

**Shasta College  
Academic Senate  
Minutes  
March 26, 2001  
Board Room 3:05 PM**

**Members Present:**

Nick Rogers  
Estella Cox  
Sandy Johnson  
Frank Nigro  
Carolyn Borg  
Eve-Marie Arce  
Dave Bush  
Dan Scollon  
Randy Reed  
Craig Thompson  
Jennifer McCandless  
Warren Lytle  
Gary Lewis  
Sue Loring

**Guests Present:**

Raleigh Ross  
Cathy Anderson  
Mark Bongay  
Cassandra Ryan  
Joe Adams

1. Call To Order: Meeting called to order at 3:05 p.m.

2. Approval Of Previous Minutes

Motion made to approve March 12 minutes (Dan Scollon); seconded (Dave Bush). Approved unanimously.

3. Guests

a. Cassandra Ryan

#### 4. Reports

a. Nick Rogers: Nick reported that the State Academic Senate is considering a resolution on adding a state requirement on information competency.

b. Estella Cox: Excellent Educator nominations were due last Friday. 14 people have been nominated. Letters of support form will be made available.

#### 5. Discussion/Action Items

a. Hiring priority processes:

Cathy Anderson distributed the latest draft of the Proposed Hiring Priorities Procedure for New Faculty Positions. It incorporates changes recommended by Pat Demo and Douglas Treadway, as well as some additions by Cathy and by Dave Bush on the procedure for Vacant Positions. Several amendments were made to the document. Sue Loring moved to approve the proposal with the amendments. Jenifer McCandless seconded the motion. The motion carried unanimously. A final version with all the amendments will be made available to the Senate by Cathy. The document will be presented to the administration as a starting point for discussion in order to reach mutual agreement on a process for establishing hiring priorities.

b. Part-Time Issues:

This issue is a continuation of the discussion held at the March 12 meeting regarding part-time issues, including part-time hiring, accountability, mentoring, and representation in the Academic Senate Executive Committee. Eve-Marie Arce said the committee had not met since last week's meeting. The subcommittee on part-time hiring issues will meet with relevant administrators and will then bring the revised priorities procedure to the Senate.

c. Registration-Summer and Fall:

Cassandra Ryan reported on the committee that researched having students register in the spring for the fall semester. She distributed a calendar for when students can register. Under it, continuing students would be able to register the week before finals if they choose (May 14). Summer school registration would be backed up to precede fall registration. It will start Saturday, April 1 and would continue until May 4. Then, registration would shut down for one week before the fall registration begins. She cited as reasons for moving to earlier registration the accommodation of students. Faculty may be encouraged to use the wait list more

often. She reported students were very enthused about this. She also said the committee wanted to visit the various centers to inform them of these changes. They have a very extensive publicity campaign in place to inform the students. Financial Aid will work closely with Admissions to make sure that there are no snafus.

d. Datatel Conversion:

This issue was brought to the Senate by Sue Loring. It deals with implementation of the new Computer and Software. Sue is concerned that faculty have not been involved with the training thus far and wanted to give the Senate a "heads-up" on some of the issues Datatel brings up. The system, she noted, handles prereqs differently. It can be programmed to block or not block enrollment if prereqs are not completed. The system also allows instructors to enter in their own grades, including midterm grades. The system can be programmed to enter in health issues of the students if the students wished this. Attendance could be programmed into the system as well. All of these things bring up potential future issues for the Senate. The system will go through a test run and then go live Fall 2002. Questions were raised about how much input faculty would have on some of the issues that are bound to come up in regard to Datatel. Cassandra Ryan noted that her office was already keeping a list of faculty-related items that faculty will have to make decisions on before the system goes live. She also noted that if there are problems when it goes live, it can be modified and re-set. Sue volunteered to type up a list of issues for the Senate's consideration. Nick Rogers and Cathy Anderson volunteered to work with Sue on this.

e. Center(s) Reorganization: Randy Reed noted that last year, discussion took place about restructuring the Centers of Business, Math and Technology, and Science, Industry, and Natural Resources. A committee was to be formed and the two Center deans were supposed to get together to see how this could be done, but this never happened. Recently, at the recent Flex day Center meeting, his Center decided to discuss this as a Center first and make a recommendation to the Senate. A committee within SN&R is currently putting together a proposal that they'll bring to the Senate. Although this realignment would involve Math, Business, and Technology, no faculty members from this Center are on the committee. Randy's concern was that the issue be addressed this year, and that it not simply disappear for another year.

f. Follow-up-Theatre Arts issue:

Gary Lewis met with Ron Johnson and Robert Soffian last week and had some good initial discussions with them.

g. Budget- 2001-2002: not addressed.

h. Goals: not addressed.

6. Other: none.

7. Adjournment: Meeting adjourned at 5:02 p.m.

8. Next Meetings: April 18; April 23.