



Shasta College

Faculty Excellence Committee

May 6th, 2026

2:00 pm - 3:30 pm

Room 264

MINUTES

MISSION STATEMENT

Shasta-Tehama-Trinity Joint Community College District empowers students and strengthens the diverse communities we serve. As a teaching-centered institution, we are committed to student success in the classroom and beyond. We strive to foster a sense of belonging and ensure that every student, regardless of background, has the resources they need to thrive. Through quality instruction and compassionate support, we offer career-oriented programs and transfer degrees to prepare students for meaningful professions and active engagement with our communities.

Committee Members Present					
☐	Valerie Ambrose (co-chair)	☒	Will Breitbach (co-chair)	☒	Bex Davis
☒	Sonia Randhawa	☒	Ramón Tello	☒	Jennifer McCandless
☒	Wade Stewart	☐	Kele Fitzhugh	☐	Megan Bonnin

1. Call to Order 2:21 PM
2. Approval of Minutes: 4/01/26. Ramon motioned to approve; Jennifer seconded with one abstention from Sonia due to her absence from the 4/1/26 meeting.
3. Reports: None.
4. Informational Items: None.
5. Discussion/Action Items
 - a) Welcome Back Day

- Counselors – The topic for their presentation may be about discussing how instructional faculty can help counselors loop students into counselling appointments, ensuring that they receive necessary information.

b) Faculty PD Portal – ideation

- The faculty PD Portal may be a canvas shell. After IEPI, there was a realization that faculty needed a portal of some sort with centralized PD information. This portal would include flex reporting, AI updates, accessibility, etc. An example was shared with the group from Golden West College. They reviewed their landing page and discussed the tile layout. This might be something to adopt for our faculty PD portal. The plan would be to enroll faculty into the module and leave it open for easy access. The PD coordinator could also utilize the announcement features in canvas for reminders/events. The announcements would stay posted in case people wanted to look back at it and not search for it in their email.
- It was recommended by some members of the team to have the front page of the canvas course as simple as possible with minimal tiles.
- Will shared that this faculty portal will be drafted as a prototype to be shared with the FEC for feedback in the fall.

c) CoPs in Fall

- There was an ask for \$100,000 in funding through area planning to support CoPs and PEAK. If this is not approved, there are other pots of money that can potentially support CoPs in the fall. Valerie agreed to lead and coordinate with the CoP leads. The goal moving forward is to plan for exactly how much each CoP is going to cost up front, instead of receiving requests and hours piecemeal. Each CoP would have their own budget so we know roughly what will be submitted at the end of the term. The data will include the CoP information, number of participants, and how many hours are expected for the semester. The group thought that it was fair that if anyone attended less than 50% they will qualify for flex and will not receive a stipend.
- There were recommendations to report the hours at the end of the term instead of monthly. At the end of the term, the coordinator would send Mariah a list of attendance to process stipends.
- Jen added that when planning for the CoPs, she doesn't receive responses about preferences regarding stipend or flex for part-time faculty. She defaults to part-timer faculty, obtaining a stipend automatically.

6. Other –

- The group will plan to meet on the same days and at the same time next year.
- At either the 1st or 2nd meeting in the fall, the group plans on providing a list of FEC accomplishments for Academic Year 2025-26 to be sent to Academic Senate.

7. Opportunity for public comment –

- There were no public comments.

8. Next Meeting: TBD

9. Adjourn: 3:05 PM