

SLO Committee Minutes	Thursday, April 23 rd , 2026, 2:00 – 3:00 PM Shasta College Main Campus, Room 262
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Committee Members Present					
☒	Kimberly Carlson (Co-Chair)	☒	Fran Lanthier	☒	Laura Tullado-Johnson
☒	Will Breitbach (Co-Chair)	☒	Taylor Cardoza	☒	Desireé Lesicko
☒	Kylee Duran-Cox	☒	Pam Neronha	☐	

1. Call to order – 2:05 PM
2. Approval of Minutes – 03/12/26. Taylor moves to approve, Pam seconds. Motion carried unanimously with no abstentions.
3. Opportunity for Public Comment – None.
4. Discussion/Action Items
 - a) Part-Time Faculty SLO Survey Results
 - The group reviewed the survey results. There were around 79 participants. There were concerns that the current SLO course may provide too much information and may be outdated and is probably too long. It was recommended to provide step-by-step instructions to be available online, maybe a video as well. Kimberly reached out to the Center for Online Learning and Teaching (COLT) team about making a new short video on how to complete SLOs.
 - Kimberly shared a draft email to be sent to PT faculty regarding SLO due dates. There were questions about PT faculty submitting SLOs and the due dates for reporting. Mariah confirmed that payment is processed within the same month the due date occurs and faculty are paid the following month in the form of a stipend.
 - Desiree mentioned that it might be helpful to notify faculty and remind them that gathering their assessment documentation before they begin SLOs will help with the process. CurricUNET is a great resource to help them with this process.
 - Kimberly plans to send reminders to faculty towards the beginning of the semester regarding SLOs, including basic steps and a message about reaching out to their faculty coordinator if any instructions are unclear. The goals for these emails are for faculty to begin making a plan.
 - The committee expressed gratitude to Fran for suggestion this survey. A lot of positive feedback was received, and areas of improvement were revealed.
 - b) Questions/Comments – Updated Curriculum Maps
 - Will updated the curriculum map from the last meeting with edits recommended by the group.
 - Tab 1 - Instructions
 - Fran recommended cleaning up some of the jargon
 - Last sentence of the paragraph is too wordy in the SLO Assessment Plan Tab
 - Faculty create activities based on SLOs – should this be included in here as well? Recommendation to do a backwards design.
 - Fran recommended removing the word “norming” to calibration

- There was inconsistent capitalization on tab one

- Will and Mariah will work to create a new template with directions and change the document to match the above edits.

c) Volunteers for Program Review 2026-2027:

- Humanities
- Philosophy – Taylor (Silver), Kimberly (Green)
- Business Technology
- Culinary Arts – Fran (Green)
- Diesel Technology
- Heavy Equipment Operation – Fran (Silver)
- Hospitality – Kylee (Green)
- Industrial Technology
- Health
- Health Education – Kimberly (Silver)
- Nursing
- Engineering – Pam (Green)
- Earth System Science – Pam (Silver)

- The above is for Fall 2026.

5. Future Meeting – May 14th, 2026

6. Adjournment – 2:59 PM