

## Academic Senate - AGENDA

Monday, March 23, 2026

3:00 – 5:00 p.m.

Room 1101

Opportunity for Public Comment: Academic Senate meetings are open meetings, and all are welcome and invited to participate; this includes members of the public who are not associated with Shasta College. Individual comments from members of the public are limited to two minutes and must be on the topic of the agenda item being addressed. Only voting members of the Executive Committee can make motions and vote.

1. Call to Order
2. Approval of Minutes – March 9, 2026 (1 attachment)
3. Informational Reports from Guests and Executive Committee Members

Purpose and Expected Outcome: This agenda item is for invited reports from guests and Executive Committee members. No action will be taken under this agenda item.

- a. Presenter: Cathy Anderson

What: Announce the Excellent Educator winners!

Purpose and Expected Outcome: The Executive Committee has been reviewing nominations and voting for the 2026 Excellent Educators. The votes are in and we will announce the winners.

- b. Presenter: Crystal Hilton

What: PRC Report

Purpose and Expected Outcome: Crystal will give an informational report about the recent activities of the Program Review Committee.

- c. Presenter: Buffy Tanner and Mitch Barker (Ag faculty)

What: CBE AgSTEP noncredit certificate program

Purpose and Expected Outcome: A sneak peek at the curriculum that will be coming through soon.

4. Action Items from our Subcommittees, Joint Committee, the Office of Instruction, the Office of the Superintendent/President, and others

Facilitator: Cathy Anderson

Purpose and Expected Outcome: This agenda item is for business that the Academic Senate must discuss and vote on at each meeting.

- a. From the Curriculum Committee

New, Revised, or Reactivated Courses and/or Competencies: (1 attachment)

New, Revised, or Reactivated Programs: (1 attachment)

b. From the Office of Instruction

Tenure Review Committees and Fulltime Temporary Evaluations (none at this meeting)

Peer Evaluators (none at this meeting)

c. Board Policies and Administrative Procedures from the Office of the Superintendent/President (1 attachment)

**Review and Approve Category:** This category includes APs and BPs with mandated revisions, minor corrections, or no changes. These may be presented and voted on in the same meeting; however, a second reading is possible upon request.

**Revisions Category:** This category consists of APs and BPs with substantive content changes. APs and BPs in this category are scheduled for first and second readings.

**First Readings:** First readings are an opportunity to review, clarify, and suggest changes. We do not make motions or vote on a first reading.

**Second Readings:** Second readings are an opportunity to make motions to approve with minor changes. If significant changes are needed, then there will not be a vote, and the BP/AP will be brought back for a third reading.

**Third Readings:** If significant changes were made during the second reading, then a third reading is necessary.

d. Equivalency Committee Appointments – Chase Brown

Chase Brown was elected Vice President of the Academic Senate and so we need to appoint Chase to be the co-chair of the Equivalency Committee and also appoint one faculty to fill Chase's previous position on the committee.

e. Hiring Priorities Ranking Process – Lisa Riggs and Jacquelyn Horton

The Hiring Priorities Committee has met for its third round of ranking. The role of the Academic Senate is to confirm that the procedure was followed correctly.

f. RSI and Online Observation – Will Breitbach (3 attachments)

A joint group consisting of Academic Senate representatives, a union representative, and an administrator met to review the Senate Guidelines for online observations and the associated form in light of new information from ACCJC. They have recommended clarifying

some information on the form.

- g. Strategic Educational Master Plan (2026–27 through 2031–32) – Will Breitbach – First Reading (1 attachment)

A first reading is our chance to make changes before we vote at the second reading.

## 5. Project-Based Discussion/Action Items

These agenda items will vary to reflect the current projects that the Academic Senate is working on.

### a. AI Project

To Do List:

Develop a Philosophy Statement for faculty (done)

Review and update AP/BP 5500 (a workgroup has been established)

Develop suggested guidelines for course syllabi (AI Ambassadors are working on this)

## 6. Standing Reports from Subcommittees, Joint Committees, and Related Groups

Facilitator: Cathy Anderson

Purpose and Expected Outcome: Subcommittees, Joint Committees, and related groups are invited to update the Executive Committee about their current work. No action will be taken under this agenda item.

- a. Report from the Academic Senate President (Cathy Anderson)
- b. Report from College Council (Will Breitbach or Cathy Anderson)
- c. Reports from Standing Subcommittees (Reports are given by the Co-Chairs or members as needed)
  - i. **Curriculum Committee** (Co-Chairs: Scott Yates, Mike Mari)
  - ii. **Scholastic Standards Committee** (Co-Chairs: Lenore Watson, Jamie Spielmann)
  - iii. **Faculty Excellence Committee** (Co-Chairs: Valerie Ambrose, Will Breitbach)
  - iv. **General Education Committee** (Co-Chairs: Rebecka Renfer, Stacey Bartlett)
  - v. **Student Learning Outcomes (SLO) Committee** (Co-Chairs: Kimberly Carlson, Will Breitbach)
- d. Reports from Joint Committees (Reports are given by the Tri-Chairs or delegate as needed)
  - i. **Student Success Committee** (Tri-Chairs: Kate Mahar, Bex Davis, and Heather Wylie)
- e. Professional Development Coordinator (Valerie Ambrose)
- f. Office of Instruction (Mike Mari)

7. Items to Communicate

Facilitator: Cathy Anderson

Purpose and Expected Outcome: This agenda item is an opportunity for members to collectively summarize the important outcomes from the meeting. This will encourage communication between representatives and faculty in their areas.

8. Other

Facilitator: Cathy Anderson

Purpose and Expected Outcome: This agenda item is for members to bring up topics not on the agenda. This is also an opportunity to determine interest in a potential future agenda item topic. No action will be taken under this agenda item.

9. Opportunity for Public Comment on Items Not on the Agenda

Facilitator: Cathy Anderson

Purpose and Expected Outcome: This portion of the meeting is reserved for members of the public desiring to address the Executive Committee on any matter that is under the authority of the Academic Senate and is not on the agenda. No action will be taken under this agenda item. Speakers are limited to two minutes. If there are many speakers, speakers will be stopped at 5:00 pm.

10. Next Meeting: Monday, April 13, 2026, at 3:00 p.m. in Room 1101

11. Adjourn