

Academic Senate

Open Meeting

Monday, September 8, 2003
3:00-4:45

Room 1108

Minutes

Members Present

Cathy Anderson
Frank Nigro
Gary Lewis
Pamela Highet
Warren Lytle
Marsha Ray
Laura Valvatne
Andrea Williams
Scott Gordon
Dave Bush
Kendall Crenshaw
Ron Marley
Terry Turner
Randy Reed
Vickie Kimbrough
Sue Loring
Susan Meacham
Jennifer McCandless
Toby Bodeen
Estella Cox

Guests

(None)

1. Call to Order: Meeting called to order at 3:05 when a quorum was reached.

2. Approval of Minutes 08/25/03 (1 Attachment): The minutes were approved.

3. Reports

a. Cathy Anderson asked if we had all received our Faculty Association invitation for Thursday night at 5:30 p.m. at Tierra Oaks. The Faculty Association is treating the Executive Committee of the Senate and of Curriculum to dinner. Be sure to RSVP with Joan Bosworth if you'd like to come.

b. Cathy asked her Co-Vice Presidents (Chuck Spotts and Susan Meacham) to take over the meetings for a couple of Senate meetings in the future. Also, there's money for one of the VPs to go to the state Senate meeting.

c. Dave Bush reported that the Environmental Advisory Committee recently discussed the new buildings to be built soon on campus: the LRC Annex and the University Center. Envac is concerned about the locations of these buildings and the trees that would have to be removed. The committee pointed out that the land east of the 1100 and 900 building was originally slated for expansion. It suggested this might be a better place for the new construction given that no native plants would have to be removed. Gary Lewis said it will take about four years to finish the buildings, but we are already going ahead with some of the new university programs.

4. Discussion/Action Items

a. Matriculation Committee (no attachments): *A discussion led by Sue Loring.*

Sue Loring asked for direction on the Matriculation Committee, which she is now helping to re-form. She gave us the Chancellor's Office definition of matriculation as well as some history on it. The Matriculation Committee is a subcommittee of the Senate. It began in the mid-80s to improve poor retention rates at community colleges. Matriculation has 8 main component parts including admissions, orientation, assessment, counseling/advisement, student follow-up, coordination and training, research and evaluation, and prerequisites.

Tuesday, Sept. 16, is their first meeting and they'll be meeting the first Tuesday of every month thereafter. Sue wanted our input on the composition and voting membership of this committee. She wanted us to help her define what is the role of the student success committee vis-à-vis the Matriculation Committee. And she wanted to know what issues related to the 8 components above that the Senate

would be working on. If the Senate is working on any the components, Matriculation could avoid duplicating this work.

There was a question as to whether this should remain a sub-committee of the Senate, and if it could have non-faculty members. 20 people are on the committee, including a number of administrators and staff. Several Senate members felt the committee should have a greater proportion of faculty members on it.

Ron Marley moved that this subcommittee mirror the Center representation of the Senate and include 11 Center reps apportioned out according to the size of the Center; 1 adjunct rep; 1 student rep; 1 faculty rep each from Extended Ed and EOPS; and 1 rep each from Assessment, DSPS, and Admissions. All would be voting members. Kendall Crenshaw seconded this motion. The motion carried unanimously.

The issues that the Senate requested Matriculation to focus on immediately in light of the plan to enforce prerequisites are: 1) a definition of prerequisites for consistency in the catalog and schedule; 2) a process for up-front screening of prerequisites that students have completed (for example, course work completed at other institutions and 3) a defined process for multiple measures.

Jennifer McCandless and Frank Nigro will get together to determine language for the prereq levels for Math and English.

Scott Gordon suggested we should let students know that these prereqs will be enforced starting in the fall.

b. Draft Language for a Challenge Procedure (no attachments): *We are required to have a procedure for students to challenge a prerequisite before we can begin to enforce prerequisites.*

Kendall Crenshaw discussed the attachment “Draft of a possible prerequisite challenge process,” noting its language comes straight from Title 5. The Senate was in general agreement on the philosophy of the document but there was some disagreement on logistics (i.e., how it would be implemented). Susan Meacham, Chuck Spotts, and Kendall agreed to work on this part of the draft. They will work on this and then email it back to the Senate for further editing.

5. Other

6. Adjournment: the meeting was adjourned at 4:50 p.m.

7. Next Meeting: September 22, 2003 in the Board Room.