

Academic Senate Meeting

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213.19.144.110 (Amsterdam Netherlands)

213.244.140.110 (Germany)

103.122.166.55 (Australia Sydney)

103.122.167.55 (Australia Melbourne)

149.137.40.110 (Singapore)

64.211.144.160 (Brazil)

149.137.68.253 (Mexico)

69.174.57.160 (Canada Toronto)

65.39.152.160 (Canada Vancouver)

207.226.132.110 (Japan Tokyo)

149.137.24.110 (Japan Osaka)

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PUBLIC COMMENTS

The Academic Senate welcomes public comments on issues within the purview of the Academic Senate (10+1).

- Public Comments for the “Opportunity for Public Comment” Agenda Item: If you are unable to attend virtually, please send your comments to canderson@shastacollege.edu prior to the close of the “Opportunity for Public Comment” agenda item. Please include in the email subject line: “Public Comment”. These comments will be read during the “Opportunity for Public Comment” agenda item. Comments from the audience are limited to 3 minutes. The reader will stop reading your comment after 3 minutes. OR If you do attend virtually then during the meeting, when the “Opportunity for Public Comment” agenda item is announced, please identify yourself when requested and you will be called on by the Chairperson of the meeting. All verbal public comments will be limited to 3 minutes in length. The total length of public comments from all sources will not exceed 30 minutes.
- Comments on Specific Agenda Items: If you are unable to attend virtually, please send all comments on specific Agenda items to canderson@shastacollege.edu prior to the close of the specific agenda item. Please include in the email subject line: “Comments for Agenda Item ____ (insert item number)”. These comments will be read after the agenda item has been announced. Comments from the audience are limited to 3 minutes. The reader will stop reading your comment after 3 minutes. OR If you do attend virtually then during the meeting, when the specific agenda item is announced, please identify yourself when requested and you will be called on by the Chairperson of the meeting to make comments. All verbal public comments will be limited to 3 minutes in length.

Academic Senate - AGENDA

Monday, April 25, 2022

3:00 – 5:00 p.m.

Via Zoom

Academic Senate meetings are open meetings and all are welcome and invited to participate; only voting members of the Executive Committee can make motions and vote.

1. Call to Order
2. Approval of Minutes – March 28, 2022 (1 attachment)
3. Consideration of the Resolution to Hold Virtual Meetings (1 attachment)
4. Informational Reports from Guests and Executive Committee Members
Purpose and Expected Outcome: This agenda item is for invited reports from guests and Executive Committee members. No action will be taken under this agenda item.
 - a. Presenter: Jim Crooks - Delegate
What: Report on the Spring 2022 ASCCC Plenary Session
Guided Pathways Pillar(s) Supported:
5. Action Items from Our Subcommittees, The Office of Instruction, and The Office of the Superintendent/President, and Others

Facilitator: Cathy Anderson

Purpose and Expected Outcome: This agenda item is for business that the Academic Senate must discuss and vote on at each meeting.

- a. From the Curriculum Committee

New or Revised Courses: (1 attachment)
New or Revised Programs: (1 attachment)
- b. From the Office of Instruction

Tenure Review Committees/Mentors: (none at this meeting)
Peer Evaluators: (none at this meeting)
- c. Board Policies and Administrative Procedures from the Office of the Superintendent/President

First Readings: First readings are an opportunity to review, clarify, and suggest

changes. We do not make motions or vote on a first reading. (2 attachments)

AP 2410 – Board Policies & Administrative Procedures [Revised, Suggested as Good Practice]

AP 4021 – Program Review and Discontinuance [Revised, Legally Required]

Second Readings: Second readings are an opportunity to make motions to approve with minor changes. If significant changes are needed then there will not be a vote and the BP/AP will be brought back for a third reading. (2 attachments)

AP 4105 Distance and Correspondence Education [Revised, Legally Required]–

The Service updated this procedure to add “Correspondence” Education to the title to reflect new provisions added to Title 5 regarding correspondence education. The Service also added legally required language regarding correspondence education, including the definition from Title 5 regarding “correspondence education” and provisions addressing delivery of correspondence education instruction, addendums to course outlines, and eligibility of full-time status for students who participate in correspondence education. Finally, the Service added legal citations to Education Code Sections 66700 and 70901 et seq. and Title 5 Sections 55260 et seq.

AP 4236 Advanced Placement Credit [Revised, Legally Required]– The Service updated this procedure to add a legal citation to Title 5 Section 55052 and clarify that if a district grants credit for satisfactory completion of Advanced Placement examination, a student’s academic record will reflect such credit.

- d. Competency Based Education, Credit for Prior Learning, and Guided Pathways Projects: (none at this meeting)

This is a standing action item, which provides a timely opportunity for the Academic Senate to discuss and act on issues from the CBE, CPL, and GP projects when needed.

- e. Suspension of Bylaws of the Program Review Committee (no attachment)

The PRC would like to temporarily suspend portions of their Bylaws, specifically regarding membership, so they can get PRC work done before the end of the semester. Regardless, we will revisit their Bylaws in the Fall 2022 semester, because there are some aspects to the Bylaws that make it difficult for the committee to function.

f. Elections for the F2022-S2023 Academic Senate Vice President

Carie Palmer has indicated that she would like to be nominated. If any other member of the Executive Committee would like to be nominated please submit your name to Ray Nicholas before the meeting.

g. Proposed 2023-24 Calendar (1 attachment)

The ad-hoc Calendar Committee is proposing a calendar and is requesting the Academic Senate's opinion.

h. Faculty Observation Guidelines for Online Teaching (1 attachment)

The Distance Education Committee reviewed the Faculty Observation Guidelines for Online Teaching in light of the following: Recent changes to the Federal Code of Regulations, Recent changes to ACCJC policy, and Recent changes to Title 5. The DEC proposes the attached guidelines to replace the old guidelines. The document is organized to align with the draft guidelines shared at Senate from the Article 5 workgroup.

i. PD Menu of Activities (1 attachment)

The FEC is recommending updates to the PD Menu of Activities.

j. Diversity, Equity, Inclusion, and Access Topics

DEIA is an on-going topic on our agenda. At this meeting we will discuss how we might go about defining DEIA for our own community. What is our north star for the definitions?

6. Project-Based Discussion/Action Items

These agenda items will vary to reflect the current projects that the Academic Senate is working on.

a. Facilitator: (none at this meeting)

Project:

Purpose and Expected Outcome:

Anticipated Completion:

Guided Pathways Pillar(s) Supported:

7. Standing Reports from Subcommittees, Joint Committees, and Related Groups

Facilitator: Cathy Anderson

Purpose and Expected Outcome: Subcommittees, Joint Committees, and related groups are invited to update the Executive Committee about their current work. No action will be taken under this agenda item.

- a. Report from the Academic Senate President (Cathy Anderson)
- b. Report from College Council (Frank Nigro or Cathy Anderson)
- c. Reports from Standing Subcommittees (Reports are given by the Co-Chairs or members as needed)
 - i. Curriculum Committee (Co-Chair: Scott Yates, Frank Nigro)
 - ii. Scholastic Standards Committee (Co-Chairs: Lenore Watson, Tim Johnston)
 - iii. Faculty Excellence Committee (Co-Chairs: Jennifer McCandless, Will Breitbach)
 - iv. General Education Committee (Co-Chairs: Susan Westler, Carlos Reyes)
 - v. SLO Committee (Co-Chairs: Kari Aranbul, Kate Ashbey, Jennifer Fox)
- d. Reports from Joint Committees (Reports are given by the Co-Chairs or delegate as needed)
 - i. Distance Education Committee (Co-Chairs: Jeremy Ecklin, Will Breitbach)
 - ii. Student Success Committee (Co-Chairs: Kari Aranbul, Kate Mahar)
- e. Guided Pathways Coordinator (Heather Wylie)
- f. Professional Development Coordinator (Jennifer McCandless)
- g. Office of Instruction (Frank Nigro)

8. Items to Communicate

Purpose and Expected Outcome: This agenda item is an opportunity for members to collectively summarize the important outcomes from the meeting. This will encourage communication between representatives and faculty in their areas.

9. Other

Facilitator: Cathy Anderson

Purpose and Expected Outcome: This agenda item is for members to bring up topics not on the agenda. This is also an opportunity to determine interest in a possible future agenda item topic. No action will be taken under this agenda item.

10. Opportunity for Public Comment

Facilitator: Cathy Anderson

Purpose and Expected Outcome: This portion of the meeting is reserved for persons desiring to address the Executive Committee on any matter not on the agenda. No action will be taken under this agenda item. Speakers are limited to three minutes.

11. Next Meeting: Monday, May 9, 2022, at 3:00 p.m. via zoom (same link as this meeting)

12. Adjourn