

**Shasta College
Academic Senate Minutes
April 29, 2002
Board Room - 3:10 PM**

Members Present:

Jeff Cooper
Dave Bush
Sue Hess
Estella Cox
Jennifer McCandless
Nick Rogers
Laura Valvatne
Susan Meacham
Frank Nigro
Carolyn Borg
Richard Saunders
Shirley Hoffacker
Chuck Spotts
Sue Loring
Robert Soffian
Cathy Anderson
Warren Lytle
Raleigh Ross

Guests Present:

1. Call To Order: Meeting called to order at 3:10 p.m.
2. Approval Of Previous Minutes
 1. Approval of April 22 minutes (Warren Lytle moved approval; Dave Bush seconded). The motion carried unanimously.
3. Reports
 - a. SSAT Subcommittee-Progress on Enforcing Prerequisites. Chuck Spotts reported that this subcommittee recently met. The main thing coming of it was that the wording for prereqs needs to be standardized. They will distribute some possible wording to Center reps so that the latter

can work with faculty within their Centers on it. There was discussion about how this would affect the wording for prereqs for specific courses, what would count as a “passing” grade, and how this might vary by department and/or course. Cathy reminded us we need to be looking at the prereqs for our courses and thinking about what we really mean by this.

b. Cathy noted that on April 30 there would be a Faculty Association meeting at 3:00 p.m. in Room 1119. President Treadway would be speaking to the issue of tenure. Cathy asked the Senate to try to attend this meeting to give their input.

4. Discussion/Action Items

a. Hiring Priorities Procedure (Attachment): The subcommittee that has been working on this presented its recommendations, which will now be presented to Treadway. Dave Bush summed up the document. He noted it's shorter, and that it defines what the Senate's role is—to ensure that faculty are involved throughout the entire process. “Dean/Director” was changed throughout to read “Dean/Administrator.” A few mechanical changes were made, and then the Senate gave the okay to showing this to Treadway.

Cathy noted that Pat Demo wanted to make some very significant changes to the faculty hiring policy. Cathy and several others will be meeting with Pat on April 30 in the 500 building at 2:00.

b. Grade Appeals Procedure (Attachment): The subcommittee that has been working on this presented its recommendations. A time limit of 15 school days was set for the instructor's response. Sue Loring moved approval with the amendments discussed. Richard seconded this. In the ensuing discussion, an amendment was made stating that the Vice President would review the dean's recommendation and make a recommendation to the President. The President could then make a recommendation to the Board of Trustees. Neither the Vice President nor the President could change the grade. The motion carried unanimously.

c. Review of the Shared Governance Policy-Draft 2 (Attachment): postponed.

5. Other

a. (None)

6. Adjournment: The meeting adjourned at 4:46. Next Meeting: Monday, May 13, 2002.