



Shasta College

College Council

March 17th, 2026

3:00 – 5:00 PM – Main Campus Board Room

MINUTES

Committee Members Present					
<input type="checkbox"/>	Will Breitbach (Co-Chair)	<input checked="" type="checkbox"/>	Melissa Markee	<input type="checkbox"/>	Frank Nigro (N/V)
<input checked="" type="checkbox"/>	Sonia Randhawa (Co-Chair)	<input checked="" type="checkbox"/>	Cathy Anderson	<input type="checkbox"/>	Kevin O'Rorke (N/V)
<input checked="" type="checkbox"/>	Mike Mari	<input checked="" type="checkbox"/>	Milagros Israel	<input checked="" type="checkbox"/>	Becky McCall (N/V)
<input checked="" type="checkbox"/>	Tim Johnston	<input checked="" type="checkbox"/>	Erin O'Loughlin	<input type="checkbox"/>	Amy Westlund (N/V)
<input type="checkbox"/>		<input checked="" type="checkbox"/>	Jon Cartee	<input type="checkbox"/>	Student Representative- Mariah Bobadilla

Guests		
Carrie Rosensteel		

1) CALL TO ORDER

Sonia Randhawa, Co-Chair, called the meeting to order at 3:00 p.m.

2) APPROVAL OF COUNCIL MINUTES

<p>Motion to approve minutes from 3/3/2026 Cathy Moves to Approve, Melissa seconds.</p>

<p>Motion carried unanimously, one abstention from Millie.</p>
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3) SHARING SUCCESS STORIES -

<p>Cathy shared that the annual Trimathelon contest just took place with five schools participating. Each school sent 10 students with around 40 students' total. Shasta High school won.</p>

<p>Tim shared that Cory, our Shasta College bookstore manager, announced that EBT will soon be available at the bookstore.</p>
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4) REPORTS –

a) Accreditation Update

None.

b) Research Update

None.

c) EMP Workgroup Update

See 5(b) First Reading.

d) Other

None.

5) DISCUSSION/ACTION

a) Board Policies / Administrative Procedures:

• **Board Policies / Administrative Procedures – Review and Approve**

- None

• **Review and Approve:**

Motion to approve all Approve BP/APs:
Cathy Moves to Approve, Millie Seconds.

Motion carried unanimously, no abstentions.

• **Second Reading**

- BP 5030 – Fees [Revised, Legally Required]
- AP 5030 – Fees [Revised, Legally Required]
- BP 5050 – Student Success and Support Program [Revised, Legally Required]
- AP 6310 – Accounting [Revised, Suggested as Good Practice]
- AP 6311 – Cash Management [Revised, Local]
- AP 6315 – Warrants [Revised, Suggested as Good Practice]
- AP 6325 – Payroll [Revised, Suggested as Good Practice]
- AP 6330 – Purchasing [Revised, Suggested as Good Practice]
- AP 6350 – Contracts – Construction [Revised, Legally Advised]

• **Information Only**

- None.

• **First Reading**

- None.

b) First Reading

- Strategic Educational Master Plan (SEMP)

There have been many engagement opportunities to collect data and receive feedback for the Strategic Educational Master Plan (SEMP). The initial framework for this plan came from campus wide data. Many groups provided input on the document including staff, faculty, and students. This plan is intended to be a high-level guiding document with other operational plans building from it.

Questions were asked about how it was receiving feedback. Carrie shared that we received great feedback from different committees/groups. There were a lot of comments on the Ed Planning which helped shape the final draft of the document.

Sonia and Melissa shared that counselors are thankful for the changes made to goal 1. Cathy said she thinks that this plan was great and she appreciated how it contained both master plans. She offered some minor edit recommendations as follows:

The first sentence of the North Star might need some adjusting. "...by 2032 at least 70% of Shasta College students will complete their goals in three years or less." Cathy shared that having the 70% next to "three years" might be confusing.

2.8 – the word leverage does not match the words that are leading the sentences in the previous items. Can it be changed to "expanded" or something that is similar to the leading words in the previous bullet points?

Regarding the indicators that are right under 2.8 – these indicators seem more applicable to Goal 4 rather than Goal 2. The indicators under Goal 2 should be focused more on completion, not persistence. The group agreed that the current indicators under Goal 2 regarding persistence to be moved to Goal 4. The indicator regarding unit accumulation and completion rates should remain under Goal 2.

3.1 It was also recommended to reframe "support communities of practice". There were concerns that this might be telling people to only support communities of practice.

3.2 "Implement collaborative course redesigns", It was recommended to rework and flip this sentence.

3.3 There were questions about course redesign. Does this mean that 17-week courses will become 8-week courses? Recommended edit: Redesign traditional semester courses into 8-week courses.

Goal 4 – Recommended edit: Mirror the verbiage and feel of previous goals. Also, it should read "remove" instead of "removing".

4.3 The phrase "withdrawal triggers", might need to be removed or changed. Other options: "to decrease disproportionate outcomes", "mitigate course withdrawal" or "to improve persistence".

Next steps: Academic Senate for 1st reading next meeting and then 2nd reading, back to College Council.

Sonia asked if SEMP replaces the current educational master plans. Tim confirmed that after this document has been shared and approved by the board May or June of 2026, it will become our new plan with a three-year assessment included as part of the process.

- c) Second Reading
 - None
- d) Acknowledgement Receipt
 - None

6) INFORMATIONAL/FEEDBACK REQUESTED

a) None.

7) **OTHER/ANNOUNCEMENTS**

Cathy shared that Buffy is holding a watch party called the LGBTQIA2+ summit after Spring Break.

Erin shared that Grad fair is Monday March 30th. The deadline for students to order regalia and ship it to their homes will be April 16th. Cory at the bookstore has already purchased many caps and gowns as well. Some categorical programs can also assist students with ordering regalia.

On April 16th, culture fest will be taking place near the Redwood Grove. They are still looking for local groups to volunteer. Currently, the North state Japanese club will be participating with a traditional Japanese dance. There will also be an art show occurring at the same time as this event.

8) **ADJOURNMENT 3:30 p.m.**

Notes taken by: Mariah Rodriguez

Upcoming Meeting: April 21st, 2026