

**Shasta College
Academic Senate
Minutes
November 27, 2000
Board Room 3:05 PM**

Members Present:

Nick Rogers
Randy Reed
Jeff Cooper
Estella Cox
Sandy Johnson
Carolyn Borg
Dave Bush
Sue Loring
Cathy Anderson
Ron Marley
Laura Valvatne
Warren Lytle
Sharon Yox
Frank Nigro

Guests Present:

Victoria Hindes
James Crandall
Joe Adams
Robb Lightfoot
Douglas Treadway
Sue Anthis
W.G. Garland
Mark Bongay

1. Call To Order

--Meeting called to order at 3:05, and guests introduced.

2. Approval of Previous Minutes

--Minutes for Nov. 13 approved unanimously (Warren Lytle made the motion; Sandy Johnson seconded it).

3. Guests-

a. Research and Grants

--Douglas Treadway, Dr. Victoria Hinds, and James Crandall spoke on Research and Grants. These two offices both report to the president. There will be a new director's position for Research, and this person will be co-chair of the Strategic Planning Council. Victoria is the Grants Director. We work on about five grants a month and about 20% of our budget is grant funded. Doug spoke to the "vision" of research at Shasta College: First, he noted, we are trying to make a science out of community college student behavior and investigate the many statistical phenomena of our school in order to plan better. We need to be more data-based in our planning. Secondly, we have a lot of accountability pressures, such as transfer rates, where we're in the bottom quartile. So, there's a concern to use the data we produce to address particular needs such as transfer. Jeff noted that data is absolutely important for things like building construction, for which we need hard data on room usage. James Crandall quickly reviewed his duties, noting that his office produces data on student surveys, quick facts, student opinion of teaching (this takes up a majority of his time). Victoria noted that the new Grants Office mostly solicits and develops grants of many different types. They help grant administrators understand the compliance issues and help to interpret grant language. The bulk of her time is working with partnerships, making sure that the grant givers are happy with what is being done. She also works with Research, relying heavily on James's office, but they also do a lot of research into different grants so that she can be a resource person on these and help them find the right language to put the grant in. Also, she's concerned with how it fits our strategic needs. Nick Rogers noted that his concern was that grants acquisition should be tied to the increasing of our FTEs since they tie up staffing and room resources.

b. W.G. Garland

--W.G. Garland spoke on developments in Counseling. In the spring, he will have a hybrid model of counseling in place. In part, it will utilize center-based counselors, and in part, it will use center liasons. Two center-based counselors have been hired, in Math/Business/Technology (Meagan McQueen) and in English (Jeroen Dragten). Lois Cushnie is already in place for Physical Ed. The center-based model is unique to each center and will largely be determined by what each centers' needs might be. He wanted to have someone who is very visible in the centers and who is a specialist in the relevant areas. The Center Liason concept was developed to cover centers who do not have counselors yet. Under it, specific counselors have been designated for all the other centers. They will, among other things, attend center meetings and be available for classroom presentations; keep counselors informed of specific programs; collaborate in the construction of learning communities; and identify students who would benefit from counseling. If the center-based model works this spring, we may commit to expanding it, but we're in an evaluative period right now. Again, what works is what we'll stick with. Sharon Yox spoke to how useful and beneficial Lois Cushnie's presence has been to her Center.

4. Discussion items

a. Alternate Calendars Committee report

-- Frank Nigro called attention to the meeting notes from the Nov. 17 Alternate Calendar Committee meeting, and along with Estella Cox and Cathy Anderson, he briefly reviewed the meeting. Questions were raised about the results of the faculty and student surveys, which we have yet to see, and also about the block scheduling and how it may affect developmental students in particular. Sue Loring suggested having the Research Office do a survey on student success in developmental classes that go two days a week versus those who go three days a week. Jeff Cooper noted that the ASB President have six students look at the mock schedule and see how well their schedules would work with this. Dave Bush pointed out that engineering students have a very difficult time fitting in all of their classes with the current schedule. He stated that we should work with a few counselors to see what are the difficult tracks to schedule and then build schedules or academic plans for those tracks.

5. Action Items

a. Distance Courses

--Not discussed.

b. Intellectual Property

--We reviewed the Faculty Association's language on Intellectual Property. Their proposal has been put before the Board already, so our only options were to support their proposal or do nothing. There was some debate about whether this was even an appropriate issue to discuss in Senate since it's Faculty Association business. The Senate decided not to take action on this item. (Jeff noted that he would not be participating in this discussion.)

6. Other

--Institutional Tenure Committee: Stacy Larson may be replacing Ron Marley on this committee. If she accepts this assignment, she will no longer be able to be on Jeroen Dragten's tenure committee. A motion was made and passed unanimously that we approve the replacement of Stacy Larson with Michel Small on Jeroen Dragten's committee in case she has to be removed from this committee. (Dave Bush made the motion and Carolyn Borg seconded it.)

--Associate in Science Degree proposal. Carolyn Borg will be discussing this at a future meeting and asked us to review the proposal. We're one of only 10 colleges in the state that do not have such a degree.

--Nick reported we'll be trying to get out the agendas earlier and provide more information on the discussion items.

7. Adjournment

--Meeting adjourned at 4:37 p.m.

--Next meeting set for December 11 in Room 1119.