

Approved 09/13/04

Academic Senate

Open Meeting

Monday, August 23, 2004
3:00-5:00

Room 1108

Minutes

Members Present

Cathy Anderson

Chuck Spotts
Frank Nigro
Warren Lytle
David Cooper
Kevin Fox
Sue Loring
Kendall Crenshaw
Andrea Williams
Scott Gordon
Vickie Kimbrough
Susan Meacham
Laura Valvatne
Dave Bush
Michael Pitcher
Gary Lewis
Sharon Yox
Ramon Tello
Alan Spivey

Guests

Jane Harmon
Cassandra Ryan

1. Call to Order

2. Approval of Minutes 05/24/04 (1 Attachment): Dave Bush moved approval; Warren Lytle seconded the motion. The motion carried unanimously.

3. Reports

a. Cathy introduced Michael Pitcher as a Center rep replacement for SINR for Randy Reed. Sharon Yox will be co-serving with Ron Marley as the rep for PSSF. Cathy Anderson noted that if they both showed up to the same meeting, there would only be one vote between them.

b. Cathy introduced Jane Harmon who is now serving in place of W.G. Garland as the Interim Vice President of Student Development.

4. Discussion/Action Items

a. Proposed Tenure Review Committees 2004-2005 (1 Attachment): *There are some changes because of the new Dean of SINR, Joan Bosworth.*

On Divan Fard's committee, Dean Ross Tomlin has been replaced by the new interim Dean, Joan Bosworth. Dave approved the motion and Warren seconded it.

On Ken Nolte's committee the same change has been made. Warren approved the motion and Kevin Fox seconded it.

On Michael Pitcher's committee the same change has been made. Warren approved the motion and Dave seconded it.

All motions passed unanimously.

Joan Bosworth has also been serving as a faculty member on two faculty tenure committees. We'll have to approve changes to these committees later.

b. Proposed Probation Dismissal Policy (1 Attachment): *Already approved by Scholastics Standards Committee.*

Cathy reviewed the history of this draft policy. It came to Senate last semester from Scholastic Standards. We recommended some preliminary changes at the end of last semester, and the draft we're considering now includes those changes.

Kendall Crenshaw, who is on Scholastic Standards, told us that the document will have to be modified as the college develops its new retention strategy.

The Senate decided to make some additional changes in the interim. In the sentence reading “*A student who has been dismissed from Shasta College because of academic or progress disqualification shall file a request for reinstatement after an absence of one or more **fall or spring** semesters*” was altered to read as follows:

“A student who has been dismissed from Shasta College because of academic or progress disqualification may file a request for reinstatement after meeting with a counselor. A dismissed student may be re-instated after an absence of one or more fall or spring semesters. This will not preclude the student from being eligible for priority registration.” [The underlined portion was added on.]

Furthermore, Ramon Tello noted that this is named a dismissal policy, but it should really be named a “dismissal/reinstatement policy.” Chuck Spotts moved that we approve the document with the changes above. Carolyn Borg seconded the motion. The motion carried 16 to 2.

c. Proposed Projects for 2004-2005 (No Attachment)

Cathy organized subcommittees to work on various projects this semester and beyond.

Joan Bosworth will chair a Program Assessment. Vickie Kimbrough, Ted Lord, David Cooper, Ken Nolte, and Jan Dinkel, and Ron Johnson are on the committee.

Dave Bush is working on a committee on evaluation instruments.

Sue Loring is doing Matriculation.

We approved the final exam schedule about 10 years ago. There was some discussion on whether we should re-visit it. Ramon, David Cooper, and Chuck will serve on a committee to look into it. Cathy suggested they meet with the Faculty Association first to get some ideas about possible negotiable issues here. Gary Lewis noted that the college is looking at doing a year-long schedule, meaning that there'd be a schedule for the whole year coming out.

Part of our responsibility with enforcing prereqs is to go back and to see if they are working. Campus wide, we need to look at things like retention rates before and after prereq enforcement, how many students are being placed with multiple measures, etc. We also need to see whether it's having a disproportionate impact on non-traditional students. Kevin Fox and Chuck were appointed to this

committee since they have statistical expertise. Toby Bodeen and Raleigh Ross were also mentioned as possible committee members. James Crandall will need to be consulted since Datatel may be able to provide some of the raw data we'll eventually need.

This year we need to write our accreditation self study. A bevy of Senators are already involved in this.

We need to re-visit our academic honesty policy. Marc Kemp, Laura Valvatne, and Alan Spivey will hopefully serve on this committee.

The idea of faculty ID cards came up. Susan Meacham (chair), Gary Lewis, and Ramon Tello will look into the feasibility of this.

Student email accounts: Having common student emails has a lot of potential but has not been deemed possible for a variety of reasons. Kevin Fox and Scott will study the feasibility of introducing them.

5. Other: Cathy asked us to talk about what we've noticed, anecdotally, with pre-req enforcement and how it's going. Sue Loring noted that things seem to be going pretty smoothly. She has not had a lot of upset students in her office. The counselors have only seen two students who went through the pre-req challenge procedure. Both successfully challenged. There has not been a flood of challenges. Gary noted that there potentially could be a problem with faculty not being there in the summer to respond to the challenges. Alan Spivey noted that in College Connection, their 100+ students were cycled through Counseling without much of a problem. All the multiple measures and challenges are being kept track of in Datatel. The level numbers for language arts classes need to be ditched. Sue Loring and Cathy will meet with Doug Meline about this.

6. Adjournment: the meeting was adjourned at 4:45.

7. Next Meeting: 3:00 pm, September 13, 2004 in Room 1108