



Shasta College

College Council

May 5th, 2026

3:00 – 5:00 PM – Main Campus Board Room

MINUTES

Committee Members Present					
☒	Will Breitbach (Co-Chair)	☐	Melissa Markee	☒	Frank Nigro (N/V)
☒	Sonia Randhawa (Co-Chair)	☐	Cathy Anderson	☒	Kevin O'Rorke (N/V)
☒	Mike Mari	☐	Milagros Israel	☒	Becky McCall (N/V)
☒	Tim Johnston	☐	Erin O'Loughlin	☐	Amy Westlund (N/V)
☐		☒	Jon Cartee	☒	Student Representative- Mariah Bobadilla

Guests		
Stacey Bartlett	Cassie Leal	
Crystal Hilton		

1) CALL TO ORDER

Sonia Randhawa, Co-Chair, called the meeting to order at 3:00 p.m.

2) APPROVAL OF COUNCIL MINUTES

Motion to approve minutes from 4/21/2026
Jon moves to approve, Mariah B. seconds.

Motion carried unanimously with no abstentions.

3) SHARING SUCCESS STORIES -

Mariah B. announced that the elections for student council occurred last week and she won for Student Senate president. The swearing in is set to take place on Friday. Mariah B. will also be appearing on a radio station with the current Senate president. In other news, Student Senate has also been working on updating their constitution. The document has been shortened after reviewing. This is the first major update in years, with the last one occurring around 2012-2013.

Tim shared that Misty Hardy in our STEP UP program has been awarded statewide classified staff of the year. She is set to accept this statewide award on May 19th, 2026.

Frank shared that he recently attended the tenure year celebration at the Gaia hotel and the turnout was great. He also wanted to recognize that the chef at the Gaia hotel was a Shasta College culinary instructor.

Frank brought to the Council's attention concerts honoring Larry Grandy coming up over the weekend. The Friday event had Larry's favorite pieces. Jeff Specht helped coordinate the event with the symphonic band. There was also a fun power point slide shared about Larry and messages from students throughout his time at Shasta College. Assembly woman Heather Hadwick proposed an assembly resolution to honor Larry Grandy.

Stacey shared that on Thursday night there will be student award shows with 17 awards expected to be handed out. About \$4k in donations were accumulated to award students. There were over 400 entries and 51 were selected for the show.

4) **REPORTS –**

a) **Accreditation Update**

The annual review of standard alignment will begin a week or so after graduation. We are introducing a new tool that will help people identify evidence using AI.

b) **Research Update**

New features and tools are coming out frequently, so keep checking and using the Data Hub. Research will be working with the program review team this summer to make further improvements.

c) **Program Review Committee**

• **Year in Review**

Crystal Hilton and Stacey Bartlett presented an overview of the work of the PRC.

There were nine Program in the 25/26 year cycle. Program Review is a collaborative campus wide project.

Member participation has increased over the year with campus wide dialog and cross collaboration. Every 6 years there is a comprehensive program review. The committee is constantly looking at streamlining and making better processes.

The group updated the CIPR report and rubric to align with ACCJC. This summer's focus is consistency with disposition findings.

They also shared that they are working on principles and PRC culture. They have worked hard to shine light on improvement. They celebrate this work which makes it enjoyable.

They are now meeting with Instructional Faculty Deans before proceeding. PRC created academic clusters with interests and fields of studies. This reduces some of the workload and keeps them on a cycle.

Tim asked about programs with conditions. Stacey said that in section 5 of the plan review there are short/long term plans and after a couple years they are reviewed. There was a reminder that program discontinuance is voluntary and completion of a program review is not necessary.

5) **DISCUSSION/ACTION**

a) **Board Policies / Administrative Procedures:**

- **Board Policies / Administrative Procedures – Review and Approve**
 - None

- **Review and Approve:**

- **Second Reading**
 - None.
- **Information Only**
 - None.
- **First Reading**
 - None.

b) Institutional Planning Manual Planned Updates for 2026/27

Will shared that there are comments on the IPM. These comments represent areas where there are planned changes due to the SEMP and other updates that have been made over the past few years.

c) 2026-2027 Tentative Budget

Note: All totals below are summarized, please reference agenda attachments (slideshow and documents provided).

Becky began presenting the Budget, reviewing the timeline, 24/25 actuals, 25/26 estimated actuals, and the 26/27 tentative budget.

24/25 actuals were \$81 million which was increased due to STRS on behalf. Expenses were \$81 million, with a 0% deficit, and a net income (loss) 538k. The ending fund balance was \$18 million.

25/26 estimated actuals as of April 2026 showed a beginning fund balance of \$18 million with a revenue of \$76 million and expenses at \$76 million. Net income (loss) was \$631k with a deficit of 3%. The ending fund balance is 19 million, and we received 1.5 million from growth.

26/27 beginning fund balance was \$19million, with a revenue \$77 million, and expenses at \$78.2 million. Net income (loss) is at \$1 million with a Deficit of 1.5%. The ending fund balance is \$18 million.

The timeline for the budget: College Council reviews today with a motion to go to Board. This will be sent to the Board for the June 10th meeting with the final document circling back to College council September. Once College Council approves, it will be sent to and the Board of Trustees for the September 9th meeting. Note: The state may revise is May 14th, 2026.

Questions/Comments:

Lottery funds and STRS were discussed. Tim asked about projected income and expenses, without the one-time. Is there a way where they can estimate out or project a staff expense over time and recognize that income may be fluctuating. Becky said yes this can be planned for, there are spreadsheets that calculate these factors. She said she could incorporate this in her budget write-up. Our expenditures are below our income if you take out the deficit.

Tim asked if there is a sense of where we may be landing on the 50% calculation. Becky shared that the calculation is complex because there are some line items on both sides of the 50% count. This year we are in the clear and next we will be close to the 50%.

Motion to forward the tentative budget to the Board for approval, Melissa makes a motion and Jon seconds.

All in favor, no abstentions.

d) Institution-Set Standards 2026

Cassie Leal to presented on the Institution-Set Standards

Establishing standards is part of accreditation. Floors were set for the aspirational goals with the intent to adjust the data elements every 3 years. The next adjustment is scheduled for 2029. Cassie highlighted a new addition – enrollment information. This was not included in previous years.

ACCJC metrics – The floor calculation has been adjusted to align to work with Degrees when due. Aspirational goal has been adjusted to match the SEMP aspirational 70% 3 year completion goal. There was a change in tracking transfer data due to deploys with DataVista. National Student Clearinghouse will be used moving forward instead because DataVista was lagging in providing the data. Job placement rates were also shared. This information is received from Perkins Core IV, from the Chancellor's office.

Information regarding graduation rates, median earnings, and post-exit earnings was also shared. Completion and time are important to consider when looking at this data. Post-exit does not always mean completion.

Questions/Comments:

There were questions about high/low performing students and averages. Cassie said that they haven't worked on reports that exclude outliers.

Stacey added that PRC looks at unit accumulation and completion. Some departments have higher completion rates. Those that are lower are made aware and asked to plan for improvement.

e) Annual College Council Report to the President

Frank thanked the group for providing this report.

f) First Reading

- None

g) Second Reading

- None

h) Acknowledgement Receipt

- None

6) INFORMATIONAL/FEEDBACK REQUESTED

- None.

7) **OTHER/ANNOUNCEMENTS**

The 2026-27 College Council Schedule will be prepped for the first meeting in the fall semester.
The day/time will be the same, 1st and 3rd Tuesdays 3-5 PM.

The Veteran's graduation will take place tomorrow night at 5-6pm at the student center stage.

8) **ADJOURNMENT 4:26 p.m.**

Notes taken by: Mariah Rodriguez

Upcoming Meeting: TBD