working through what we want to monitor and report on
 2. Consideration being given to planning if funding is consolidated
 - Student Success Committee: Integrated Plan Review
 1. Committee has taken on reporting
- d) Enrollment Management Plan – Spring 2018
- e) MIS Workgroup / Colleague Users Group
- f) Computer Literacy – Faculty Inquiry Group
 - Campus picking up the cost, no impact to students
 - Cross section of instructional and non-instructional faculty evaluating the Computer Literacy requirement. Expecting to report out in February 2019.
 - Working with the publisher to purchase the testing units
 - Planning for free access starting this summer
- g) AB 705 / Assessment Update

- Benchmark is Fall 2019
- Requirement is that students have to complete transfer level English and math in a year
- Consolidated Assessment Services
 1. PACE and general assessment merging physical locations
 2. More coverage due to more staffing and cross training in the one location
- English Placement and AB 705
 1. Modifying scope and sequence. Shortening their offerings. Shift for faculty
 2. Scott Yates from English Dept. going to give an update at future Counseling meeting
 3. Going to continue to Multiple Measure Placement
 4. Look at high school students at 10th grade and below, and developed an additional criteria that requires an essay submission for evaluation by college.
- Math Placement and AB 705
 1. Shortening the scope and sequence of math placement protocols
 2. In process of acquiring ALEKS PPL math assessment program

3. Action Agenda

4. Discussion Agenda

- a) Summer Vacation Plans
- b) Summer Meeting Schedule
 - Once receive vacation plans review calendar and perhaps move to one a month meetings
- c) Summer Orientation Days
 - GO Day Sessions offered by Office of Student Equity and Inclusion
 - Inviting first time students with a focus on those who are signing up late
 1. Hoping to get population who are impacted, but open to anyone
 - Planning to have faculty and counselors attend
 - Parents
 - TRIO can release some students to help
 - Plan to have 45 to 50 students per session
 - TRIO happy to mail out flyer to students
 - Student Life can also mail out to students attending STU courses
 - How can students sign up? Working on the logistics
 - Student Panel
 1. Some student ambassadors
 2. More outreach to get students from various disciplines on campus to represent
 3. Student Life can reach out to students for participation
 4. Stacey Bartlett will reach out to some student in their program
- d) Workgroup Report – Promoting Student Support Services and Student Success Workshops in light of the Integrated Plan and Guided Pathways framework (Sue/Tina)
 - Dedicate June 6th meeting to workgroup conversations
- e) Hobsons Starfish / Shasta Summit – Student Education Plans
 - Head to head comparison of the Starfish Ed Plan System to the Colleague Self Service Ed Plan System
 - Faculty work group reported at the Counseling Meeting in April. They loved parts of both and didn't like aspects of both, and would ideally merge them. Recommendation was to do continue testing Colleague version. Three-fold reasoning:
 1. Colleague is native system and would reduce double entry
 2. Improvements were significant compared to previous review of the product 2 years ago
 3. Appeared that while the Chancellor's office has promoted Starfish that while the Starfish Early Alert system is a mature product, the Degree Builder component is still in early stages of implementation by colleges and universities.
- f) Student Services Building
 - Tina is attending the May 23rd Counseling meeting to discuss and get input
 - She will reach out to other departments and schedule to meet during the summer
- g) *Redesigning America's Community Colleges, Bailey, et al.* – Discussion of Introduction and Chapter 1

1. From your perspective, what are one or two “take-aways” from the Introduction and chapter 1?
2. “In this book, we argue that to improve their outcomes on a substantial scale in an environment very different from the past, colleges must undertake a more fundamental re-thinking of their organization and culture.” (p. 12)
 - a. To what extent are outcomes dependent upon structure?
 - i. Campus culture/climate and faculty/administrative trust levels impact the structure
 - ii. Barrier that faculty bring up is how we have historically done things on campus is based on what students want, however recent research shows that there has been a shift and students want guided pathways, which can optimize their time spent at college to reach their end goals
 - b. The authors present “guided pathways” as a solution to completion. The authors also suggest that peripheral reforms are doomed to mediocrity. What steps can be taken to create new structures?
 - i. Create neighborhoods
 - ii. Build trust between administration and faculty
 - iii. Build relationships between faculty and counselors
 - iv. Specialized and embedded counselors in departments
 - v. Generalists for intake and then program specialist counselors
 - vi. Faculty have expressed an interest to have dedicated counselors for their area who are well informed regarding their specific programs
3. In chapter one, the authors make the case for “meta-majors”. What “groupings” make sense at this college and who should decide?

Suggestions

- Arts & Humanities (?)
- CTE
- Communications & Language Arts
- Social and Behavioral Sciences
- STEM

Also need to take into consideration what makes sense for students, as well asking if the terms are understandable to the student population.

4. The authors make a case for “default pathways”. What are the advantages and disadvantages of this approach?

Vision to have initial core classes/units that all students take in preparation for a successful college experience

New part-time counselor Laura completed a side study while reviewing grad

- 85% of degrees that students apply for are different from the one in Colleague
- Financial Aid probably receives update information regarding student goals, because it impacts financial aid and staff will update in Colleague
- Yet Student Life still finds when students apply for graduation that their declaration needs to be changed in Colleague, and it can impact Financial Aid, and they have to connect with Financial Aid dept. regarding updates
- Initial declaration is pulled from CCCApply
 - There is a large number listed, about 144 options
 - Recommendation is to reduce that number

5. Area Updates

Student Life

- Newsletter coming out from Student Life focusing on their area events and updates, but also plan to include updates highlighting other area events. They are using Sway through Office 365 and plan to send it monthly to students and post on the website.
- Chelsea Kefalas accepted the new Administrative Secretary I position in Student Life yesterday.

Parking Lot:

- PRCA-24 / WTC Assessment
- Workgroup Report – Cutting Sections and Guided Pathways – Student Services perspective (Sandra)
- Workgroup Report – Technology Training Needs (Colleague, other software, onboarding, etc.)
- Sharon B./ Becky M. IFS Reports
- Categorical Consolidation

NEXT MEETING

The next meeting is scheduled for Wednesday, June 6th, 2018 from 9:00 am – 11:00 am in Room 2314.
Recorded by: Michelle Fairchild, Administrative Secretary, Enrollment Services.



Shasta College

Instructional Council Minutes

Thursday, March 15, 2018
Board Room
9:05 a.m.

Present: Andy Fields, Tim Johnston, Susan Meacham, Frank Nigro, Kathy Royce, Ed Stewart

Absent: Stacey Bartlett, Will Breitbach, Kate Mahar, Mike Mari, Susan Wyche, John Yu

Guest: None

Topics Covered: Shasta College Promise Grant
Student Request for Change of Grade Form/Process
Classified Evaluations
Conference Travel
Faculty Coordinators
Fall 2017 Program Reviews

Approval of Minutes:

2/15/18 – Stewart/Johnston

Susan M. noted on page 2 under budget, it should be home not hone. Clarifications on Susan M. and Susan W.

Motion Carried.

Shasta College Promise Grant

Tim said the ground work for the Shasta Promise was laid by AB-19. It was an unfunded mandate but with the Governor's budget, there is funding proposed. Kate had a grant that had \$350,000 in seed money that we were able to use for this initiative. The legislative intent is full-time, first time students. It is a two semester grant and starts in the fall. The students will have to complete the financial aid form to be eligible. Regardless of the individual expected family contribution, the students will be eligible for the first year. Students will have to pay the Campus Center Fee and Health Center Fee. Student Services also felt they could extend the benefit to the first summer as well. In addition to the legislative mandated criteria, core matriculation will need to be done as well. Frank said one confusing thing was the FAFSA deadline. Tim said the High School Counselors have been really pushing FAFSA applications. March 2nd was the Cal Grant deadline. They have created a program for students who didn't complete the FAFSA on-time. The students who are eligible for BOGG will still get that money first. Right now we aren't sure how it will effect enrollment but are anticipating it will remain stable for now. Frank said we could have some scheduling implications with any increase number of students. We may end up needing more entry level transfer courses. Tim said we should know sooner rather than later on that because these are the students who would be eligible for priority registration, and that enrollment date is May 2. Students who have been taking dual and concurrent enrollment courses in high school still count as first year students.

Student Request for Change of Grade Form / Process

Tim said when AP 4231 (formerly for AP 4230) was revised, the Senate requested Student Services revise the form in light of the revisions to the policy. Frank said the first paragraph on the new form language comes from 4231. There is still the question about the timeline for a consecutive year. Frank suggested that sentence be deleted from the form. He also suggested that we just repeat what is below about one semester. Ed pointed out that a year is a definite amount of time. The time frame is different from Summer to Fall then from Fall to Spring. Tim said the vast majority of grade changes are handled at the instructor level. This form is only for complaints after they have tried to resolve it at the instructor level.

Classified Evaluations

Human Resources sent out the notification for Classified evaluations. Frank said if there are any questions, let him know or ask Greg Smith.

Conference Travel

Frank will be out Friday, March 16th to Wednesday, March 21st.

Faculty Coordinators

Frank said this is the time of year when most divisions start selecting FC. He handed out the Faculty Coordinator contract language. The contract language states 4.3.2.1. He wants to make sure the process is followed. He wanted to emphasize that they need to hold an election if more than one person is interested. Probationary and Temporary Faculty aren't eligible to be coordinators. All work assignments are mutually agreed to by the faculty Coordinator and the department Dean. He also quoted 4.3.6, which states a full-time faculty coordinator is expected to work on average of 90 hours per semester.

Fall 2017 Program Reviews

Frank wanted everyone to check and make sure Program Reviews were done. He showed the list of all the Program Reviews done this year and mentioned at least one still hasn't been done. We need to make sure all these are completed this year.

Other

There is a Deans' meeting on March 29th but the next IC meeting is April 19th. There are interviews tentatively scheduled for April 19th so we may need to move the next IC meeting on April 26th. Andy and Susan M. have interviews scheduled tentatively that day. Susan M. can have someone else from Senate sit in on the meeting in her place.

Shaunna Rossman (EOPS/CARE Counselor) is going to be the designated Guided Pathways Counselor liaison. There will also probably be a dean assignment related to Guided Pathways.

The next Guided Pathways meeting will be on March 23rd. The first meeting was on March 2nd and the group was very energized and had a lot of suggestions for the plan.



Shasta College

Instructional Council

Thursday, April 26, 2018

9:00A – 11:00A

Board Room

AGENDA

1. Approval of Minutes – 03/15/18 (Attachment)
2. PRC Discontinuances
3. Notification of vacation
4. Dean Coverage
5. TRC's for Next Year
6. Funding formula/budget
7. Strategic Plan input
8. Committee Updates
9. Hospitality AD-T
10. Process Mapping and Retention (Susan)
11. Other

Shasta College

Office of Student Equity and Inclusion



GO Day Session

In compliance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, and the Age Discrimination Act of 1975, Shasta College does not discriminate on the basis of race, color, national origin, sex, handicap, or age in employment, in any of its educational programs, or in the provision of benefits and services to its students. A lack of English language skills and/or visual and hearing impairment will not be a barrier to admission or participation in any educational program, including Career Technical Education.

GO Day Agenda

Thursday June 21st, Thursday July 12th, Wednesday, August 1st

Tehama Date TBD (Bi-lingual)

Time	Topic
8:30 to 9:00	Registration
9:00 to 9:30	Welcome and Introduction to Campus, Icebreaker
9:30-10:00	Financial Aid Basics, Accessing funds, Important dates and My Shasta
10:00 to 10-:45	Student Panel: Sharing Experiences, answering questions: What to Expect, How to Succeed, and Campus Resources
10:45 to 11:00	Break/Snack
11:00 to 11:30	Faculty Perspectives: Tips for Starting Out Right
11:30 to 12:00	Programs and Opportunities: Transfer, Honors, EOPs, PACE, SciFi, TRIO, Umoja, Global Opportunities
12:00 to 12:30	Lunch
Optional 12:30 to 1:30	Next Steps to getting ready for Day 1
Optional 12:30 to 1:30	Campus Tour: Join a current student for a tour of the campus and visit some of the must-see places located right here with a personal firsthand view.

Table of Contents

Title Page

Go day Agenda

Table of Contents

Welcome Page

2018 Important Dates

Useful Website Contact Information

Steps to Enrollment

Student Service Programs

Food for Thought

Student Success Center

Transfer Center

MyShasta Breakdown

Steps to Financial Aid

Financial Aid Overview

Disbursement Information

Sample Award Letter

Resources for Your Success

Campus Map

Welcome to Shasta College

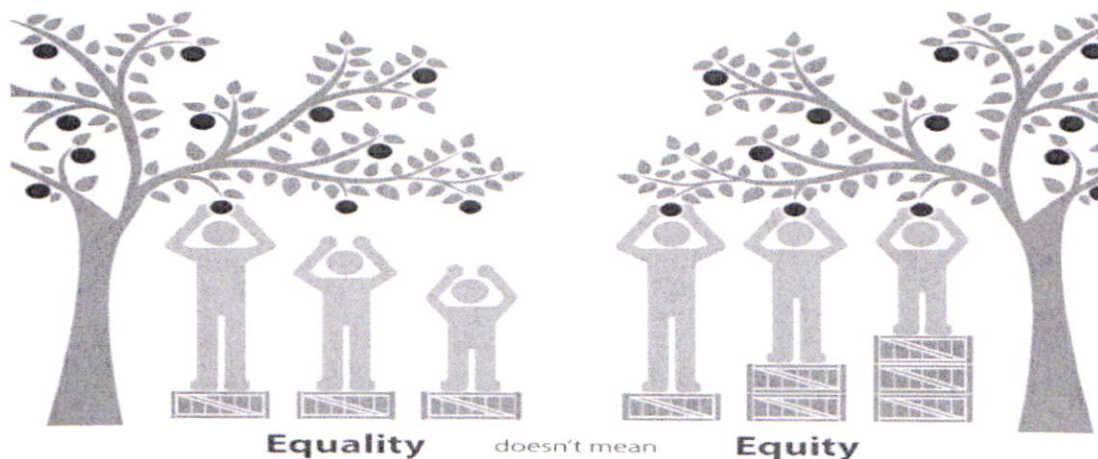
We are glad you're here!

Shasta College is committed to providing a diverse student population with access to educational opportunities that result in increasing student skills and earning a certificate or degree.

Office of Student Equity & Inclusion

Our Mission: The Office of Student Equity and Inclusion helps to ensure the success of students by working to reduce identified access and achievement gaps, creating a culturally responsive, welcoming environment, and embedding equity mindedness and a commitment to inclusion throughout Shasta College.

The Office of Student Equity and Inclusion supports the efforts of district personnel in providing access and promoting success for all students enrolled at Shasta College, regardless of race, gender, age, ability, or economic circumstance.



2018 Important Dates

January 15	HOLIDAY - Dr. Martin Luther King Day
January 16	Spring Semester Classes Begins
February 2	Last day to drop & receive a refund for full-term class*
February 2	Last day to register/Add a full-term class*
February 2	Last day to drop a full-term class without record*
February 5	Census Day for full-term classes*
February 16	HOLIDAY - Lincoln's Day
February 19	HOLIDAY - Washington's Day
February 23	Last day to declare pass/no pass option for full-term classes*
Dec. 18 - Mar. 8	Filing period for ADT paperwork to be turned in to A&R**
April 2-6	Spring Break
April 9	Classes resume
April 20	Last Day to withdraw with a "W" on record for full-term classes*
May 18	Last day of Spring semester & Commencement

Waiting for updated Fall 2018

CONTACT INFORMATION *for Students*

Financial Aid Home
www.shastacollege.edu/fa

Financial Aid Forms
www.shastacollege.edu/fa_forms

Appeal Information
www.shastacollege.edu/fa_appeal

Applying for Financial Aid
www.shastacollege.edu/fa_apply

Awards/Disbursement Schedule
www.shastacollege.edu/fa_disbursements

Book Grants/Loans
www.shastacollege.edu/fa_books

CA Dream Act
www.shastacollege.edu/fa_dream

Cost of Attendance
www.shastacollege.edu/fa_coa

Educational Goal Information
www.shastacollege.edu/fa_goal

Emergency Loan
www.shastacollege.edu/fa_help

Federal Direct Loans
www.shastacollege.edu/fa_loans

Financial Aid Overview
www.shastacollege.edu/fa_view

Financial Literacy
www.shastacollege.edu/fa_finlit

Foster Youth
www.shastacollege.edu/fa_fy

High School Seniors
www.shastacollege.edu/fa_seniors

How to Complete My File
www.shastacollege.edu/fa_file

Request IRS Documents
www.shastacollege.edu/fa_irs

Return to Title IV Consumer Information
www.shastacollege.edu/fa_r2t4

Satisfactory Academic Progress (SAP) Policy
www.shastacollege.edu/fa_sap

Scholarships
www.shastacollege.edu/fa_scholarships

Veterans Services
www.shastacollege.edu/veterans

AmeriCorps
1-888-527-5962
www.americorps.gov

BankMobile Disbursements
www.shastacollege.edu/fa_ho
Help Desk 1-877-327-9515
Login at www.bankmobilevibe.com

Cal-Grant Information
1-888-224-7268
www.webgrants4students.org
www.csac.ca.gov

FAFSA Federal Processor
1-800-433-3243
www.fafsa.gov

FSA ID Help
1-800-557-7394

Loan Default/Overpayment
ECMC
1-877-331-3262
Department of Education (DOE)
1-877-233-3863
Default/Overpayment
1-800-621-3115

Selective Service
1-847-688-6888
www.sss.gov

Shasta Adult School
(GED Information)
(530)245-2626
sas.suhsd.net

Student Aid Database
www.nsls.ed.gov

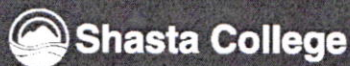
Financial Aid Estimated Processing Timeframes

Applications received on:	Will be processed within:
March 1 - April 30	2-3 weeks
May 1 - June 30	2-4 weeks
July 1 - October 30	4-6 weeks
November 1 - December 30	3-4 weeks
March 1 - April 30	2-3 weeks

Timeframes vary dependent on the number of files received.

The FAFSA is available
October 1st
each year and it will apply
to the next academic year.

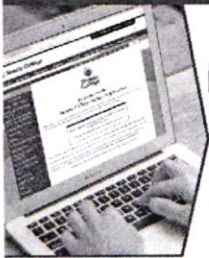
The FAFSA requires an
annual submission.



STEPS TO Enrollment



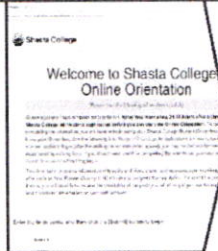
Check the box after each step has been completed.



Apply Online

Welcome to Shasta College!

To apply online, go to:
www.shastacollege.edu/admissions
 Your application may take 24 hours to process



Complete Orientation

<https://orientation.shastacollege.edu/StudentCourse/Create>

Orientations can be completed online at:
www.shastacollege.edu/counseling
 or in person by calling your local campus.



Apply for Financial Aid

www.shastacollege.edu/fa

Go to Applying for Financial Aid tab.

Complete FAFSA application at:
www.fafsa.ed.gov
 Check your status on MyShasta > MyForms



Counseling/Assessment

Develop an Education Plan and determine English and math placement options by scheduling an appointment online at:

www.shastacollege.edu/counseling
 or in person by calling your local campus.

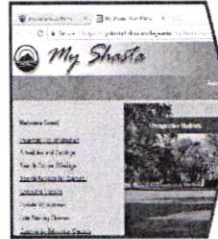
Bring a copy of your unofficial transcript



Request Transcripts

Send official transcripts (high school/college) to:

Shasta College Admissions & Records
P.O. Box 496006
Redding, CA 96049-6006



Register for Classes

Once you have completed all five steps, acquire your registration date and time at the Counseling window in room 126 or on MyShasta.

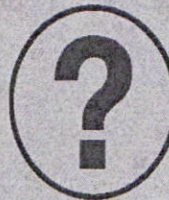
Payment is due at the time of registration.



Parking Permits

Parking Permits are available for purchase at:

- Admissions & Records, Room 139
- Business Office, Room 105
- Tehama Campus Main Office, Room 7101



Questions

If you need help with the Steps to Enrollment, please contact the:

Student Success Center (530) 242-7671, Room 102
www.shastacollege.edu/SSC



Shasta College

www.shastacollege.edu

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Enrollment Services

(530) 242-7656

Student Services/Programs

EOPS

There are many rewards from higher education, including better paying careers, personal satisfaction, and the respect of those who support you. At EOPS (Extended Opportunity Programs and Services), our goal is to help increase the enrollment, retention and transfer of students who experience language, social, economic and educational challenges. We also help facilitate the successful completion of student's goals and objectives while attending Shasta College. EOPS provides several services, including but not limited to, specialized counseling, book services, transportation assistance, and tutoring.

CARE

Under the umbrella of EOPS is the CARE (Cooperative Agencies Resources for Education) program. CARE is designed to help single parents who are currently receiving cash aid (CalWORKs/TANF) offset their childcare, transportation and textbook expenses. These additional services assist CARE students in balancing multiple responsibilities while pursuing their college education.

TRiO

The Shasta College TRiO Talent Search Program assists students who have the desire and potential to succeed in higher education. The program provides academic, career, financial aid and financial literacy counseling to its participants and encourages them to graduate from high school and continue their education at a postsecondary institution of their choice.

PACE

PACE Student Programs and Services is here to help you achieve your educational goals. Whether you attend classes on the main campus, at one of the extended education sites, or online, PACE staff are available to provide you with the accommodations you need for full access to higher education.

Library

The Shasta College Library strives to provide comprehensive high quality programs, services, and facilities which support the instructional philosophy and programs of the College. The Library supports the learning needs of a diverse student population, the instructional needs of the faculty, and the information needs of the community. The Library provides access, assistance, and training in the use of recorded knowledge, information, and data in all formats.

Food for Thought

We recognize that learning takes work. Your brain is busy and needs to be fueled. Food for Thought is a program that supports your access to tutoring, learning, and supplemental instruction resources by providing you a snack while you work because a fueled brain always functions better! Attend a free tutoring or Supplemental Instruction session and snack! Tutoring and Learning Center Building 700, Room 735 Supplemental Instruction Library, Room 201 Science Tutoring Room 1626.

Student Senate Food Pantry

A Shasta College Student can visit the Food Pantry once every 7 days on Monday-Friday. Access the Student Senate Food Pantry with your Student ID Card. Campus food pantries are some of the most impactful initiatives that campuses have taken to assist students with food insecurities.

Office of Student Equity and Inclusion

Helps to ensure the success of students by working to reduce identified access and achievement gaps, creating a culturally responsive, welcoming environment and embedding equity mindedness and a commitment to inclusion through Shasta College. Be sure to check our Equity webpage for information on upcoming event that may be of interest.

Now Open!

OUR GOAL IS YOUR SUCCESS!

SSC STUDENT SUCCESS CENTER



Student Success Center

Building 100, Rm 102
(corner room between Admissions and
Records and Financial Aid)

(530) 242-7671 or
(530) 242-7672

Hours: 8am-5pm, Monday-Friday

THE SSC PROVIDES:

- One-on-One assistance
- Free access to computers, workstations, printers, faxing, copier and scanning capabilities all within a relaxed atmosphere
- FAFSA, BOG Waiver and Financial Aid help
- Various Workshops
- Guidance on MyShasta
- Class Registration and Admission help
- Appointments with Counselors

We're here to help you!



Shasta College

www.shastacollege.edu

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Enrollment Services
Student Success Center
(530) 242-7671



Show Up
Learn
Snack

FOOD *for* THOUGHT

We recognize that learning takes work. Your brain is busy and needs to be fueled. Food for Thought is a program that supports your access to tutoring, learning, and supplemental instruction resources by providing you a snack while you work because a fueled brain always functions better!

Attend a free tutoring or Supplemental Instruction session & snack!

Tutoring and Learning Center - Building 700, Room 735

Supplemental Instruction - Library, Room 201

Science Tutoring - Room 1626

Snacks can only be consumed in designated eating areas. Please pick up after yourself and help us out by throwing away any trash found in the surrounding area.

If you need additional food resources, please ask for a Food Resource flyer and visit the Food Pantry with your student ID in room 2318 (same office as the Office of Student Life).

*For inquiries, email the:
Office of Student Equity and Inclusion at
equity@shastacollege.edu*



Shasta College

www.shastacollege.edu

Shasta College is an equal opportunity educator and employer.

**Office of Student Equity
and Inclusion**

(530) 242-7618

Transfer Center

Hours of Operation: Monday-Friday 8:00AM- 4:30 PM

Room 126

Interested in continuing your education and need help or have questions about:

- Individual counseling appointments with a Transfer Counselor; Available Fall, Spring and Summer
- Associate Degrees for Priority Admission to select CSU Campuses
- Student Educational Plans
- Help with Transfer Applications
- Transfer Admission Guarantees (TAGs) to select schools
- Instant/On-the-Spot Admissions with select CSU campuses
- Transfer Workshops and University Tours
- Access to Computers, Printer and Phone
- University Representative Visits
- Access to *Online* Catalogs
- Skype Sessions with University Admissions Counselors
- Transfer Day College Fair



Shasta College

www.shastacollege.edu

Shasta College is an equal opportunity educator and employer.

Transfer Center

(530) 242-7570

MyShasta Breakdown

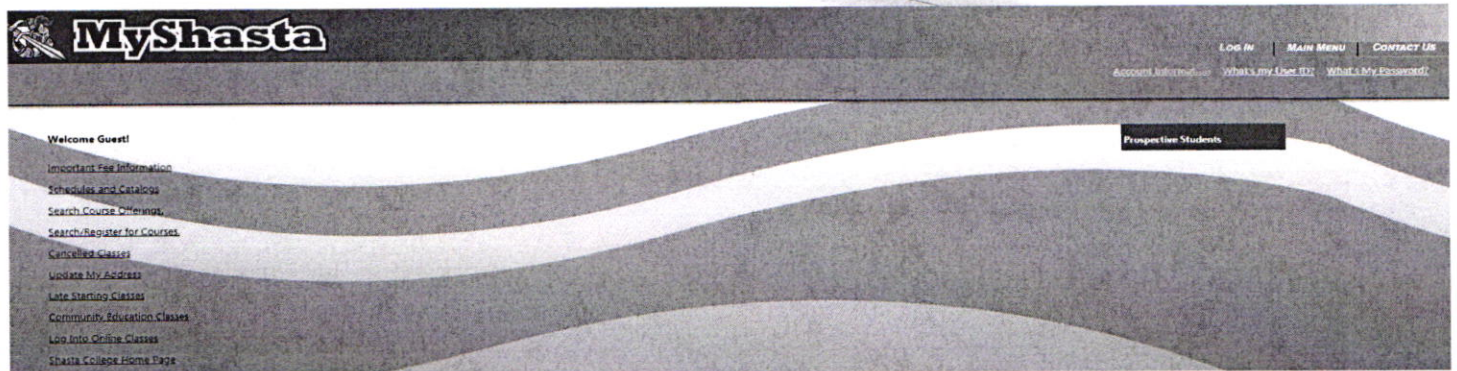
How to create your MyShasta account:

1. Go to www.shastacollege.edu
2. Click MyShasta tab (upper right-hand corner), then “What’s my user ID?”
3. Enter last name and social security number (or student ID if you know it). Your ID number will then be displayed.

Step 1



Step 2

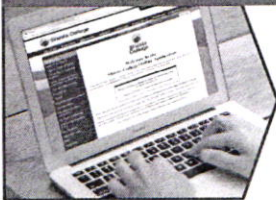


Step 3

4. Now log on using your user ID and password. The first time logging in your password is your 6-digit date of birth (i.e. if your birthday is 2/7/1997 then your password is 020797) once logged in you will be asked to create a new password.
5. Passwords must be between 6-9 characters and include one letter and one number.

STEPS TO *Financial Aid*

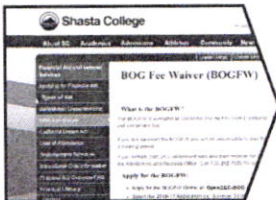
Check the box after each step has been completed.



Apply for Admission to Shasta College to Obtain Access to your MyShasta Portal

Welcome to Shasta College!

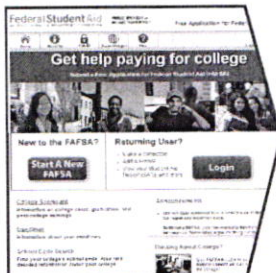
To apply online, go to:
www.shastacollege.edu/admissions
Your application may take 24 hours to process



Submit the California College Promise Grant (Formerly BOG Fee Waiver) Online

www.shastacollege.edu/fa_bogfw

OpenCCC Help (877) 247-4836
support@openccc.net
Or visit the Student Success Center, Building 100 Room 102 for assistance with the application.



Complete your FAFSA or CDA Application

Complete FAFSA application at:
www.fafsa.gov

The FAFSA requires an annual submission.

Or

If you are not eligible to apply for the FAFSA, complete the CDA (California Dream Act) Application at: **<https://dream.csac.ca.gov>**

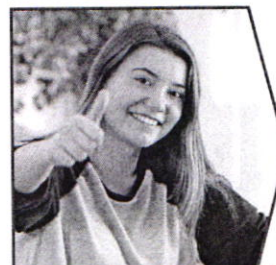
The CDA Application requires annual submission.
(The Shasta College school code is: 001289)



Receive an Email Notification

Once the Shasta College Financial Aid Office has received your FAFSA or CDAA, an email will be sent to the active email on file.

- If any forms or verification items are needed, the email will explain next steps.
- If there is not any action required within the email, you can check your award letter within your MyShasta Account.



Eligibility

Once processing is complete, you will be notified by email to inform you of your current eligibility for Financial Aid. Log in to your **MyShasta Account** to view the **Financial Aid Award Letter**.

- Check the **Disbursement Schedule** for information on when to expect your disbursements throughout the semester.
- If you were determined to be **ineligible**, information on why you are ineligible will be posted to the **MyForms Screen** of your **MyShasta Account**

Important Notes

It is the student's responsibility to stay informed

Stay informed of notifications sent out via email and posted on our website.

Academic Progress

Be aware of your Satisfactory Academic Progress (SAP) standing.

If you are determined ineligible

If at any point it is determined that you are ineligible for Financial Aid any awards will be cancelled. If a disbursement has already been processed, it is the students responsibility to repay any funds received.

Transferring to another school

Cancel any financial aid awarded through Shasta College.

Financial Aid Office

Building 100, Room 139
Monday-Thursday: 8 am - 6 pm
Friday: 8 am - Noon

530.242.7700
www.shastacollege.edu/fa

Email us at:
financialaid@shastacollege.edu
Please allow 1-2 business days for a response.

Shasta College
Attn: Financial Aid & Veterans Services Office
PO Box 496006
Redding CA 96049



Shasta College

www.shastacollege.edu

Shasta College is an equal opportunity educator and employer.

Financial Aid & Veterans Services Office

(530) 242-7700

Financial Aid Overview

Shasta College Financial Aid

(530) 242-7700

finaidinfo@shastacollege.edu

Like us on [FACEBOOK!](#)

Financial Aid Office Mission

The Mission of the Financial Aid Office is to increase the number of students receiving financial assistance, which will contribute to the successful completion of their academic goals.

What is Financial Aid?

Financial Aid is made available by federal and state governments and private sources in the form of grants, scholarships, loans, and Work-Study.

The basis for such assistance is the belief that students (and the parents of dependent students) have the primary responsibility in meeting educational costs.

Financial Aid is intended to help fill the gap between the student's & family's EFC (Expected Family Contribution) and the cost of attending college for the academic year.

Scholarships

scholarships@shastacollege.edu or 530/242-7709

wakins@shastacollege.edu

Shasta College scholarship application periods start and end dates:

- Fall Semester:
- Spring Semester:

General requirements to apply for any Shasta College scholarship:

- Registered in a minimum of 6 units
- Have 12 college units completed** by the following dates:

Fall application period:

Spring application period:

**Units from other colleges and universities can be counted toward the 12 unit requirement.

**High school seniors: 12 college unit requirement does not apply to you.

- An Autobiography, this is information about yourself including educational plans and future goals.
- Two letters of recommendation

NOTE: Paper letters of recommendation cannot be accepted. You will provide the email address of your reference and they will receive an email with instructions.

Disbursement Information

To
mc

Financial Aid Office
11555 Old Oregon Trail
Redding, CA 96003
530-242-7700

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DATE: 07/22/15
SID:
AWARD YEAR: 2015-2016

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Dear



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We are pleased to offer you financial aid. 1. Print this offer.
2. Write Accept or Decline by each award. 3. Sign and Submit to
Financial Aid.



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For detailed information of Disbursements Dates, Award Descriptions,
HigherOne Card, Satisfactory Academic Progress, or general financial
aid information, view our webpage at www.shastacollege.edu/fa

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Budget: \$14,218 EFC: \$0 Need: \$14,218

Award Type	Total	FA2015	SP2016
State Grants			
BOGFW non cash Boa	\$1,104.00	\$552.00	\$552.00 Y_N_
Grants/Other			
FPell Grant	\$5,775.00	\$2,888.00	\$2,887.00 Y_N_
Fed Loan Subsidize	\$4,500.00	\$2,250.00	\$2,250.00 Y_N_
Award Total	\$11,379.00	\$5,690.00	\$5,689.00

y be

Amounts are based on full time and can be adjusted for less than
full time at the time of disbursement. The BOGW is not a cash award
and does not pay your campus center, health, or parking fee. Cal
Grants are not awarded until confirmed by the California Student Aid
Commission. Loans require additional steps.

We reserve the right to adjust awards based on funding and
eligibility.

OK

Sample Award Letter

Shasta College Resources for Your Success

<u>Student Resources</u>	<u>Description of services</u>	<u>Location</u>	<u>Phone number</u>
Admissions & Records	Assists students with the admissions and registration process, academic recons and confers degrees and certificates.	Main Campus 100 Building	(530) 242-7650
Assessment Center	Assessments, Math, English, Computer literacy tests, proctored exams, and make-up exams, transcript evaluation.	Main Campus 100 Building	(530) 242-7751
Assistive Technology and Alternate Media Lab	Access to computer technology for students with a variety of physical and learning challenges the lab provides support, technology, and training that creates equal access and integration.	Shasta College Campus	(530) 242-7833
Automotive Program	The Shasta College Auto Club offers limited vehicle repairs to student and faculty vehicles on most Fridays during the Fall and Spring semesters. Repair hours are 8:30 to noon. Fees for repairs calculated on a donation scale. All parts supplied by the student or faculty member bringing in a vehicle.	SC Main Campus,	(530) 242 2211
Bookstore	Assists students with a place to purchase required learning material.	Main Campus, 2300 Building	(530) 242-7574
CalWORKS-Shasta College	Students referred from Shasta, Tehama or Trinity Counties Social Services CalWORKs program. Eligible students who are those receiving the adult portion of cash aid. CalWORKs Work study program provides assistance with job readiness, resume development, job search, and job placement opportunities.	1400 Market St. Room 8116	(530) 242-7637
Campus Safety	Help with any campus safety concerns. Safe walk escort services to and from parking lots upon request. Contact campus safety at 530-242-7910 or through the blue security phone in the buildings on campus.	Main Campus, 5000 Building	(530) 242-7513
CARE (Cooperative Agencies Resources for Education)	Support Services for CARE students may include assistance with childcare transportation expenses, supplies, textbooks, workshops, and referrals. The purpose of the program is to assist the CARE student in pursuing educational goals and in obtaining skills leading to meaningful employment.	Main Campus, 5000 Building	(530) 242-7540

Child Care/ Early Childhood Education/ Preschool	To provide an exemplary, developmentally appropriate early childhood program for children, families, college students, staff, and faculty. There are two options on the Shasta College main campus for child care and preschool.	Shasta College Campus	(530) 242-7601
Clothes That Work	Help with professional and clean clothing and hygiene products, and makeup for your quest in educational or career possibilities.	2400 Washington Ave Redding, CA 96001	(530)241-0552
College To Career (C2c)	Student enrolled in Customer Service Academy courses along with Adaptive Studies, Students enrolled in Customer Service Academy courses along with Adaptive Studies, Automotive Technology, Early Childhood Education, and Family Studies. Several students began work placements.	Main Campus	(530) 242-7795
Computer Repair/Computer Tech Club	The Shasta College Tech Club is a student organization that provides free IT Tech Support and limited minimal repair of electronic devices to staff and students of Shasta College.	Main Campus	<u>device1001@gmail.com</u>
Counseling	Counseling staff provided valuable information to new and continuing students, and outreach services high school students on their high school campuses. Services include help with choosing majors, career paths, college courses, and transfer destinations.	Main Campus 100 Building	(530) 242-7724
Counseling Center	Counselors provide academic, career, and personal counseling services to help students successfully achieve their goals.	Main Campus, 100 Building	(530) 242-7580
Eops/Care	Extended Opportunity Program and Services eligible low income and educationally disadvantaged students. Services include: counseling, textbook assistance, and transportation expenses. CARE provides additional support services to EOPS Students who are recipients of TANF/CalWORKs and have dependent children. Grants and allowances given to each student for education related expenses such as childcare, transportation textbooks and supplies.	Main Campus 2000 Building Rm 2005	(530) 242-7540
Financial Aid	Assists students in funding their education through federal, state and campus based financial aid programs.	Main Campus 100 Building	(530) 242-7700
Food For Thought	Food while you learn. Open to all students utilizing the free tutoring and learning centers on campus.	Main Campus, 700 Building & 1600 Building and SI in Library.	(530) 242-7618
Food Pantries	Emergency need food supply to help students. Student Senate has a food pantry accessible 8-5 M-F. The health sciences building has a food pantry available at the HSUP site.	Main Campus, Room 2308,	(530) 242-7626.

General Assistance	General Assistance provides three months of cash assistance to eligible, employable adults and provides longer-term assistance to eligible adults who are temporarily disabled or who are awaiting Supplemental Security Income (SSI) approval.	2460 Breslauer Way or at 36911 Main Street in Burney	1-877-652-0731
Global Education Center	International students enrolled in our Associate Degree programs with the goal of transferring to a four-year university.	Main Campus	(530) 242-7626
Health and Wellness Medical Care Center/ Psychological Counseling	Services offered include: first aid for on-campus accidents or injuries, TB testing, registered nurse consultation, health education, blood pressure checks, vision and hearing screening, cholesterol screening (nominal fee), smoking cessation, student accident reports, resources for reproductive health care, & limited psychological counseling.	Main Campus, 2000 Cafeteria Building	(530) 242-7580
Homeless Students	Homeless youth under the age of 25 now receive priority registration status. Homeless students should be put in touch with financial aid to ensure that their current and future financial aid possibilities are maximized. The Office of Student Equity and Inclusion can connect them with additional limited support and resources. Enrolled homeless students, like all students, are entitled to use of student showers in athletic facilities when available.	Main Campus, 100 Building, Financial Aid	(530) 242-7704
International Student Services	International Student Services promotes a supportive, informative, friendly and safe environment conducive to academic achievement and engagement.	Global Education Center, Room 2308	(530)-242-7539
Kognito	Kognito is an online training simulation in 30 minute courses to help students who are struggling. Several modules are available including	<u>To access this resource go to http://ccc.kognito.com/</u>	Online
Library	Check out books, reserve study rooms or the balcony, check out tablets and computers, print materials, check out movies, read newspapers, magazines, access charging areas. Ask for help.	Shasta College Campus	(530) 242-7550
Meal Vouchers	A voucher for a healthy on campus meal is available to students in need. (Available through select programs.) Check with programs regarding the frequency of distribution. Check with the food pantry and CalFresh for more long-term food security.	Shasta College Campus	(530) 242-7618
Nvcss (Northern Valley Catholic Social Services)	Emphasis placed on unmet needs of the community. Providing housing for individuals, families and seniors, those living with severe and persistent mental illness, and those with developmental disabilities.	2400 Washington Ave Redding, CA 96001	(530) 241-0552

PACE (Formerly Dsp)	Partners in Access to College Education (formerly DSPS) Students utilized note takes, audio-format textbooks, sign-language interpreters, special equipment, assistive technology computer laboratory, and testing facilities.	Main Campus, cafeteria	(530) 242-7790
PATH (Participants' Action To Housing)	NVCSS program assist with referrals who are working towards successful re-integration into the community in partnership with Shasta County Probation. Focusing on strengthening skills that contribute to independence.	2400 Washington Ave Redding, CA 96001	(530)241-0552
Puente	Services provided are: pretransfer and transfer level English courses, student success courses, mentors, academic counseling, and cultural enrichment for students and their families, field trips, university tours and an annual motivational conference.		(530) 529-8980, x7216
Raba (Redding Area Bus Authority)	This year, purchasing a Student Activity Card (\$10) through Student Senate allows FREE rides on RABA during Fall and spring sessions (not including Burney Express).	Main Campus	(530) 242-7626
Residence Hall/Dorms	On campus housing one for females and one for males. The Commons building is staffed 24 hours a day throughout the academic year. Students must carry at least 12 units and maintain a 2.0 GPA to reside in the dormitories. Housing applicants are processed on a first come, first served basis, and housing typically maintains full capacity each semester.	Main Campus, 3000 Building	(530) 242-7739
Scholarships	The Financial Aid Office administers a scholarship program that awards more than \$180,000 to students each year. Not all scholarships are based on academic achievement.	SC Main Campus, Room 108	(530) 242-7709
SCI*FI (Shasta College Inspiring And Fostering Independence-Foster)	Educational support program for current and former foster youth. The option to participate in weekly workshops to receive social and academic support, and attended educational field trips and cultural activities.	Main Campus, cafeteria	(530) 242-7556
SCOE (Shasta County Office Of Education)	Offering support to schools and community to ensure Shasta County students receive a quality education preparing them for high school graduation and success in career and college.	1644 Magnolia Ave. Redding, CA	(530) 225-0200
Shasta CARES	To provide advocacy, support, and education to reduce sexual assault, domestic violence, dating violence, and stalking.	Main Campus, Room 5012	(530) 242-2399
Student Employment	The center provides students with job information and opportunities both on and off campus. Assistance with resume writing, cover letters, interviewing, and general job search is also available.	Main Campus, 100 Building	(530) 242-7728 or 7735

Student Life	This office provides services and support to students and department's campus wide, including general information, outreach, student housing support, campus tours, Student Senate, clubs and student organizations, and events and activities. The Student Life Office is committed to engaging current students to ensure social and academic success during their tenure at Shasta College. Part of that engagement is achieved through student clubs and organizations.	Main Campus, 2300 Building	(530) 242-7626
Student Success Center	The Center provides access to free printing, scanning and 4 desktops/20 laptops for student use. The purpose of the Center is to offer hands-on help for students needing assistance with a broad range of enrollment service's needs, including but not limited to: basic financial aid; registration; Orientation and Probation workshops; required forms and knowledge of processes.	Main Campus, 100 Building	(530) 242-7671
Tablets/ Surface Tabs	Tablets are available for checkout on the main campus at the library circulation desk. Tablets are able to be taken home for extended time, laptops are available for use in the Library.	Main Campus, Library	(530) 242-7550
Textbooks	Connect with Financial Aid, Instructors, and Campus programs such as Student Senate, Office of Student Equity & Inclusion, The Library, and Student Life.	Shasta College Campus	(530) 242-7618
The Office Of Student Equity And Inclusion	The Office of Equity and Inclusion works to ensure the success of all student. The Office of Equity and Inclusion offers events, supports student programs, promotes best practices and policies, and works to promote a deep valuing of diversity, inclusion, and equitable success outcomes. Connect with us, we can help you locate textbooks, meal vouchers, assistive technology information, resource location both in the community and Shasta College.	Main Campus, upstairs in Cafeteria	(530) 242-7618
The Olberg Wellness Center	Serving those with mental illness and their families. Focused on recovery, resiliency, and community involvement.	2757 Churn Creek Road, Suite D. Redding, CA 96002	(530) 247-3321
Transfer Center	The Transfer Center serves to facilitate Shasta College students' transition to baccalaureate institutions by providing outreach and educational planning services. The Center hosts admissions advisors from four-year colleges and universities and facilitates student tours to local universities.	Main Campus, 100 Building	(530) 242-7570
TRIO	The program serves students, and prepares them for transfer to a four-year institution. Services provided are: academic tutoring, assistance in enrollment into a four-year university, academic counseling, financial literacy workshops and university tours.	Main Campus, upstairs in Cafeteria	(530) 242-7690

Trio Talent Search	Provide academic, career, and financial counseling to 500 eligible students in an effort to increase the rates of high school graduation and post-secondary enrollment and completion among disadvantaged youth. Field trips to colleges throughout the region are offered to increase the student's exposure to college campuses and student life.	Main Campus, upstairs in Cafeteria	(530) 242-7690
Trio Upward Bound	TRIO provides high school students from Enterprise and Central Valley High Schools with academic counseling, tutoring, cultural enrichment activities, financial literacy workshops, and tours of four-year universities as well as a six-week summer Academic Residential Camp at Shasta College.	Main Campus, upstairs in Cafeteria	(530) 242-7690
Tutoring/Learning Centers	Free tutoring! Students from all courses are encouraged to make an appointment with a tutor in a one-on-one tutoring session. The Center also provides computers and offers workshops and resource for writers. The Math and Business Learning Center (LRC, 700 bldg.) offers drop in tutoring for students enrolled in math and business classes. The Science Learning Center, located in 1626, offers drop-in tutoring for students enrolled in physical science and life science courses.	Shasta College Main campus and extended sites.	(530) 242-7589
Tutoring-Online Nettutor	Online tutoring available 24 hours a day, 7 days a week. Receive live 1 on 1 help with your Shasta College course assignments.	sconlinehelp@shastacollege.edu	Online
Umoja	This program is intended to help at risk, educationally and economically disadvantaged students develop self-efficacy and a foundation for academic success through student empowerment, culturally responsive practices and transfer readiness. Umoja means "Unity" in Swahili and although the primary target is the African American population, it is open to all students who face these barriers.	Main Campus, 2300 Building	(530) 242-7628
Undocumented Student Assistance	Resources for undocumented students are available through Financial Aid. For more details, contact the Office of Student Equity and Inclusion at 530-242-7618.	Shasta College Campus	(530) 242-7700
Veteran Services/ Veterans Educational Benefits	Veteran Services is committed to providing the best assistance to Veterans, service members, reservists, and dependents of Veterans. We offer information on the following programs and services: GI Bill® Benefits, scholarships for Veterans, Student Veterans Club, Survivors' and Dependents' Assistance, College Fee Waiver for Veterans' Dependents, tuition assistance, VA Work-Study Allowance Program, Veteran priority registration, VA Vocational Rehabilitation & Employment, and on-campus & community resources.	Main Campus, 100 Building	(530) 242-7701

VSSC (Veterans Support And Success Center)	The Veterans Resource Center provides a space to work, rest, hang out with other veterans, computers, printers, break room, coffee machine, and staff that serve Veterans on scheduled days.	Main Campus	(530) 242-7724
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notes



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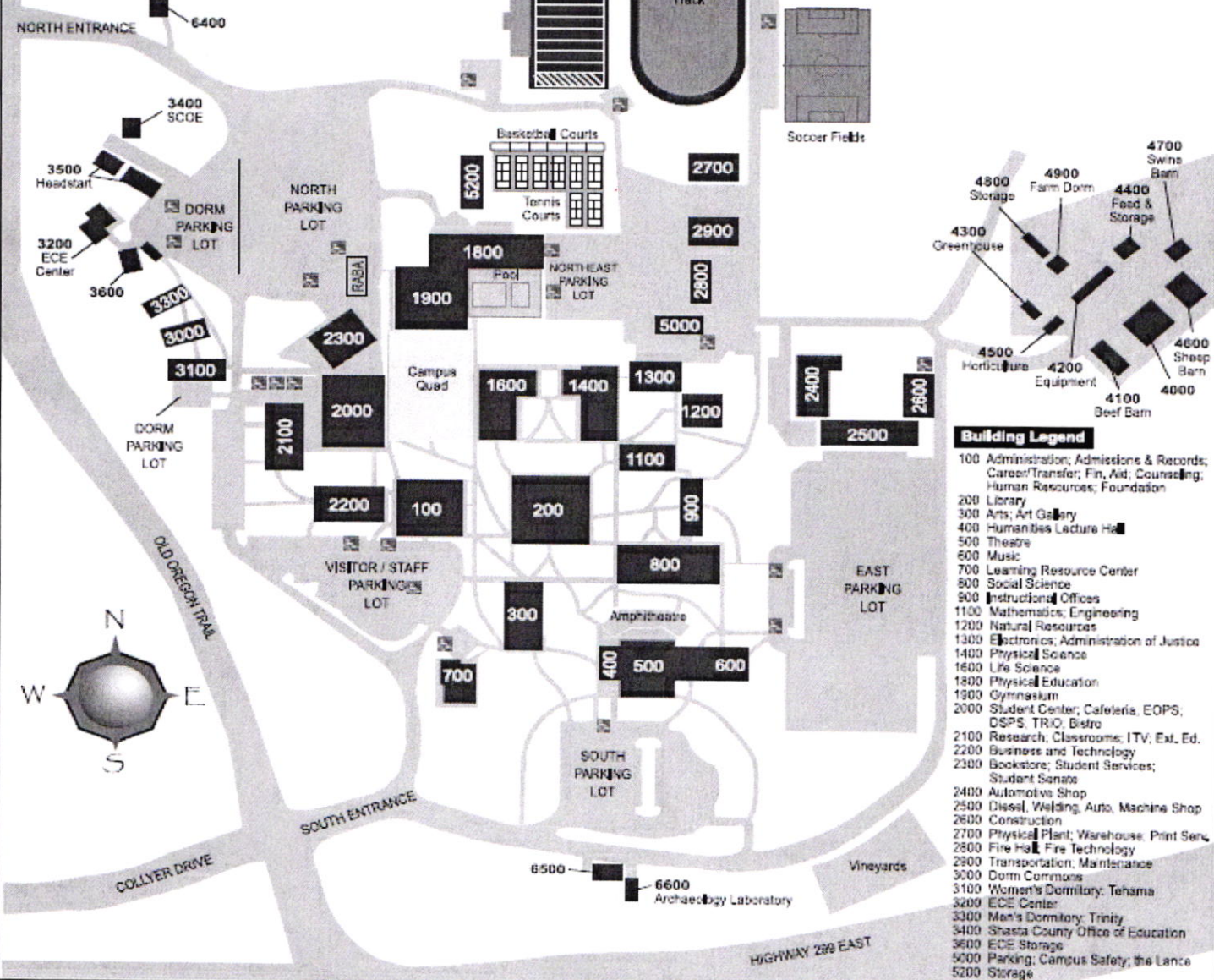
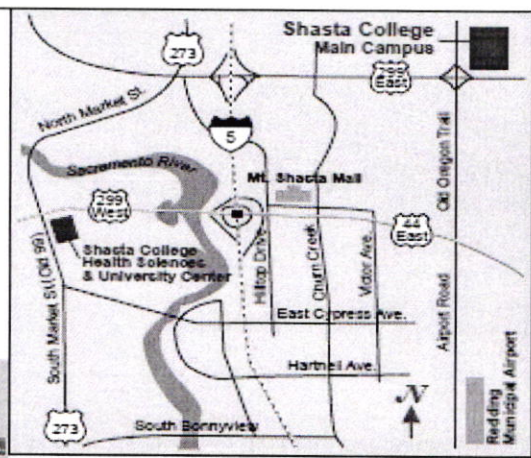
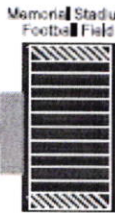
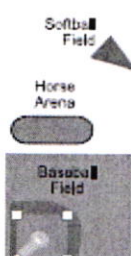
Shasta College

11555 Old Oregon Trail
P.O. Box 496006
Redding, CA 96049-6006
(530) 242-7500
www.shastacollege.edu

FIRE
REGIONAL TRAINING
AREA



Indicates Mobility Impaired Parking



Building Legend

- 100 Administration; Admissions & Records; Career/Transfer; Fin, Aid, Counseling; Human Resources; Foundation
- 200 Library
- 300 Arts; Art Gallery
- 400 Humanities Lecture Hall
- 500 Theatre
- 600 Music
- 700 Learning Resource Center
- 800 Social Science
- 900 Instructional Offices
- 1100 Mathematics; Engineering
- 1200 Natural Resources
- 1300 Electronics; Administration of Justice
- 1400 Physical Science
- 1600 Life Science
- 1800 Physical Education
- 1900 Gymnasium
- 2000 Student Center; Cafeteria; EOPS; DSPS; TRIO; Bistro
- 2100 Research; Classrooms; ITV; Ext. Ed.
- 2200 Business and Technology
- 2300 Bookstore; Student Services; Student Senate
- 2400 Automotive Shop
- 2500 Diesel; Welding; Auto; Machine Shop
- 2600 Construction
- 2700 Physical Plant; Warehouse; Print Serv.
- 2800 Fire Hall; Fire Technology
- 2900 Transportation; Maintenance
- 3000 Dorm Commons
- 3100 Women's Dormitory; Tehama
- 3200 ECE Center
- 3300 Men's Dormitory; Trinity
- 3400 Shasta County Office of Education
- 3600 ECE Storage
- 5000 Parking; Campus Safety; the Lance
- 5200 Storage

Learning Assistance and Study Skills Development				
1.2.3 (also 3.2.1) Support the Edge learning assistance program for athletes		X		Athletics
1.2.10 Expand Math Camp summer bridge activities		X		Office of Instruction
2.1.6 Implement innovative technology-enabled services to improve access to existing on-line student support.	X			Library Services & Educational Technology
2.2.7 (also 4.2.3) Increase student access to textbooks through greater coordination/consolidation and promotion of campus lending libraries, increased adoption of quality Open Educational Resource textbooks by providing curriculum development support to instructors interested in switching to OER; targeted textbook grants; expanding textbooks available to extended education sites		X		Library Services & Educational Technology
2.3.3 (also 3.3.4; 4.3.5; 5.3.4) Implement expanded academic support strategies such as directed learning activities, embedded tutoring and online tutoring for basic skills and general education			X	Office of Instruction
2.3.4 (also 3.2.1; 3.3.5, 5.2.3) Expand activities that support and expand access to supplemental instruction, additional screenings, Math My Way, Path2Stats, a pilot English acceleration model, and Math Camp		X	X	Office of Instruction
3.1.5 Implement innovative technology-enabled services to improve access to existing on-line student support	X			Library Services & Educational Technology
3.2.3 Expand student success and academic planning workshops in extended education sites online and on-site; promote the integration of Student Success Workshops into classes that have traditionally had high "D", "F" and "W" rates.		X		Office of Instruction
3.2.4 Provide Supplemental Instructional (SI) assistance and support, particularly targeting gateway classes key to program and certificate completion, ensuring that SI leaders are trained in equity-minded practices, pedagogy and cultural responsiveness		X		Office of Instruction

3.3.5 Enhance activities that support and expand access to supplemental instruction, additional screenings, MathMyWay, Path2Stats, a pilot English acceleration model, and Math Camp			X	Office of Instruction
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SSSP SE & I BSI Facilitator

5.2.6 Pilot making PACE screenings available in Basic Skills and College Success classe		X		
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Proactive/Intrusive Counseling and Follow-up

1.2.2 Support a part-time Outreach Counselor for students and prospective students with disabilities and other outreach populations.		X		Student Equity and Inclusion
2.2.4 Contact students close to completion, especially from targeted populations, to assess need for additional information or support		X		Enrollment Services
4.1.2 (also 5.1.2) Evaluate follow-up services to students on academic and/or progress probation	X			Enrollment Services
4.1.5 Promote the use of the Hobsons Starfish early alert system	X	X		Enrollment Services
4.2.4 Support Hobson Starfish through Student Ambassadors and others and promote use of early alert systems including calling students on probation, close to completion, and in need of support		X		Enrollment Services
5.2.5 Institute follow-up calls to students after receiving intervention services or academic probation notification		X		Enrollment Services

Transfer activities

2.1.1 Increase the number of students in the ACE and BOLD programs by 5% per year	X			ACE / BOLD
2.1.5 Increase the number of students who annually attain Associate Degree for Transfer (ADT) degrees through promotional efforts	X			Transfer Center
2.2.2 Identify and promote Associate Degrees for Transfer		X		Transfer Center
2.2.3 Expand transfer activities and promote transfer offerings of particular interest to equity populations and disproportionately impacted populations		X		Transfer Center

2.2.5 Expand identification and connection of equity populations to resources and support programs, especially those focused on transfer including Puente, TRIO and UMOJA		X		Student Equity and Inclusion
3.1.4 Increase the number of students who annually attain an Associate Degree for Transfer (ADT) degrees	X			Transfer Center

SSSP SE & I BSI Facilitator

College onboarding and readiness

1.1.1 Update a “student intake” plan that includes a review of the messages associated with the various points of contact in the admissions cycle and an update of enrollment literature to reflect different messaging needs of diverse potential student audiences	X			Enrollment Services
1.2.9 (also 1.3.4; 2.1.4) Expand opportunities to connect equity populations to a developing First Year Experience (FYE) program through student ambassadors who will also support students and connect them with resources	X	X	X	Student Equity and Inclusion
1.3.1 (also 4.3.1; 5.3.1) Increase participation in collaborative efforts (North State Together, etc.) to improve college readiness	X			
1.3.5 Implement expanded academic support strategies such as directed learning activities, embedded tutoring, online tutoring for basic skills and general education.			X	Office of Instruction
3.2.1 (also 4.1.1, 5.1.1) Promote and connect students to campus and community resources and increase knowledge about campus support services.	X	X	X	Enrollment Services
4.1.3 Evaluate multiple measures placement criteria and math self-placement protocols to better ensure proper course placement	X			Research and Institutional Effectiveness
4.3.6 (also 5.3.5) Continue to investigate the feasibility of providing diagnostic assessments of college readiness to high school students and, if feasible, implement a pilot program with diverse student populations and assess results			X	Enrollment Services

Data/Research/Information technology

1.1.2 Develop a "microsite" to serve as the "front end" of the College website to streamline the enrollment process for new and returning students	X			Information Systems and Tech Support
	SSSP	SE & I	BSI	Facilitator
1.1.3 Continue the implementation of technology-enabled student support services including a Common Assessment (when available), a mobile "app", an automated student education planning solution, and an enhanced document imaging/automated workflow process solution	X			Enrollment Services
1.2.4 Create a data warehouse and support access		X		Research and Institutional Effectiveness
1.2.5 Conduct research and evaluation on campus climate and students' sense of belonging including a readministration of the Community College Survey of Student Engagement (CCSSE)		X		Enrollment Services/ Research and Institutional Effectiveness
1.2.6 Develop an Enrollment Management real-time "data dashboard" to promote routine discussion and use of granular data to detect bottlenecks and inform improvements		X		Information Systems and Tech Support
2.1.3 (also 3.1.3, 5.1.6)Implement Hobsons Starfish automated student education planning software	X			Enrollment Services
3.1.6 Implement technology innovations such as an enhanced mobile "app" and a redesigned website to improve access.	X			Information Systems and Tech Support

Educational planning and Course development/sequencing				
1.1.4 Continue to evaluate the effectiveness of the implementation of the Multiple Measure Assessment Project (MMAP)	X			Research and Institutional Effectiveness
1.1.6 Develop and publish scheduling patterns for certificates and degrees that designate courses that are only offered in the Fall, those only offered in the Spring, and those that are offered during both Fall and Spring	X			Office of Instruction

1.3.2 (also 5.3.2) Continue to implement and evaluate best practices in developmental education such as accelerated and flexible course options and English and math success academies	X		X	Office of Instruction
1.3.4 (also 5.3.3) Implement best practices such as first-year experience learning communities, alternative course scheduling and supplemental instruction to increase the rate of student attainment	X		X	Office of Instruction
	SSSP	SE & I	BSI	Facilitator
2.1.2 (also 3.1.2; 3.3.2) In cooperation with K-12 partners, implement transfer pathways such as a college honors program and expanded concurrent enrollment	X			Office of Instruction
2.3.1 (also 3.3.1) Streamline and strengthen pathways to degrees and certificates and report to College Council	X			Office of Instruction
3.3.6 Continue to monitor progress through the use of the Basic Skills Tracker			X	Office of Instruction
4.2.2 Expand and diversify Student Development course offerings and methods of delivery, engaging counselors and Student Development instructors in developing guidelines for successful placement in particular Student Development courses and the role of such courses; training Student Development instructors in equity-minded pedagogical practices; offering a basic Introduction to College course (e.g. STU 101) for high-need, basic skills students		X		Office of Instruction
4.3.2 Continue to implement and evaluate best practices in developmental education such as accelerated and flexible course options and English and math success academies			X	Office of Instruction
4.3.4 Implement best practices such as first-year experience learning communities, alternative course scheduling and supplemental instruction to increase the rate of student attainment			X	Office of Instruction
5.1.6 Support the implementation of the Hobsons Starfish automated student education planning software	X			Enrollment Services
5.2.1 Expand MathMyWay and Path2Stats program offerings		X		Office of Instruction

5.2.2 In conjunction with the Basic Skills Initiative and the Vice-President of Instruction, create a Shasta College specific model of English acceleration that addresses our specific pattern of disproportionate impact		X		Office of Instruction
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SSSP SE & I BSI Facilitator

Inclusion and Belonging

1.2.1 Increase professional learning opportunities and training on equity mindedness and cultural responsiveness		X		Student Equity and Inclusion
1.2.7 Enhance student success through involvement in civic and community engagement opportunities as measured by the number of students involved, faculty adding civic and community engagement opportunities to their courses, higher student persistence and raised scores on the student engagement survey		X		Office of instruction
1.2.8 Support the development of an expanded Veterans Center		X		Enrollment Services
2.2.6 Provide and increase access to cultural, training, and other events that promote student engagement and sense of belonging		X		Student Equity and Inclusion / Office of Student Life
3.2.2 Develop and expand supportive programs for students of color including UMOJA and other transfer oriented programs such as Puente		X		Student Equity and Inclusion / Office of Student Life
4.2.1 Provide professional development training through and complimentary to the college's current Professional Development offerings on evidenced based pedagogical practices, equity mindedness and equity shaped practices for faculty, classified staff, administrators and community representatives		X		Office of instruction

4.2.5 Increase access to campus and community financial and support resources by connecting students with CalFresh and community food resources, MediCal enrollment, subsidizing childcare options, implementing a Food Pantry, starting a Meal Voucher program and initiating the Housing and Food Insecurity Task Force		X		Student Equity and Inclusion
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Initiative	Facilitator	Next Steps	Status
Undergraduate Credentials Awarded per 100 FTE Undergraduate Students			
3.1.1 Increase the number of students in the ACE and BOLD programs by 5% per year	ACE / BOLD		program, the Business Dept. has developed a number of non-transfer degrees and
3.1.2 In cooperation with K-12 partners, implement transfer pathways such as a college honors program and expanded concurrent enrollment	Office of Instruction		Remains "in progress".
3.1.3 Implement Hobsons Starfish automated student education planning software	Enrollment Services		A pilot group of Counselors is testing automated student education plan solutions.
3.1.4 Increase the number of students who annually attain an Associate Degree for Transfer (ADT) degrees	Transfer Center		ADT degree recipients will be better known in early summer 2018.
3.1.5 Implement innovative technology-enabled services to improve access to existing on-line student support	Library Services & Educational Technology		Remains "in progress".
3.1.6 Implement technology innovations such as an enhanced mobile "app" and a redesigned website to improve access	Information Systems & Tech Support		available. A contract has been signed with Web Development company. IT has formed a taskforce to monitor

3.2.1 Continue to support the First Year Experience program through outreach to equity populations. Continue to support MathMyWay pathways and the Edge student-athlete support program. Promote and connect students to campus and community resources and increase knowledge about campus support services

Enrollment Services

Remains "in progress".

3.2.2 Develop and expand supportive programs for students of color including UMOJA and other transfer oriented programs such as Puente

Student Equity and Inclusion

The UMOJA program was launch fall 2017.

3.2.3 Expand student success and academic planning workshops in extended education sites online and on-site; promote the integration of Student Success Workshops into classes that have traditionally had high "D", "F" and "W" rates

Office of Instruction

Remains "in progress".

3.2.4 Provide Supplemental Instructional (SI) assistance and support, particularly targeting gateway classes key to program and certificate completion, ensuring that SI leaders are trained in equity-minded practices, pedagogy and cultural responsiveness

Office of Instruction

Remains "in progress".

3.3.1 Streamline and strengthen pathways to degrees and certificates and report to College Council

Office of Instruction

Remains "in progress".

3.3.2 In cooperation with K-12 partners, implement transfer pathways such as a college honors program and expanded dual and concurrent enrollment

Remains "in progress".

3.3.3 Create linkages between academic segments and career fields to provide clearly defined career pathways leading to living wage jobs with career ladder opportunities as evidenced by completions and labor market information

Economic / Workforce Development

Remains "in progress".

3.3.4 Implement expanded academic support strategies such as directed learning activities, embedded tutoring and online tutoring for basic skills and general education

Office of Instruction

Remains "in progress".

3.3.5 Enhance activities that support and expand access to supplemental instruction, additional screenings, MathMyWay, Path2Stats, a pilot English acceleration model, and Math Camp

Office of Instruction

Remains "in progress".

3.3.6 Continue to monitor progress through the use of the Basic Skills Tracker

Office of Instruction

Remains "in progress".

Initiative	Facilitator	Next Steps	Status
Course Success			
4.1.1 Continue to support the <i>First Year Experience</i> program to connect new students with student success resources	Enrollment Services	Review program outcomes and assess next steps.	A pilot First Year Experience program has been implemented.
4.1.2 Evaluate follow-up services to students on academic and/or progress probation	Enrollment Services		The Counseling Dept. reviewed interventions in spring 2018.
4.1.3 Evaluate multiple measures placement criteria and math self-placement protocols to better ensure proper course placement	Research and Institutional Effectiveness		The Office of Research and Institutional Effectiveness completed a MMAP study in March 2017. During the spring 2018 term, the Math and English departments are revising course sequences.
4.1.4 Implement the Common Assessment when it becomes available	N/A		The Chancellor's Office has deactivated the Common Assessment.
4.1.5 Promote the use of the Hobsons Starfish early alert system	Enrollment Services		Hobsons Starfish early alert is now called Shasta Summit. Three faculty are currently piloting the early alert system this term.

4.2.1 Provide professional development training through and complimentary to the college's current Professional Development offerings on evidenced based pedagogical practices, equity mindedness and equity shaped practices for faculty, classified staff, administrators and community representatives

Office of Instruction

The March 9, 2018 Flex Day included a number of professional development opportunities including: Leveraging Diversity in Pedagogy and The Critical Role of Assessment in Student

4.2.3 Expand and diversify Student Development course offerings and methods of delivery, engaging counselors and Student Development instructors in developing guidelines for successful placement in particular Student Development courses and the role of such courses; training Student Development instructors in equity-minded pedagogical practices; offering a basic Introduction to College course (e.g. STU 101) for high-need, basic skills students

Office of Instruction

The March 9, 2018 Flex Day included a number of professional development opportunities including: Leveraging Diversity in Pedagogy and The Critical Role of Assessment in Student

4.2.3 Increase student access to textbooks through greater coordination, consolidation and promotion of campus lending libraries, increased adoption of quality Open Educational Resource textbooks by providing curriculum development support to instructors interested in switching to OER; targeted textbook grants; expanding textbooks available to extended education sites

Library Services & Educational Technology

Remains "in progress".

4.2.4 Support Hobson Starfish through Student Ambassadors and others and promote use of early alert systems including calling students on probation, close to completion, and in need of support

Enrollment Services

Remains "in progress".

4.2.5 Increase access to campus and community financial and support resources by connecting students with CalFresh and community food resources, MediCal enrollment, subsidizing childcare options, implementing a Food Pantry, starting a Meal Voucher program and initiating the Housing and Food Insecurity Task Force

Student Equity and Inclusion

Remains "in progress".

4.3.1 Increase participation in collaborative efforts (e.g. North State Together, etc.) to improve college readiness	North State Together	<p>The North State Together initiative recognizes three new collective impact groups that have formed:</p> <ol style="list-style-type: none"> 1) Trinity Together: Cradle to Career Partnership (TTCCP) 2) Advancing Modoc Youth – (AMY) 3) Siskiyou SOAR program Expect More Tehama and Reach Higher Shasta are continuing to do great work in their respective counties.
4.3.2 Continue to implement and evaluate best practices in developmental education such as accelerated and flexible course options and English and math success academies	Office of Instruction	Remains "in progress".
4.3.3 Fully implement the Common Assessment when it becomes available	N/A	The Chancellor's Office has deactivated the Common Assessment.
4.3.4 Implement best practices such as first-year experience learning communities, alternative course scheduling and supplemental instruction to increase the rate of student attainment	Office of Instruction	Remains "in progress".

4.3.5 Implement expanded academic support strategies such as directed learning activities, embedded tutoring and online tutoring for basic skills and general education

Office of Instruction

Remains "in progress".

4.3.6 Continue to investigate the feasibility of providing diagnostic assessments of college readiness to high school students and, if feasible, implement a pilot program with diverse student populations and assess results

Enrollment Services

Remains "in progress".

Initiative	Facilitator	Next Steps	Status
Improved Throughput			
5.1.1 Continue to support the First Year Experience program to connect new students with student success resources	Enrollment Services		Remains "in progress".
5.1.2 Evaluate follow-up services to students on academic and/or progress probation	Enrollment Services		The Counseling Dept. reviewed interventions in spring 2018.
5.1.3 Evaluate multiple measures placement criteria and math self-placement protocols to better ensure proper course placement	Research and Institutional Effectiveness		The Office of Research and Institutional Effectiveness completed a MMAP study in March 2017. During the spring 2018 term, the Math and
5.1.4 Implement the Common Assessment when it becomes available	N/A		The Chancellor's Office has deactivated the Common Assessment.
5.1.5 Promote the use of the Hobsons Starfish early alert system	Enrollment Services		Hobsons Starfish early alert is now called Shasta Summit. Three faculty are currently piloting the early alert system this term.

<p>5.1.6 Support the implementation of the Hobsons Starfish automated student education planning software</p>	<p>Enrollment Services</p>	<p>A pilot group of Counselors is testing automated student education plan solutions.</p>
<p>5.2.1 Expand MathMyWay and Path2Stats program offerings</p>	<p>Office of Instruction</p>	<p>Remains "in progress".</p>
<p>5.2.2 In conjunction with the Basic Skills Initiative and the Vice-President of Instruction, create a Shasta College specific model of English acceleration that addresses our specific pattern of disproportionate impact</p>	<p>Office of Instruction</p>	<p>Remains "in progress".</p>
<p>5.2.3 Expand Supplemental Instruction for use in Basic Algebra (Math 101), Intermediate Algebra (Math 102), and additional math and English; provide training to faculty, staff, student tutors and Student Success Facilitators in equity-mindedness and the needs of equity populations experiencing disproportionate impact</p>	<p>Office of Instruction</p>	<p>Remains "in progress".</p>

5.2.4 Expand Summer Math Camp to include Math 101 (2 levels below transfer) and Math 102 level students (1 level below), increase the number of students served, strengthening training and understanding of the needs of our target equity populations, and enriching materials available

Office of Instruction

Remains "in progress".

5.2.5 Institute follow-up calls to students after receiving intervention services or academic probation notification

Enrollment Services

Assess to scale.

A pilot has been launched.

5.2.6 Pilot making PACE screenings available in Basic Skills and College Success classes

PACE

Remains "in progress".

5.3.1 Increase participation in collaborative efforts (e.g. North State Together, etc.) to improve college readiness

North State Together

The North State Together initiative recognizes three new collective impact groups that have formed:

1) Trinity Together:

Cradle to Career Partnership (TTCCP)

2) Advancing Modoc Youth – (AMY)

3) Siskiyou SOAR program Expect More Tehama and Reach

Higher Shasta are continuing to do great work in their respective counties

5.3.2 Continue to implement and evaluate best practices in developmental education such as accelerated and flexible course options and English and math success academies

Office of Instruction

Remains "in progress".

5.3.3 Implement best practices such as first-year experience learning communities, alternative course scheduling and supplemental instruction to increase the rate of student attainment

Office of Instruction

Effective spring 2018, the Math Department has revised its course placement criteria. The English department is reviewing course pathways and placement criteria during the spring 2018 semester.

5.3.4 Implement expanded academic support strategies such as directed learning activities, embedded tutoring, online tutoring for basic skills and general education

Office of Instruction

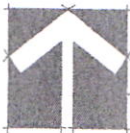
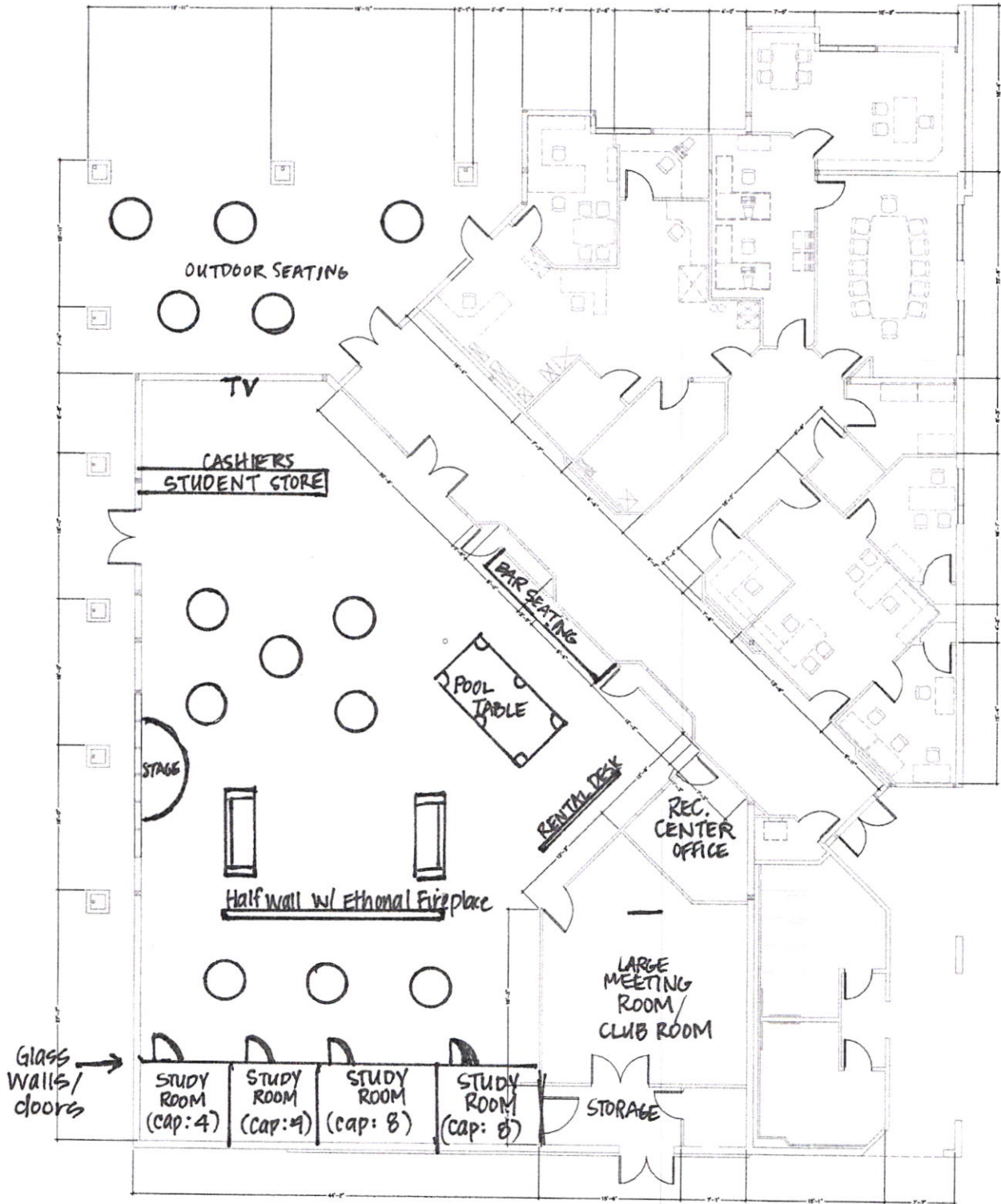
Remains "in progress".

5.3.5 Continue to investigate the feasibility of providing diagnostic assessments of college readiness to high school students and, if feasible, implement a pilot program with diverse student populations and assess results

Enrollment Services

Remains "in progress".

SS/Other	Ideal Location	Student Services Departments / Areas	POC	Employees Capacity	Capacity w/ students	Notes
Student Services	100	Enrollment Services	Tim Johnston	3	4	
Student Services	100	Brusar's Office	Tim Johnston	2		
Student Services	100	Assessment	Tim Johnston	3		
Student Services	100	Transfer Center	Daniel Valdivia	3		
Student Services	100	Counseling	Tim Johnston	15-25	3 per office	Potential for 10+ counselors to be embedded in dept. buildings as part of the Guided Pathways approach
Student Services	100	Financial Aid	Becky McCall	11		Blended w/ A&R
Student Services	100	Admissions & Records	Becky McCall	11	14	Blended w/ FA
Student Services	100	Student Success Center	Tim Johnston	3		
Other Needs	100	(1) Conference Room	N/A	40	40	w/ soundproof partition wall to create (2) smaller rooms
Other Needs	100	(1) Workshop Space	N/A	2	30	w/ computers for on-going workshops
Other Needs	100	Reception / Welcome Area	N/A	1	5	
Other Needs	100	Staff Lounge w/ kitchen	N/A			Second Floor?
Other Needs	100	Ample Restrooms	N/A			At least (1) Gender Neutral
Other Needs	100	Multi-Use Office	N/A	1 / (3 Capacity)		Utilized by: H&HS, CalWORKs, SMART, etc.
Other Dept.'s	100	Bookstore	N/A			
Other Dept.'s	100	Campus Safety Office	Lonnie Seay	1 / (2 Capacity)		To be highly utilized during peak registration/fin. aid disbursements.
Student Services	2000	Support Services	Sandra Hamilton Slane	1		
Student Services	2000	EOPS	Sandra Hamilton Slane	8 / (8 Capacity)		
Student Services	2000	PACE (Partners in Access to College Educ.)	Sandra Hamilton Slane	8 / (30 Capacity)		
Student Services	2000	TRIO	Sue Huizinga	7 / (8 Capacity)		
Student Services	2000	SCI*FI	Bob DePaul	3 / (20 Capacity)		
Student Services	2000	Foster Kinship	Sheri Wiggins	2		
Student Services	2000	StepUp	Robert Bowman	??		
Student Services	2000	College to Career	Amber Perez	2 / (25 Capacity)		
Student Services	2000	Equity & Inclusion	Sharon Brisolaro	2-3		
Student Services	2000	Center for Equity & Inclusion	Sharon Brisolaro	1-2 (35-50 Capacity)		
Other Dept.'s	2000	Food Services	Denise Axtell			
Other Dept.'s	2000	Health & Wellness	Debbie Goodman			Include discreet indoor entrance &/or outdoor entrance.
Student Services	2300	VP Student Services	Kevin O'Rorke	2		
Student Services	2300	Student Life	Tina Duenas		11	
Student Services	2300	Global Education Center	Tina Duenas	2 / (15-20 Capacity)	15-20	
Student Services	2300	Student Senate	Tina Duenas	0 / (30-33 Capacity)	30-33	
Student Services	2300	Food Pantry	Tina Duenas		3	
Student Services	2300	Club Room	Tina Duenas	0 / (20-25 Capacity)	20-25	
Student Services	2300	The Lance	Tina Duenas		5	
Other Needs	2300	Coffee Shop / Café / Student Store / Meeting or Conference Room / Study Rooms	N/A			In current bookstore location
Student Services	Adjacent to 100 (North)	Veterans Services Center	Becky McCall/S. Brisolaro	3	20	



BUILDING 2300 FLOOR PLAN

SCALE: 1/8" = 1'-0"

Redesigning America's Community Colleges
Introduction & Chapter 1
Discussion Prompts
April 18, 2018

1. From your perspective, what are one or two "take-aways" from the Introduction and chapter 1?

2. "In this book, we argue that to improve their outcomes on a substantial scale in an environment very different from the past, colleges must undertake a more fundamental re-thinking of their organization and culture." (p. 12)
 - a. To what extent are outcomes dependent upon structure?
 - b. The authors present "guided pathways" as a solution to completion. The authors also suggest that peripheral reforms are doomed to mediocrity. What steps can be taken to create new structures?

3. In chapter one, the authors make the case for "meta-majors". What "groupings" make sense at this college and who should decide?

4. The authors make a case for "default pathways". What are the advantages and disadvantages of this approach?