

**Shasta College
Academic Senate Minutes
January 28, 2002
Board Room - 3:10 PM**

Members Present:

Estella Cox
Sandy Johnson
Susan Meacham
Jeff Cooper
Carolyn Borg
Dave Bush
Frank Nigro
Richard Saunders
Chuck Spotts
Warren Lytle
Cathy Anderson
Robert Soffian
Shirley Hoffacker
Laura Valvatne
Sue Hess
Raleigh Ross

Guests Present:

Karen Henderson

Cathe Ledford

1. Call To Order: Meeting called to order at 3:10 p.m.
2. Approval Of Previous Minutes
 1. Approval of December 10 minutes (Warren Lytle moved approval, Raleigh Ross seconded). The motion carried unanimously.
3. Reports

1. Frank Nigro reported on the formation of a Distance Ed committee.

4. Discussion/Action Items

a. Retreat Rights Board Policy (Attachment): The subcommittee will present their recommended changes to the Retreat Rights Board Policy. Dave Bush spoke to the revisions he proposed. Richard Saunders moved that we accept the policy as revised, with grammatical corrections. Chuck Spotts seconded the motion. The motion carried unanimously.

b. Hiring Priorities Procedure (Attachment): Postponed.

c. Tenure Review Committees: The Senate considered four tenure review committees.

- Charles Cort (Dental Hygiene). Proposed committee: Terry Bailey, Debbie Goodman, Joan Bosworth, Carol Rupe (mentor). Dave Bush moved approval. Chuck Spotts seconded. The motion carried unanimously.
- Lorraine Haas (ECE). Proposed committee: Joan Bosworth, Judy Quine, Carol Rupe, Eve-Marie Arce (mentor). Sue Hess moved approval. Richard Saunders seconded. The motion carried unanimously.
- Perry Gee (ADN). Proposed committee: Charles Doherty, Debbie Goodman, Susan Westler, Terrie Snow (mentor). Sue Hess moved approval. Dave Bush seconded. The motion carried unanimously.
- Hossein Divanfard. Tom Masulis was proposed as a permanent replacement for Christine Flowers, who is on a leave of absence. Dave Bush moved approval. Robert Soffian seconded. The motion carried unanimously.

d. Excellent Educator (Attachment): A subcommittee made recommendations for modifying the Excellent Educator selection process. Dave spoke to the changes made to the old selection process. He tried to make the criteria for selection consistent with the Hayward Award, since our Excellent Educator candidate is forwarded for the Hayward Award. Dave moved approval. Chuck Spotts seconded. Changes were made so that there was no limit on the number of candidates a center could

forward. Chuck expressed the view that he'd like to see this award somehow award those who were doing or attempting to do something out of the ordinary, so that it was not simply a long-term service award. There was some discussion about developing other awards that would have criteria unrelated to the Hayward Award. The motion, as amended, carried unanimously. Chuck will begin using the new process right away for this year, but he will skip Step 1.

e. Committee Assignments for Spring (Attachment): Cathy read through the committee assignments sheet to make sure we all know what the subcommittees we're on involve. Raleigh suggested that for the Grade Challenge Policy, we change it to "appeal a grade" to prevent confusion with challenging a course.

f. Learning Communities Update: Postponed.

5. Other

1. Sue Loring emailed Cathy to tell her the counselors are unclear about this question: If a student passes a class that's at a higher level than the course required, does that mean the requirement for the class is fulfilled (the student, however, would not receive credit for it)? It was decided to send this question forward to Curriculum.
2. Carolyn Borg spoke to the CLEP issue. Each of the Centers needs to look at the tests for their areas and decide if they would give credit for the exams and allow these exams to count for course credit. The decision for granting such credit needs to come from the faculty. Carolyn would like answers by April 1.
3. Chuck noted that the description for the Math Instructor position had almost gone forward to the printers without having gone through the math faculty. Also, in the job description was a line about the hiree having to develop an online course, something the faculty also didn't put in. Jeff volunteered to check into what the procedures are for developing the final version of the job description and to report back to the Senate. Raleigh Ross reported on a new course offering in his area in Red Bluff that went neither through the SINR faculty nor the SINR dean. The

interview was to happen after the semester had already begun. The hiring procedure, in other words, was not followed. Discussion ensued about what sort of action to take. Cathy will meet with Jeff Cooper, Jim Poulsen, and Rod Wright to discuss the procedural and timeliness issue problem.

4. Jeff announced that March 21st was 8th Grader Career Day.

6. Adjournment: The meeting adjourned at 4:52. Next Meeting: Monday, February 11, 2002.