



**Student Success Committee
Minutes
Feb . 27, 2020
3:30 – 5:00pm
Room 2314**

CALL TO ORDER – 3:33pm

ROLL CALL

X	Valerie Ambrose		Rose Miranda		Brian Spillane
X	Kari Aranbul		Rochelle Morris		Heather Wylie
X	Dan Bryant		Barbara Perry		Bing Xu
X	Cheryl Cruse		Sonia Randhawa	X	Zhanjing Yu
X	Becky McCall	X	Student Rep – Atina Diep	X	Melanee Grondahl (non-voting member)
X	Jennifer Healey	X	Susan Sawyer	X	Camelia Mihele

Guests		
Sue Huizinga	Nadia Elwood	Amber Perez
Kelsey Moynahan	Amanda Henderson	

- APPROVAL OF MINUTES
 - December 5, 2019: Cheryl Cruse motioned for approval of the minutes, Jennifer Healey seconded. All in favor, none abstained.
 - January 30, 2020: Cheryl Cruse motioned for approval of the minutes, John Yu seconded. All in favor, Valerie Ambrose abstained. Melanee Grondahl expressed interest to become a voting member for the Student Success Committee.

- INFORMATION
 - The TRIO program – Sue Huizinga, Kelsey Moynahan, and Amanda Henderson
 - Sue Huizinga, shuizinga@shastacollege.edu, is the TRIO Director for Shasta College.

- Kelsey Moynahan, kmoynahan@shastacollege.edu, is the Assistant Director for Shasta College TRIO Upward Bound program.
- Amanda Henderson, ahenderson@shastacollege.edu, is the Counselor for Shasta College TRIO program.
- Sue Huizinga provided the developmental history and funding of TRIO.
- TRIO is not an acronym, because the program is split into three sub-programs.
- There are two main criteria for a student to qualify for TRIO programs:
 - Around two-thirds of TRIO students are first generation and qualify under financial aid guidelines.
 - First generation is determined as any student that neither parent achieved a BA degree.
 - Around one-thirds of the students qualify in at least one criteria: first generation or low-income, or the student is rurally isolated, even if their parents achieved a BA degree.
- Upward Bound presented by Kelsey Moyanhan
 - The program is currently serving around sixty-five students.
 - Upward Bound is an intensive program because staff meeting regularly with students and due to the amount of workshops provided to the students.
 - Students are part of a six week summer program; which includes five weeks on the Shasta College campus taking courses and the last week is a multi-day trip to a University.
- Student Support Services presented by Amanda Henderson
 - Students must have the intent to transfer in order to be part of the program.
 - All students have to have the goal of completing a BA.
 - One of the intents of the program is to help students get through Shasta College and save their financial aid support for the university.
 - Amanda Henderson also provides services at the Tehama campus one day a month.
- Questions:
 - How do students find out about the program?
 - TRIO created an informational video for faculty, as well as attending high school fairs, or even through a friend.
 - Sue Huizinga stated that they are willing to provide presentations to faculty during any of the faculty meetings.
 - The Committee suggested making TRIO a Resource of the Month.
 - TRIO also have a Canvas page for TRIO students.
 - The Committee suggested creating a Canvas module for faculty.

- The Committee asked about a TRIO STEM program? Sue Huizinga expressed that because students cannot duplicate TRIO Programs, be within two program at once, they will need to staff each program separately as well as meet the attendance requirements.
 - Shasta College TRIO decided to keep the Student Support Services TRIO program because it allows more students to receive the services offered.
- The Committee inquired about Red Bluff High School being part of the Shasta College TRIO Program.
 - Sue Huizinga stated that when writing for a program one must specify the schools that will be covered. Red Bluff High School already has a Talent Search TRIO program.
- The Committee suggested having TRIO provide a presentation at the Tutoring and Learning Center summer retreat.
- Further information about TRIO:
 - Applications are still being accepted. The ideal applicant is the student that is not in their last year because they prefer to provide the early support to students.
 - If the student is younger than twenty-four the program will need to verify their parent's income.
 - TRIO program has to meet certain goals:
 - The original grant was for four years. Within the four years, 51% of the starting class achieved a degree and 37% received both a degree and transferred.
 - The minimum goal was 35%.
- CalWORKs – Nadia Elwood, Senior Project Coordinator CalWORKs and EOPS.
 - CalWORKs offers four full-time employees.
 - California Work Opportunity and Responsibility to Kids (CalWORKs).
 - CalWORKs is named differently Nationwide, but California's program is called CalWORKs.
 - Shasta College CalWORKs does not perform County eligibility.
 - One can get CalWORKs support in California for a total of forty-eight months.
 - While receiving CalWORKs a person needs to be in approved work activity as deemed by the State.
 - Education is deemed an approvable work activity. Our CalWORKs office ensures support for those attending Shasta College and participating in the State CalWORKs program.
 - Students are referred to Shasta College via the County. The County will pay for books, transportation, attendance, etc.
 - CalWORKs only serves those in the CalWORKs program.
 - Various ways CalWORKs supports students:
 - Textbook, supplies and gas card support.
 - Fees for required services are paid by the program.

- Example: The drug test requirements for heavy equipment operation classes.
 - Cohort education counseling.
 - CalWORKs counselor is Megan McQueen.
 - Food cards for on-campus food services, mainly because they can't use their EBT cards on campus.
- Ways that instructors can help CalWORKs students:
 - Make textbooks available through the Shasta College bookstore.
 - As a third party payer it is better for the CalWORKs students, a good way to make sure the student gets paid.
 - Put all required supplies and material on the syllabi as a requirement.
 - The County will not pay for supplies and materials if it is not listed as required.
- Academic calendar and K-12 school closures - Amber Perez, Senior Project Coordinator for College to Career and PACE.
 - The Student Equity group has been discussing the Ski Week that took place near the beginning of the semester.
 - A few of the local school participated in Ski Week.
 - The closures of schools during this period is an emerging issue as students end up having to miss out on classes due to childcare.
 - The Equity group suggested that the campus calendar may need to be re-evaluated.
 - Questions from the Committee:
 - Academic Senate input? A committee was created in order to consider the Academic Calendar. Prior to Ski Week there was a faculty survey completed. The survey results showed that the majority of faculty had no opinion about Ski Week. The Committee stated that there should be a new survey now that Ski Week is over. The Committee believes that there are some equity issues and barriers placed in front of students.
 - Some students may view it differently and think that the issue is personal and they have to deal with it themselves. Other students will bring up the issue.
 - The Committee discussed the financial outcome of Ski Week and some districts are finding out it is financially better to declare the days off rather than receiving student absents that occur during the presidential week.
 - The Committee suggested reaching out to instructors and encourage them to build in content that can be accessed online during the week, so that students don't miss out on what is being done in class.
 - The Committee suggested bringing this conversation up during a flex day.
 - The Committee stated that some faculty were not even aware of what was going on. Some faculty felt like they could have intervened if they knew the decisions that were being made.

- REPORTS

- OTHER

- Member update:
 - Becky McCall has temporarily replaced James Crandall until another IT staff member has been declared.
 - Camelia Mihele will be replacing Rose Miranda.
 - The Committee decided that members will remain on the Committee if they are on sabbatical.
- The Committee discussed the by-laws.
 - Any vacant positions will not add to the number needed for making Quorum.
 - John Yu stated that some people may not be aware that they are on the Committee.
 - The Committee suggested that a direct email message be sent to members that have not been present in order to see if they are still interested in being on the Committee.
 - John Yu state that the Committee can modify the by-laws with a two-third majority quorum.
 - The Committee suggested adding a faculty member from the STU, Student Development, courses.
 - The Committee stated that they want to review the by-laws and take it before Academic Senate prior to the end of the spring 2020 semester.
 - Kari Aranbul stated that she will print out the by-laws and supply it to the members for the next meeting.
- Committee discussion and what they want to see:
 - The Committee stated that they like when departments present information on activities that are reflect within the Equity plan.
 - Most of the activities are within Sandra Hamilton-Slane
 - Most of it is in Sandra's department and can coordinate with her on it.
 - The Committee suggested having someone present in an area that will be highlighted in the following month.
 - The Committee likes to hear the barriers and equity gaps with the students.
- Melanee Grondahl suggested having student come and talk about their experience on campus. Melanee stated that she can find students if needed.
 - The Committee liked the idea.
- The Committee stated that they would like to receive updates and issues from Student Senate.
- Student Senate Update – Atina Diep:
 - Student Senate meets every Friday.
 - The previous discussion with Student Senate was in regards to an issue with one of the clubs.

- Atina suggested that the Committee bring in students that are in other Student Services programs.
 - Student Senate is looking into bringing in a bone marrow donation event, which people can be tested and signed up to donate bone marrow.
 - Ski Week was discussed within Student Senate and the conversation mirrored the concerns that was provided in this Student Success Committee meeting.
 - Student Senate is looking at the possibility of having food resources available for dorm students on Fridays and during the weekends.
 - Student Senate is planning to provide a survey to the dorm students.
 - Due to the discussion taking place around food insecurity the Shasta College Foundation has created a task force to look into providing more resources.
- ADJOURNMENT – 5:04pm

Next meeting, Thursday March 26, 2020 (3:30-5:00 PM) - Room 2314

Minutes recorded by: James Konopitski, Administrative Secretary I, Enrollment Services.