



Shasta College

College Council

May 6, 2025

3:00 – 5:00 PM – Main Campus Board Room

MINUTES

Committee Members Present					
<input checked="" type="checkbox"/>	Cathy Anderson	<input checked="" type="checkbox"/>	Tim Johnston	<input type="checkbox"/>	Kevin O'Rorke (N/V)
<input checked="" type="checkbox"/>	Will Breitbach (Co-Chair)	<input checked="" type="checkbox"/>	Melissa Markee	<input checked="" type="checkbox"/>	Sonia Randhawa (Co-Chair)
<input checked="" type="checkbox"/>	Audra Frazier	<input checked="" type="checkbox"/>	Becky McCall (N/V)	<input checked="" type="checkbox"/>	Marrienne Williams (N/V)
<input checked="" type="checkbox"/>	Milagros Israel	<input type="checkbox"/>	Jessica Nieves	<input type="checkbox"/>	Student Representative- Isabelle Limon
<input checked="" type="checkbox"/>	Ioanna Iatridis	<input checked="" type="checkbox"/>	Frank Nigro (N/V)	<input type="checkbox"/>	

Guests		
Candance Hann		
Zachary Zweigle		

1) CALL TO ORDER

Sonia Randhawa, Co-Chair, called the meeting to order at 3:01 p.m.

2) APPROVAL OF COUNCIL MINUTES

Motion to approve minutes from 4/29/2025
Anderson Moves to approve. Israel Seconds.

Motion carried unanimously.

3) DISCUSSION/ACTION

- a) First Reading
 - None
- b) Second Reading
 - None
- c) Acknowledge Receipt
 - None
- d) Review and Approve
 - 2025-26 Tentative Budget

McCall presented, referencing the budget document as well as a slideshow. 1.07% was COLA for this FY. Two summers used FTES calculation, using summer 24 and 25 – no change. There was a 4% deficit factor projected, reducing total by \$2.62 million. This information was presented from the 2024-2025 Budget Assumptions slide in McCall's slideshow. Discussed deficits and projections. We are not in "growth" funding, so we are still getting money for FTES. Moved on to the 2024-2025 budget update slides, discussed the updated budget. Projecting that we will be in the positive with a 27.5% revenue fund balance. This includes the 2% revenue deficit so it could be even better. Moved on to the 2025-2026 budget assumptions slide. They will update numbers when they find out where the COLA is going to land. Some of these numbers are placeholders until they obtain more detailed information. Moved on to 2025-2026 tentative budget summary. Discussed estimating funding balance, etc. Moved on to BP6250 fund 11 tentative budgets. Our actuals and expenditures are going up across the FYs and our income is leveling out based on the trajectories. There is a loss right now, but McCall said that this is going to change. The May revise will help. We will get an updated exhibit C soon that will clarify the numbers and adjust. The data for this is not included because it's not validated – we may see the income go up which will help with the projected loss. CALSTRS are locked in at 19.10% and CALPERS is climbing. Anderson had a question about the percentage for CALSTRS for employee contribution. Williams stated that the 19.10% is what the district pays. McCall continued by referencing the documentation she provided to the group. Moved on to OPEB Trust Investment. If funding comes in higher, we will not pull from OPEB. Pulling from OPEB is tentative.

The overall projections for fund 11 have no changes. This next FY we are going to do some assessments to create some efficiencies so that we can level out some expenditures we are seeing.

History of funded COLA. This shows patterns and the percentage of COLA over time. She also provided a FTES summary showing FTES YTD actuals vs. 3yr average funded. We are still collecting FTES this summer. This will help this and next year. Brought slide with planning and forecasting of the budget overall. This budget will go to Governor's May Revise next.

Opened to questions: No questions.

Anderson motions to approve, Israel second –
Frank moves this to the board unanimously with no abstentions

e) **Board Policies / Administrative Procedures:**

- **Board Policies / Administrative Procedures – Review and Approve**

- None

- **Review and Approve:**

- **Second Reading**

- None

- **Information Only**

- None

- **First Reading**

- AP 5013 – Students in the Military/Veterans Benefits [Revised, Legally Required]

Anderson asked why this is sent to us. Johnston said that we had to re-open, due to changes in federal regulations. It will go through our entire process and back to board again.

- BP 5013 – Students in the Military/Veterans Benefits [Revised, Legally Required]

No comments.

- AP 5020 – Non-Resident Tuition [Revised, Legally Required]

Markee pointed out U.S. code section 1101(a)(15) and c. Breitbach stated that they are changing the word “alien” and that Hann will make those adjustments.

- BP 5020 – Non-Resident Tuition [Confirmation, Legally Required]

No comments.

- AP 5035 – Withholding of Student Records [Revised, Legally Required]

Anderson raised question about the first sentence – assistant VP or superintendent withholding diplomas and registration privileges. She thinks it should say “the college” is withholding. Johnston said that they recommend that we specify a specific position for a complaint to be filed against. She mentioned the last sentence and there being a person/position mentioned. This position is essentially the first line of defense and then moved upward if needed. They kept student services because enrollment is specific to student services. This verbiage is recommended by student services.

- BP 5035 – Withholding of Student Records [Confirmed, Legally Advised]

No comments.

- AP 5045 – Student Records – Challenging Content and Access Log [Revised, Legally Required]

Anderson had a question about the last page – first blue highlighted section. She said she had a concern about the verbiage and stated it might need to be more vague so that we are not open to lawsuits. Breitbach asked that Hann can investigate this and make edits. Anderson said the word “cannot” is questionable in statement.

- AP 5140 – Disabled Student Programs and Services [Legally Required]

Anderson referenced page 2 – the formatting is messed up under Definitions of Disability...

Anderson is asking on page 3 why DSPS is changed to PACE. The group stated it was tracking changes so the DSPS will be removed in the final document since it is crossed out.

- BP 5140 – Disabled Student Programs and Services [Legally Required]

No comments.

- AP 5150 – Extended Opportunity Programs and Services [Revised, Legally Required]

No comments.

- BP 5150 – Extended Opportunity Programs and Services [Revised, Legally Required]

No comments.

- AP 5700 – Athletics [Legally Required]

Anderson brought up college first contact highlighted in yellow. She said it contradicted the sentence before it. She thinks that first contact should be defined somewhere if first contact dictates the area. Markee pointed out that first contact is a student action. In this case it wouldn't contradict.

- BP 5700 – Athletics [Legally Required]

No comments.

- AP 5800 – Prevention of Identity Theft in Student Financial Transactions [Updated, Legally Required]

No comments.

- BP 5800 - Prevention of Identity Theft in Student Financial Transactions [Updated, Legally Required]

No comments.

4) SHARING SUCCESS STORIES -

Breitbach shared that PRT was successful. The team visited to give the college feedback on Professional Development. Anderson is bringing this to Senate on Monday. Once we submit this plan we get \$200k to execute this plan.

Breitbach and Yanna said that the employee recognition was great last week and that it was a wonderful event.

Johnston gave a huge thanks to those involved in AP/BPs – specifically the academic probation changes to academic notice including more inclusive language.

5) REPORTS –

a) Accreditation Update

We are migrating away from tableau to a different service that will allow us to have all of the content online. This will allow us to automate and individualize data. The goal is to allow instructors to have individualized data for their own students. Breitbach stated that we are working on this during the summer this year. This might not take effect for all until next year.

b) Research Update

None.

c) Other

Israel shared that the veteran's graduation tonight at 5pm in the cafeteria building at the student center stage.

The ADN and LVN pinning are coming up soon. Same with the STEP-UP graduation.

6) INFORMATIONAL/FEEDBACK REQUESTED

None

7) OTHER/ANNOUNCEMENTS

None

ADJOURNMENT 3:49 p.m.

Notes taken by: Mariah Rodriguez

Upcoming Meeting: September 2nd, 2025