



**Student Success Committee
Minutes
March 24, 2016
3:30 – 5:00pm
2314 Conference Room**

CALL TO ORDER- Teresa called the meeting to order at 3:32.

ROLL CALL

X	Dan Bryant	X	Tim Johnston		Kevin O'Rorke
	James Crooks	X	Jason Kelly	X	Shelly Presnell
X	Cheryl Cruse		Irma Leal-Cervantes		Student Rep-vacant
X	Teresa Doyle		Kate Mahar	X	Susan Sawyer
X	IT-Rep-James Crandall	X	Lyndia McBroome		
X	Lorelei Hartzler	X	Jennifer McCandless		
Guests					
Will Breitbach		Nicole Chelonis			

APPROVAL OF MINUTES - Cheryl Cruse made a motion to accept the minutes as submitted, Shelly Presnell seconded and all approved. The motion passed unanimously.

DISCUSSION/ACTION

- Starfish Early Alert
 - Teresa noted that Will Breitbach joined us for the meeting, as he is interested in the status of Starfish. Tim shared that he went to a conference last week, and some of the representatives from Starfish were there. They announced plans to release a list of colleges they will be working with and the roll out dates by the beginning of May. Shasta College has been interviewed for participation. Tim noted that Nicole joined in for the interview, and Tim felt it went well.
- Early Alert Survey
 - Teresa introduced the latest rendition of the Early Alert Survey. She pointed out that Question 2 (*Are you familiar with Early Alert systems in general?*) would trigger an explanation of the system if no was selected. Question 6 (*Which of these would you want an Early Alert system to have?*) had significant additions to the choices. Teresa suggested that everyone could take some time to review it. Will suggested it might be prudent to wait and see if we become one of the schools chosen for an early roll out for

Starfish before finalizing this survey, as that might change the survey needs. Jennifer pointed out that if you're going to give a survey to faculty, it would be best to give it prior to the last two weeks of the semester. Given these thoughts, it seemed like we might want to wait until August to give out the survey. Jennifer suggested we wait until our April 28 meeting to see if we might have heard back from Starfish by then. All agreed, and the item was tabled for our next meeting.

- Basic Skills Grant
 - Teresa shared that tomorrow is the submission date for this grant, which has a 1.5 million maximum award amount per school. Amazingly, they will announce the results 4 days after the submission date!

- Draft 2016-17 Non-Credit SSSP Plan
 - Tim reminded everyone that we had agreed to serve as an advisory committee for the SSSP Plan. With the Noncredit SSSP Plan, there are a number of colleges that have non-credit programs, but have chosen not to apply for the program. That is one tract. The other is to continue as normal, with submission. There is no due date yet for the current plan (last year it was due in October). He passed out the template report for review. Due to the timeline, he proposed this as a first reading for the committee with a review at the April meeting. Teresa asked if the funding, which is relatively minor, was a good use of our time/energy for the relatively complex reporting requirements. Tim shared that Cabinet will ultimately make this decision, but will be looking for the recommendation of this committee. James pointed out that the MIS reporting will be required anyway, so it might not be that big of a deal. James' concern is that down the road, if we're not reporting on this, we risk foregoing future opportunities. If it is relatively little effort to maintain our participation, it might not be a bad idea to continue. It was agreed that we would make a recommendation at the April meeting.

GENERAL NEWS

Teresa shared that ***Cram Week***, which began quite a while ago and has evolved into an entire week of events to assist student during finals week, has been renamed ***Final Exam Jam***. Many groups throughout campus are involved, including Admissions & Records (serving nachos in their lobby), Student Life, the Library (both serving cookies and coffee in their lobbies), Health and Wellness, etc., - all joining forces to provide opportunities for Finals week.

NEXT MEETING

The next regular SSC meeting will be on **Thursday, April 28 at 3:30 p.m. in room 2314.**

ADJOURNMENT

Teresa adjourned the meeting at 4:00 p.m.

Respectfully Submitted,

Sharon Strazzo
Recorder