

**Shasta College  
Academic Senate Minutes  
September 10, 2001  
Board Room 3:10 PM**

**Members Present:**

Estella Cox  
Sandy Johnson  
Dan Scollon  
Jennifer McCandless  
Laura Valvatne  
Raleigh Ross  
Jeff Cooper  
Dave Bush  
Richard Saunders  
Frank Nigro  
Sue Loring  
Warren Lytle  
Carolyn Borg  
Eileen Smith  
Chuck Spotts  
Cathy Anderson

**Guests Present:**

Jonathan Helmbold  
Roger Gerard  
Mark Bongay

1. Call To Order: Meeting called to order at 3:10 p.m.
2. Approval Of Previous Minutes
  - a. Approval of August 27 minutes (Richard Saunders moved approval, Warren Lytle seconded). Amendments: the names of Sue Loring and Jennifer McCandless were added to these minutes. The motion carried unanimously.
3. Reports

a. Reports

4. Discussion/Action Items

1. a. Tenure Review Committee: Jason Kelly's committee needs a replacement for John Mandes. A motion was made to replace John Mandes with Carolyn Borg (Chuck Spotts made the motion and Eileen Smith seconded). The motion carried unanimously. A second motion was made to replace Carolyn Borg with Nick Rogers on Rosie Gilbert-Ahrens' committee (Carolyn Borg made the motion and Sue Loring seconded it). This motion also carried unanimously.

b. Retreat Rights: The Senate considered the recommendations of the subcommittees who have been reviewing the requests for retreat rights. Sue Loring moved that Tom Morehouse be given retreat rights for DSPS. Carolyn seconded. The motion carried unanimously. Dan Scollon moved approval for retreat rights for Ross Tomlin in Natural Resources. Jennifer McCandless seconded. The motion carried unanimously.

c. Program Review Schedule: The Center for Fine Arts and Communication requested further revisions to their program review schedule in a memo sent by Ron Johnson. He recommended moving Journalism to 2003-2004, Music to 2004-2005, and Humanities and Dance to 2005-2006. Richard Saunders again expressed concerns about doing a program review for programs with no full time faculty member. However, he noted his approval of the revisions forwarded by Ron. Sandy suggested Journalism be placed earlier on the schedule saying part of the program review process is to show the need for full time faculty and to act as a guide in improving programs. Carolyn moved that we approve the suggestions made by Ron Johnson. Richard Saunders seconded. The motion carried, 15 in favor and 1 against.

d. Hiring Procedures: Discussion postponed until a future meeting.

e. New Faculty at Red Bluff Center: The Senate discussed the data on enrollments in Math and English classes in Red Bluff. This data had been placed in our mailboxes last week by Cathy. The Senate had a preliminary discussion of the issue in anticipation of a visit by President Treadway at our next meeting.

Chuck Spotts made a preliminary motion that regardless of where full-time faculty are being hired, they need to go through the same process of

prioritization that the main campus does. Sue Loring noted that the hiring policy we passed on March 26 already covers the concerns expressed by Chuck. Cathy noted that the memo from Rodney Wright and Jim Poulsen *is following the procedure outlined in last spring's policy*, except that their recommendation is coming from Extended Ed rather than from a department, as we specified.

Sandy asked if these hirings would detract from main campus hirings, and Jeff said no. Jennifer asked if the funding for these positions was different from the funding for main campus positions. Jeff noted that these are PFE initiated hirings. Richard questioned whether the use of PFE money for new hires was a new direction for the campus; Jeff answered no, citing several new positions (eg., Gerontology, Hospitality Management) funded by PFE money. There were concerns over the fact that faculty seem to be having less say as to how PFE money gets spent. And Dan Scollon expressed concern about the murky future of PFE funds.

Raleigh Ross raised the question of departmental continuity for the new hires. Frank Nigro noted that LASS has concerns about who the faculty member would report to, who would run the tenure process for them, and whether they could be required to attend department and center meetings. Jennifer noted that the same concerns were raised by the Math department.

The Senate discussed a number of relevant precedents for off-campus hires. Sandy Johnson noted there is a person in the Business department who works downtown, who reports to Sharon, and who participates in campus departmental activities, but who does not teach on campus. Carolyn Borg noted that for Rosie Gilbert-Ahrens, who works completely off campus in the Red Bluff Center, main campus faculty were already doing tenure review down in Red Bluff. However, a previous Red Bluff hire, Gonzalo Calderon, was required to work at the main campus as part of his load; Carolyn suggested this was a good solution. Eileen asked that the new hires be required to teach at least part of the time on the main campus. Eileen noted that there was precedent for this within the English Department; a few years ago, faculty were hired to teach on both campuses.

As far as how this would be administered, Jeff said that the administrative functions (class schedule) would be handled by Rodney Wright, but Sharon Lowry and Brian Spillane would still handle the hiring and tenure review. Current off-campus faculty are required to attend center and department meetings. Warren Lytle felt that we need a stronger link to the off campus than merely attending a few meetings and going through

tenure review with main campus faculty. Estella Cox added that the adjunct faculty off campus should also be pulled in more to the main campus community.

Chuck Spotts withdrew his original motion and asked whether new faculty hires will follow the standard procedure established last spring by the Senate. Dave asked why the Red Bluff positions are coming to us now, instead of when the other requests come in from other Centers and departments. Jeff Cooper noted that this is a request for spring hiring to address the enrollment needs in Red Bluff. It was pointed out that the policy was put together for fall hires, not for mid-year hires like the Red Bluff proposal. Raleigh asked whether we should think of ourselves as hiring for another outreach center or for a separate campus, and whether this had some bearing on the issue. Jeff noted that in its infancy, the Red Bluff campus would be an extension of the main campus. But eventually, if that campus grew enough, it would acquire a separate status.

Dave Bush moved that until further notice, all new off-campus faculty hires be considered part of the main campus centers and departments for all issues relating to hiring, shared governance, contract, tenure review, and curriculum. Richard Saunders seconded the motion. The motion carried unanimously.

In the ensuing discussion, Dave noted too that he could make a stronger argument for hiring a full time math faculty member for the main campus. Dan Scollon suggested the English and Math Departments bring the statistics for their on-campus classes to the next meeting. Dave Bush said they had already voted on hiring priorities in his center.

President Treadway will be here next week to discuss the issue further. At that time we will vote on approving the hires or not.

## 5. Other

a. Cathy noted that she did put the Disciplines list on reserve in the library and on the Academic Senate website. There will be a hearing about new proposals on Oct. 8.

6. Adjournment: Executive Committee meeting Sept. 17, Room 2202A.