



**Student Success Committee
Minutes
March 23, 2017
3:30 – 5:00pm
Room 2314**

CALL TO ORDER- Jim called the meeting to order at 3:35pm.

ROLL CALL

X	Dan Bryant	X	Tim Johnston		Student Rep - Alyssa Buendia
X	Jim Crooks		Jason Kelly	X	Susan Sawyer
X	Cheryl Cruse		Kate Mahar		Irma Leal-Cervantes
X	Teresa Doyle		Lyndia McBroome		
X	Lorelei Hartzler		Jennifer McCandless		
	IT-Rep-James Crandall	X	Shelly Presnell		

Guests		
Buffy Tanner	Jenna Barry Highfield	

Approval of Minutes – Due to a lack of quorum, the approval of February’s minutes was tabled until the next meeting.

DISCUSSION/ACTION

- **Integrated Planning Process (Equity, BSI, SSSP)**
 - Tim distributed documents from the Chancellor’s Office presenting integrated planning that each college is being asked to develop. The integrated plan is an effort by the Chancellor’s Office to integrate BSI, Student Equity & SSSP into one integrated planning document. The intent of the document is to meet all legislative requirements for each of the 3 programs, assist the College in aligning efforts taking place across campus with the ultimate goal of operating programs as efficiently as possible, to increase success rates and close achievement gaps. This is an effort to repurpose the Chancellor’s Office and get them out of the “mother may I” business. The document is due on December 1, 2017. The SSC has historically been the group to review this plan and provide feedback from their constituent groups before sending it on to Senate.
 - Tim will report back to the committee after meeting with Access and Equity and the committee will decide how to move forward in supporting the Integrated Planning Process in next month’s meeting.

- **Hobsons Starfish Update**
 - The Starfish Update will remain as a standing item on the agenda. They are continuing to meet every Monday from 11am-12pm to work through a punchlist provided by Starfish. They just signed a contract for the remaining 90 course program builds.
 - There is an opportunity to rebrand the program to something Shasta College specific. Tim gave Syracuse University as an example. (<http://orangesuccess.syr.edu/>)
 - An ad-hoc Rebranding Committee was formed including Teresa, Cheryl, Shelly and Jim.
 - The plan is to implement a narrow pilot launch in the Fall with a broad launch in the Spring. Jim suggested discussing the committee's role in the rollout during next month's meeting.

- **Continued Discussion of Bylaws, Including Committee Membership**
 - Jim discussed the proposed email voting with Cathy Anderson and learned that email voting violates the Brown Act. Although we are a subcommittee, it does not seem like a wise addition to the bylaws.
 - Jim suggested removing the requirement of a second counselor from committee membership. This would reduce the number of members needed to reach a quorum.
 - At the next meeting, Jim will present wording to allow quorum to be uninfluenced by a vacant committee seat.

- **Update on ESL and World Language Support in the TLC**
 - Teresa updated the committee on the growth and increased ESL resources offered in the Tutoring and Learning Center. They have:
 - Won a competitive \$1.5 million grant to increase outcomes of basic skills students
 - Created a "Language Lab" where students can practice speaking and listening skills with the aid of computers, software and specifically designed activities for learning English
 - Integrated ESL support for academic writing in the Writing Center
 - Hired two multi-lingual paraprofessionals in the TLC
 - Hosted "Conversation Cafés" for practicing learned language skills
 - Begun planning for an ESL Learning Center at the Tehama Campus

OTHER

Teresa congratulated Dan on receiving tenure.

NEXT MEETING

Our next meeting will be **April 27, 2017 at 3:30pm in Room 2314.**

ADJOURNMENT

Jim adjourned the meeting at 4:40pm

Respectfully Submitted,

Taylor Mobley
Recorder